

Board of Trustees
Village of Tarrytown
Regular Meeting No. 27
January 19, 2016
8:00 p.m.

PRESENT: Mayor Fixell presiding; Trustees: Basher, Butler, Hoyt, McGee, McGovern and Zollo; Village Administrator Blau; Village Treasurer Hart; Village Attorney Silverberg and Village Clerk Booth

The meeting began with the Pledge to the Flag.

PRESENTATION OF POLICE BADGES TO THE TWO NEW POLICE OFFICERS

Mayor Fixell introduced and congratulated the two new Police Officers, Blake Butler and DaVonn Warner. They are both from the Village of Tarrytown and are joining Tarrytown's finest. They are currently in the Westchester County Police Academy. Mayor Fixell along with their respective mother's presented them with their official Tarrytown Police Officer badge.

Trustee Butler stated that he has lived in this very diverse Village for over 30 years. Over the years, the Police Department has become diversified. He thanked the Chief of Police Brown for his efforts to help diversify the Police Department. Trustee Butler believes there are 33 police officers in the department; 3 are women, 6 are Hispanic and we just added 2 more black police officers. He thanked the Chief of Police and the Board of Trustees for the opportunity to bring cohesion to the Village.

REPORTS

Trustee Hoyt stated that the TNT Baseball/Softball Association will hold its 2016 Registration on Saturday, January 30th and Saturday, February 6th from 10 a.m. to 12 noon at the Washington Irving School Cafeteria. For more information, call the Recreation Department at 631-8347.

ADMINISTRATORS REPORT

Administrator Blau reported on the following:

- Painting of the H-Bridge on Cortlandt Street has begun. They have painted the majority of the west side of the bridge. The painting has been interrupted due to the cold weather. They have coated the east side of the bridge in preparation to continue painting, weather permitting.
- Citibank Parking Lot - Citibank notified the Village of Tarrytown that effective January 11, 2016, they plan to sell their property and as part of the Citibank's corporate policy, once the bank building is no longer in use by Citibank, the bank building and parking lot are closed to the public. The Village had a lease with Citibank for the use of 21 parking spaces for municipal parking. Administrator Blau asked Citibank to extend our lease, but Citicorp corporate policy would not allow it. They did install a gate to the parking lot, but it was knocked down. Citibank will be posting the parking lot with no trespassing and no parking signs and will also have a guard at the parking lot to be sure that when cars leave the parking lot they know they can no longer park there. Once the parking lot is empty, they intend to install a gate with a lock. It is not a municipal lot any longer. The Village removed its meters and the municipal parking sign on Neperan Road. Citibank intends to tow cars that park in the lot once the signs are installed and the guard posted. The Village staff, per the direction of the Board of Trustees, is currently looking at all of the options with regards to obtaining parking at that particular site. At this time, Administrator Blau cannot report on the steps that are being taken.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ONLY ON AGENDA ITEMS. SPEAKERS SHALL HAVE THREE (3) MINUTES TO ADDRESS THE BOARD OF TRUSTEES

Mayor Fixell asked if anyone wanted to address the Board on agenda items. No one appeared.

APPOINTMENT OF MOTOR EQUIPMENT OPERATOR (MEO)

Trustee Basher moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Maximiliano Lopez to the position of Motor Equipment Operator (MEO), Step 5, effective January 20, 2016, at an annual salary of \$71,946, subject to all civil service rules and regulations.

APPOINTMENT OF SUMMER CAMP DIRECTOR

Trustee Hoyt moved, seconded by Trustee McGee, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Kelly Murphy as Day Camp Director for the 2016 Day Camp season at a salary of \$7,500.

BID AWARD FOR CLEANING SERVICES

Administrator Blau noted that the Village has taken the lead on this bid and offered all the Villages in the Greenburgh Officials Committee to participate. Hastings-on-Hudson chose to take advantage and they plan to award the bid to Y.E.S. this week. If they do, the actual cost will go down for the Village of Tarrytown to \$44,800.

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

WHEREAS, bids were opened on January 8, 2016 for the cleaning of various Village buildings including the Village Hall, the Police Department, the old Police Department headquarters, the Senior Center, the Recreation Department building and the Warner Library; and

WHEREAS, the bid specification allows for the Village to renew the contract with the cleaning contractor awarded the bid for a second year subject to a set percentage included in the bid; and

WHEREAS, six bids were received and the bids received are listed below; and

• Y.E.S. Enterprises Inc.	Year 1- \$46,000.00
	Year 2 – no increase
• Apple Maintenance Services	Year 1- \$49,913.72
	Year 2 – 3% increase
• Building Service Industries	Year 1 - \$62,400.00
	Year 2 – no increase
• Guardian Service Industries, Inc.	Year 1 – 63,108.00
	Year 2 – 3% increase
• Corona Cleaning Services	Year 1 - \$69,000.00
	Year 2 – 3% increase
• Advanced Building Maintenance	Year 1- \$69,948.00
	Year 2 – no increase

WHEREAS, it is the recommendation of the staff, that the bid be awarded to the lowest responsible bidder, Y.E.S. Enterprises Inc. per their bid of \$46,000.00.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby award the bid for the cleaning of various Village buildings to Y.E.S. Enterprises, Croton, New York per their bid of \$46,000.00.

BE IT FURTHER RESOLVED that the Village Administrator is hereby authorized to extend the cleaning contract for a second year at the end of the first year of the contract, per the bid price of \$46,000.00 should the contractor perform in a manner acceptable to the Village and pursuant to the requirements of the bid specification.

BE IT FURTHER RESOLVED that the Village Administrator is hereby authorized and directed to execute a contract with Y.E.S. Enterprises Inc.

AMENDMENT OF THE MASTER FEE SCHEDULE – WATER RATES

Mayor Fixell noted that the Village was raising the water rates to enable to pay the cost of the improvements that were made to the water system. The water rate increase is 5% for residents and 8% for commercial properties and an increase in the tier system for commercial users.

Trustee Basher moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby amend the Master Fee Schedule for the Village of Tarrytown regarding water rate increases:

Billing Category	From	To
Senior Citizen	\$44.22 per 1,000 cubic feet	\$46.43 per 1,000 cubic feet
Resident	\$59.29 per 1,000 cubic feet	\$62.25 per 1,000 cubic feet
Outside Village Resident	\$88.93 per 1,000 cubic feet	\$93.38 per 1,000 cubic feet
Inside Village Commercial	\$59.29 per 1,000 cubic feet for first 2,000 cubic feet	\$64.03 per 1,000 cubic feet for first 2,000 cubic feet
	\$66.69 per 1,000 cubic feet for next 5,000 cubic feet	\$76.84 per 1,000 cubic feet for next 5,000 cubic feet
	\$75.04 per 1,000 cubic feet for next 5,000 cubic feet	\$92.21 per 1,000 cubic feet for next 5,000 cubic feet
	\$86.28 per 1,000 cubic feet thereafter	\$110.65 per 1,000 cubic feet thereafter
Outside Village Commercial	\$88.93 per 1,000 cubic feet for first 2,000 cubic feet	\$96.04 per 1,000 cubic feet for first 2,000 cubic feet
	\$100.04 per 1,000 cubic feet for next 5,000 cubic feet	\$115.25 per 1,000 cubic feet for next 5,000 cubic feet
	\$112.56 per 1,000 cubic feet for next 5,000 cubic feet	\$138.30 per 1,000 cubic feet for next 5,000 cubic feet
	\$129.42 per 1,000 cubic feet thereafter	\$165.96 per 1,000 cubic feet thereafter

BE IT FURTHER RESOLVED that this amendment to the Master Fee Schedule shall take effect February 1, 2016.

REJECT BIDS FOR ABATEMENT PROJECT FOR THE EASTVIEW PUMP STATION

Trustee Zollo moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

WHEREAS, two (2) bids were opened on December 18, 2015 for the Asbestos and Lead Abatement project at the Eastview Pump Station and are listed below: and

- Jupiter Environmental Services, Inc. \$206,939.00
- Suburban Restoration Company, Inc. \$346,474.00

and

WHEREAS, the bids were reviewed by Barton & Loguidice, D.P.C., the project engineering company and it was the consulting engineers recommendation to include additional language for the most expensive item in the bid, "Removal and Handling of Lead", which will reduce the cost of this item; and

WHEREAS, the bids were reviewed by the consulting engineer from Barton & Loguidice, D.P.C., the project engineering company and by the Superintendent of Public Works and it is their recommendation to the Board of Trustees to reject the bids and to re-bid the project.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby reject the bids received for the Asbestos and Lead Abatement project at the Eastview Pump Station.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON JANUARY 4, 2016

Trustee McGee moved, seconded by Trustee Basher, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the regular meeting of the Board of Trustees held on January 4, 2016 as submitted by the Village Clerk.

APPROVAL OF THE MINUTES OF THE SPECIAL JOINT MEETING OF THE BOARD OF TRUSTEES AND THE PLANNING BOARD HELD ON NOVEMBER 23, 2015

Trustee Basher moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the special joint meeting of the Board of Trustees and the Planning Board held on November 23, 2015 as submitted by the Village Clerk.

APPROVAL OF AUDITED VOUCHERS

Trustee Basher moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No. 13 of Audited Vouchers to be paid in the following amounts:

General	\$	327,013.52
Water		10,875.16
Sewer Fund		0.00
Capital		301,189.40
Library		4,249.09
Trust & Agency		<u>9,587.07</u>
Total	\$	652,914.24

The Board was polled all voting “aye” with the exception of Trustee McGee who recused herself from Voucher Number 2012253154. Motion carried. 7-0

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD. SPEAKERS HAVE FIVE (5) MINUTES BEFORE YIELDING TO THE NEXT SPEAKER; THEN THREE (3) MINUTES FOR ADDITIONAL COMMENTS

Mayor Fixell asked if anyone wanted to address the Board on agenda items. No one appeared.

ADJOURNMENT TO EXECUTIVE SESSION

Trustee Basher moved, seconded by Trustee Hoyt, and unanimously carried, that the meeting be adjourned to Executive Session at 8:16 p.m. to discuss contract negotiations with Sustainable Westchester associated with the Community Choice Aggregation program..

ADJOURNMENT OF EXECUTIVE SESSION

Trustee Basher moved, seconded by Trustee Hoyt, and unanimously carried, that the Executive Session be adjourned at 8:30 p.m.

Carol A. Booth
Village Clerk