

Board of Trustees
Village of Tarrytown
Regular Meeting No. 6
May 2, 2016
8:00 p.m.

PRESENT: Mayor Fixell presiding; Trustees: Brown, Butler, Hoyt, McGee, McGovern and Zollo; Village Administrator Blau; Village Treasurer Hart; Village Attorney Silverberg and Village Clerk Booth

REPORTS

Mayor Fixell reported that he was advised by the Town of Greenburgh that there has been a rash of thefts from unlocked vehicles during the overnight hours. These individuals are stealing items from the vehicles in residential neighborhoods and in public places. Please be sure to lock your car doors, even in your driveway.

Trustee Brown noted that the 29th annual Chamber of Commerce Tarrytown Street Fair will be held on Main Street on Sunday, June 5th. It's a great event to attend and also to be a vendor. If you would like to be a vendor, please call the Chamber of Commerce at 914-631-1705 or go to their website at sleepyhollowchamber.com.

CHANGES AND/OR ADDITIONS TO THE AGENDA

The Board of Trustees added a resolution to the agenda, Appointment of Member of the Zoning Board of Appeals and removed two agenda items - Management and Operational Services Agreement – Fitness Center and Amendment to the Master Fee Schedule – Swimming Pool Fees.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ONLY ON AGENDA ITEMS. SPEAKERS SHALL HAVE THREE (3) MINUTES TO ADDRESS THE BOARD OF TRUSTEES

Mayor Fixell asked if anyone wanted to address the Board on agenda items. No one appeared.

APPOINTMENT OF SEASONAL LABORERS, PARKS AND RECREATION DEPARTMENT

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees does hereby appoint Carlos Luis to the position of seasonal laborer in the Parks and Recreation Department at an hourly rate of \$11.25, working sixteen (16) hours per week, commencing on May 3, 2016 and ending on September 30, 2016; and

BE IT FURTHER RESOLVED that the Board of Trustees does hereby appoint Trevor Byrnes to the position of seasonal laborer in the Parks and Recreation Department at an hourly rate of \$12.00, working forty (40) hours per week, commencing May 24, 2016 and ending August 26, 2016.

APPOINTMENT OF PART-TIME PARKING ENFORCEMENT OFFICER

Trustee Butler moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Kevin Serna of Elmsford, New York, to the position of part-time Parking Enforcement Officer at an hourly rate of \$18.50 effective May 3, 2016 subject to all civil service rules and regulations.

FIRE DEPARTMENT MEMBERSHIP CHANGES

Trustee Hoyt moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the following Fire Department membership changes recommended at the April 19, 2016 Board of Fire Wardens meeting: Membership: Brian J. Puff has been elected to active membership at Consolidated Fire Engine. Driver: Andrew Hofgartner has been approved as a driver for Riverside Hose Fire Company.

RE-APPOINTMENT OF CHAIRPERSON OF THE PLANNING BOARD

Trustee Hoyt moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Dr. Stanley Friedlander as Chairperson of the Planning Board for a term to expire in December of 2017.

RE-APPOINTMENT OF CHAIRPERSON OF THE ZONING BOARD OF APPEALS

Trustee McGee moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Sally Lawrence as Chairperson of the Zoning Board of Appeals for a term to expire in December of 2017.

APPOINTMENT OF MEMBER OF THE ZONING BOARD OF APPEALS

Trustee McGee moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Tricia Rachlin to fill the unexpired term of Karen Brown as member of the Zoning Board of Appeals to December of 2018.

RE-APPOINTMENT OF CHAIRPERSON OF THE ARCHITECTURAL REVIEW BOARD

Trustee Zollo moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Jane Greenwood as Chairperson of the Architectural Review Board for a term to expire in December of 2017.

RE-APPOINTMENT OF MEMBER OF ARCHITECTURAL REVIEW BOARD

Trustee Butler moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Stephen Mignogna as member of the Architectural Review Board for a term to expire in December of 2019.

RE-APPOINTMENT OF MEMBER OF ARCHITECTURAL REVIEW BOARD

Trustee Hoyt moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Valerie Kopelman as member of the Architectural Review Board for a term to expire in December of 2019.

RE-APPOINTMENT OF ALTERNATE MEMBER OF ARCHITECTURAL REVIEW BOARD

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Brian McDonough as alternate member of the Architectural Review Board for a term to expire in December of 2019.

RE-APPOINTMENT OF MEMBER OF THE WARNER LIBRARY BOARD

Trustee McGee moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint David A. Neilsen as member of the Warner Library Board for a term to expire in December of 2021.

RE-APPOINTMENT OF CHAIRPERSON OF THE PARKS AND RECREATION ADVISORY COUNCIL

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint John P. Hill as Chairperson of the Parks and Recreation Advisory Council for a term to expire in December of 2017.

RE-APPOINTMENT OF MEMBER OF THE PARKS AND RECREATION ADVISORY COUNCIL

Trustee Hoyt moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Audrey Savage as a member of the Parks and Recreation Advisory Council for a term to expire in December of 2021.

RE-APPOINTMENT OF CHAIRPERSON OF THE ETHICS BOARD

Trustee McGee moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Frederic M. Mauhs as Chairperson of the Ethics Board for a term to expire in December of 2017.

RE-APPOINTMENT OF MEMBER OF THE ETHICS BOARD

Trustee Hoyt moved, seconded by Trustee Butler, that the following resolution be approved. Motion carried, all voting "aye" with the exception of Trustee McGee who abstained. Approved: 6-0-1

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Trustee Mary McGee as a member of the Ethics Board for a term to expire in December of 2017.

RE-APPOINTMENT OF MEMBERS OF THE ENVIRONMENTAL ADVISORY COUNCIL

Trustee Butler moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Greg Galloway, Barbara Goodman-Barnett, Carole Griffiths, Martin Hauser, Joseph Nevins, Lakis Polycarpou, Susan Schwarz and Rachel Tieger as members of the Environmental Advisory Council for terms to expire in December of 2018.

RE-APPOINTMENT OF CO-CHAIRPERSONS OF THE ENVIRONMENTAL ADVISORY COUNCIL

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Lakis Polycarpou and Rachel Tieger as Co-Chairpersons of the Environmental Advisory Council for a term to expire in December of 2017.

RE-APPOINTMENT OF CHAIRPERSON OF THE TREE COMMISSION

Trustee Hoyt moved, seconded by Trustee McGee, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby re-appoint Anne O'Brien as Chairperson of the Tree Commission for a term to expire in December of 2017.

APPOINTMENT OF MEMBER OF THE TARRYTOWN MUNICIPAL HOUSING AUTHORITY

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint William Burnette as member of the Tarrytown Municipal Housing Authority for a term to expire in December of 2021.

DESIGNATION OF CERTIFYING OFFICER

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby designate Village Administrator Blau as Certifying Officer for the environmental reviews associated with the Community Development Block Grant for improvements to the Tarrytown Senior Center pursuant to NEPA (National Environmental Policy Act) and SEQRA (State Environmental Quality Review Act).

AGREEMENT - COMPLUS DATA INNOVATIONS, INC.

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute an agreement with Complus Data

- D. K. Drilling of NY, Inc. \$21,475.00
- Aqua Pro-Tech Labs \$545.00/sample (analysis only)

WHEREAS, all of the proposals have been reviewed by the Village's Water Consultant and they recommend that the project be awarded to the lowest responsible proposer, Soil Testing Inc.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby award the Soil Borings for the Crest High Service Phase 1 – Water Main Replacement project to Soil Testing, Inc. per their proposal of \$19,360.50.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby authorize and direct the Village Administrator to execute an agreement with Soil Testing, Inc.

REJECT BIDS FOR ASBESTOS AND LEAD ABATEMENT PROJECT AT FORMER EASTVIEW PUMP STATION

Trustee Hoyt moved, seconded by Trustee McGee, and unanimously carried, that the following resolution be approved: Approved: 7-0

WHEREAS, two (2) bids were received on April 1, 2016 for the Asbestos and Lead Abatement project at the former Eastview Pump Station and the bids are listed below:

- Suburban Restoration \$265,744.00
- Jupiter Environmental Service \$160,939.00

and

WHEREAS, due to timing issues associated with the bid received from the low bidder, the Village cannot consider the bid of the low bidder which is over \$100,000 less than the second bid received; and

WHEREAS, the bid from Jupiter Environmental Service was received at 11:40 a.m., thereby making it not timely; and

WHEREAS, due to the cost differential in the bids, it is the recommendation of the consulting engineer and staff that the bids be rejected and the project be rebid.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby reject the bids received for the Asbestos and Lead Abatement project at the former Eastview Pump Station and does hereby direct the rebid of the project.

LIAISONS TO VARIOUS BOARDS, COUNCILS, AND COMMITTEES, ETC.

Trustee Brown: Economic Development/Business, Zoning Board, Tourism and Chamber of Commerce

Trustee Butler: Planning Board, Architectural Review Board, Building Department and Department of Public Works

Trustee Hoyt: Communications (website, cameras etc.) and Cable Television, Tree Commission, Historical Society, Tarrytown Environmental Advisory Council and Transportation Council

Trustee McGee: Ethics, School Board, Warner Library Board, Farmers Market and Tarrytown Lakes Committee

Trustee McGovern: Parks and Recreation, Affordable Income Housing, Tarrytown Municipal Housing Authority and Senior Citizens

Trustee Zollo: Fire Department, Police Department, Ambulance Corp and Beautification and Planting

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON APRIL 18, 2016

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the regular meeting of the Board of Trustees held on April 18, 2016 as submitted by the Village Clerk.

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES HELD ON APRIL 13, 2016

Trustee Butler moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the special meeting of the Board of Trustees held on April 13, 2016 as submitted by the Village Clerk.

APPROVAL OF AUDITED VOUCHERS

Trustee Zollo moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No. 20 of Audited Vouchers to be paid in the following amounts:

General	\$	113,440.60
Water		194,718.45
Sewer Fund		0.00
Capital		43,257.67
Library		5,374.99
Trust & Agency		<u>7,738.27</u>
Total	\$	364,529.98

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD. SPEAKERS HAVE FIVE (5) MINUTES BEFORE YIELDING TO THE NEXT SPEAKER; THEN THREE (3) MINUTES FOR ADDITIONAL COMMENTS

Mayor Fixell asked whether anyone wished to address the Board on any matter. No one appeared.

ADJOURNMENT

Trustee Hoyt moved, seconded by Trustee Zollo, and unanimously carried, that the meeting be adjourned at 8:20 p.m.