

Board of Trustees  
Village of Tarrytown  
Regular Meeting No. 2  
One Depot Plaza  
Tarrytown NY 10591  
December 19, 2022  
7:00 p.m.

PRESENT in person: Mayor Brown presiding; Trustees: Hoyt; Kim: McGovern; Mitchell; Rinaldi and Phillips-Staley; Village Administrator Slingerland; Village Attorney Zalantis; Village Treasurer Morales; Village Clerk Gilligan and Deputy Clerk Fasman

REGULAR MEETING: 7:00 P.M.

The meeting began with the Pledge to the Flag.

#### BOARD MISCELLANEOUS AND LIAISON REPORTS

Mayor Brown wished everyone a Happy Hanukkah to all those that light the candles.

Deputy Mayor McGovern reported that there are no further recreation events this year. She thanked the Recreation Department for all of their hard work this past year, and reminded everyone that you can still join the fitness center.

Trustee Phillips-Staley noted that she loves the holidays on Main Street. It's a great place to shop in case you have last minute gifts.

Trustee Hoyt thanked all the departments, and our first responders for a great 2022. Stay safe and be careful.

Mayor Brown wished to recap the joys and challenges of the past year:

As we dash towards the end of 2022 and her first year as Mayor, nothing can diminish her pride when someone says "I love Tarrytown" or "I wish I could live in Tarrytown". It means that the Board and every employee and volunteer are on the right track towards preservation and advancement. We began this year with a commitment to being more proactive in pursuing the goals of the Comprehensive plan and address the most pressing concerns identified by our residents. In 2022 Tarrytown's Main Street was voted the best Main Street in Westchester. We value that distinction and have dedicated resources to cleaning sidewalks and repairing curbs. Our first mural was painted on the corner of Kaldenberg, and benches and planters were installed in vacant areas along North Broadway. The Village competed for and was chosen to host the Cornell Adaptive Design Studio. The result of this four month grant study is a trove of forward thinking that we will incorporate into planning a waterfront that is resilient and accessible for generations to come. Identified in our Comprehensive Plan is affordability and availability of housing options in Tarrytown. New affordable units plus public parking are being added on Main Street at the former YMCA. Additionally, many hours were put into formulating Accessory Dwelling Unit legislation that we hope will provide some relief to resident homeowners. Enhancements in mobility safety such as flashing lights on North Broadway, speed humps on Miller and Riverview Avenues, and speed indicators on Benedict Avenue were completed. In an effort geared towards keeping people out of their cars, Tarrytown was named as an incubator Village with project Movement which aims towards bringing pedal assisted E-Bikes and bike lending to the Village. Tarrytown not only talks about inclusion and diversity, we live it. This Board of Trustees is the most diverse in history. Thanks in part to recruiting and promotions, Tarrytown's Police Department is not only a model of successful law enforcement, it also reflects our demographics and values. We are working on more translations of Village meetings and information, and are dedicated to keeping our Village accessible to all. 2022 saw a return to fun. A new recreation Director was hired, and parades came back. Thanks to the Chamber of Commerce and TaSH, the Winter Market and Winter Stroll event was expanded. The Board of Trustees will take a breather this holiday season, and gear up for a more critical review of the past year and formulate a list of priorities for the year to come.

The Board of Trustees and I remain committed meeting change and challenges with innovation, collaboration and faith. The entire Board of Trustees wish everyone a joyous holiday season and a Happy New Year.

PROCLAMATION: ED DALTON, 60 YEARS OF SERVICE WITH THE TARRYTOWN FIRE DEPARTMENT

Mayor Brown noted that Ed Dalton joined the Fire Departments Conqueror Hook and Ladder Company 60 years ago on August 4<sup>th</sup>, 1962, and has been an active member ever since. During his tenure with the Fire Department he has served in all fire company offices through Captain and has excelled in fire fighter training, leadership and fellowship.

Kevin Lustyik from Tarrytown stated that Conqueror Hook and Ladder was incorporated in 1860, long before the Village was incorporated. Ed Yoakum a member of CH&L served 32 straight years as a Trustee for the Village. In life, we are lucky to meet certain people. Ed Dalton is one of the more special members of our department. He has done more for this department, company and the public than anyone he knows. Our company has served the Village proudly, and Ed Dalton is a major contributor to its success for over sixty years. Always an inspirational leader, trainer and most of all a top notch firefighter who always came out for alarms even prior to the invention of the smoke detectors. No one has to worry about Ed Dalton, and he is exceptionally skilled at opening roofs. He proudly served not only this Village, but his country as well during the Vietnam conflict. Whenever Ed would share his knowledge it made the company better, and all our members look up to him. In conclusion, Mr. Lustyik also thanked Lynn for supporting Ed throughout his time in the Fire Department. Mayor Brown then presented Ed Dalton with the following proclamation.

*Proclamation*

WHEREAS, Edward Dalton joined the Tarrytown Fire Department's Conqueror Hook and Ladder Company No. 1 sixty (60) years ago on August 14th, 1962 and has been an active member ever since; and

WHEREAS, during his tenure with the Fire Department, Mr. Dalton has served in all Fire Company offices through Captain, and has excelled in the performance of firefighting, training, leadership, and fellowship; and

WHEREAS, in October 1990, Mr. Dalton was instrumental in saving the life of an elderly woman when the 8th floor of a building at 50 White Street was engulfed in flames; and

WHEREAS, beyond his valiant public service for the Tarrytown Fire Department, Mr. Dalton served his country in the U.S. Army from 1965 to 1967 including a tour in the Republic of South Vietnam; and

WHEREAS, Edward Dalton is a lifelong resident of Tarrytown, and to this day, continues to participate in training and instructs new members for his Fire Company and for the Department; and

WHEREAS, Mr. Dalton has always been an upstanding but humble citizen of this Village, and never seeks recognition even when well deserved;

NOW, THEREFORE BE IT PROCLAIMED, that I, Karen G. Brown, by virtue of the authority vested in me as Mayor of the Village of Tarrytown do hereby join with others to proclaim Tuesday, December 20, 2022, as Edward Dalton Day for his dedicated service in protecting the safety and wellbeing of the residents of Tarrytown.

CHANGES AND/OR ADDITIONS TO THE AGENDA

There were no changes or additions to the agenda

ADMINISTRATOR'S REPORT

Treasurer Morales wished to remind everyone that village taxes are due by the end of the business day on January 3<sup>rd</sup>, 2023

Administrator Slingerland reported the following items:

- Leaf season is officially over. If you have leaves left in front of you house, please bag them and leave them at the curd.
- Con Edison work will be taking place on Main Street on January 3<sup>rd</sup>, 2023. Construction is anticipated to last until April.
- The property in the Gracemere neighborhood is in transition and until the homeowners association is created the Village will be plowing and salting those roads on an interim basis in order to maintain public access and for public safety reason.
- The Village and the Chamber of Commerce had a meeting at Maker Central and the Village and Chamber are very happy to continue working together in 2023.

Trustee Hoyt thanked Administrator Slingerland for all he does running the Village on a day to day basis. Thank you for everything that you do. Administrator Slingerland thanked the Board stated that it is a team effort and he couldn't do it without the assistance of all of the employees of the Village.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ONLY ON ITEMS LISTED ON THE AGENDA, OTHER THAN PUBLIC HEARING ITEMS. SPEAKERS SHALL HAVE THREE (3) MINUTES EACH TO ADDRESS THE BOARD OF TRUSTEES

There were no public speakers.

RESOLUTION AUTHORIZING PILOT INITIATIVE ALLOWING A LIMITED NUMBER OF NON-RESIDENT MEMBERSHIPS TO TARRYTOWN FITNESS CENTER

On a motion made by Deputy Mayor McGovern, and seconded by Trustee Mitchell the following resolution was approved. Approved: 7-0

WHEREAS the Tarrytown Fitness Center offers the community a gym with state-of-the art cardio and strength-training equipment, exercise classes and personal training opportunities; and

WHEREAS although membership rates are as low as \$29 per month for adults and \$58 per month for families, the fitness center is not being used to full capacity; and

WHEREAS the Recreation Department is seeking additional ways to increase membership beyond its efforts at improved marketing;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown authorizes a pilot program to allow up to fifty (50) non-resident memberships (single or family) to the Tarrytown Fitness Center at a rate 50% greater than the resident membership price; and

BE IT FURTHER RESOLVED that the Recreation Department will monitor the impact of the pilot program over the next 12 months and report back to the Board of Trustees in December 2023 about membership levels and use of the Fitness Center by residents and non-residents to determine if any further changes or adjustments are warranted for this program.

RESOLUTION TO AMEND PROCUREMENT POLICY

On a motion made by Deputy Mayor McGovern, and seconded by Trustee Mitchell the following resolution was approved. Approved: 7-0

WHEREAS the purchasing levels for seeking different quotes under the Village Procurement Policy were last amended in 2013; and

WHEREAS over the last decade, costs of commonly needed goods and services have increased substantially; and

WHEREAS pursuant to General Municipal Law Section 104-b(2)(f), the procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the Board of Trustees the solicitation of alternative proposals or quotations will not be in the interest of the Village because the cost of documentation and time required to obtain various quotes could be greater than the value of the item and/or de minimis contracts are less likely to be awarded based on favoritism;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does increase the threshold to \$1,999 above which purchases require a minimum of two bids with required documentation, and does increase the threshold to \$2,999 above which purchases require a minimum of three bids with required documentation; and

BE IT FURTHER RESOLVED that the revised policy shall be distributed to all Department Heads by the Village Administrator.

RENEWAL OF MULTI-MUNICIPAL RECYCLING APP: AUTHORIZATION TO SIGN INTERMUNICIPAL AGREEMENT AND ACT AS LEAD APPLICANT FOR NYS DEC GRANT FOR "RECYCLING APP"

On a motion made by Trustee Mitchell, and seconded by Trustee Rinaldi the following resolution was approved. Approved: 7-0

WHEREAS, since 2018 the Village of Tarrytown has acted as the lead agent, and applied for and received grants from the NYS DEC for a Recycling App on behalf of a group of municipalities, with the grant proceeds shared by the partnering municipalities in order to reduce the cost of the app for each municipality by approximately fifty percent (50%); and

WHEREAS, the participating eighteen (18) municipalities this year are as follows;

- Ardsley (Village)
- Bronxville (Village)
- Cortlandt (Town)
- Dobbs Ferry (Village)
- Elmsford (Village)
- Greenburgh (Town)
- Harrison (Town)
- Hastings on Hudson (Village)
- Irvington (Village)
- Mamaroneck (Village)
- New Castle (Town)
- New Rochelle (City)
- Ossining (Town)
- Ossining (Village)
- Pelham (Village)
- Pleasantville (Village)
- Tarrytown (Village)
- Tuckahoe (Village)

AND, WHEREAS, pursuant to the provisions of the grant with the NYS DEC, the Village of Tarrytown must be the entity making payment, and the municipalities must submit their payments to the Village, the Village of Tarrytown must make the payment to the App provider, then the Village must seek reimbursement from the NYS DEC pursuant to the grant, and upon receipt of the grant reimbursement the Village of Tarrytown will disburse all funds reimbursed by the grant to the participating municipalities; all while preserving the individual rights and privileges of each municipality with the App provider.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the renewal of this agreement and directs the Village Administrator to execute a Shared Service IMA with the municipalities listed above for a multi-municipal grant to the New York State DEC for a shared “recycling app” in recognition of the need to undertake efforts designed to increase sustainability of natural resources and encourage progress toward the goal of improving efforts to recycle municipal waste, as well as implementing a shared service with the named municipalities.

#### DECLARATION OF SURPLUS - METAL DETECTOR

On a motion made by Deputy Mayor McGovern, and seconded by Trustee Mitchell, the following resolution was approved. Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby declare the following item as surplus and ready for disposal by auction:

- 2008 Rapiscan Meter 300 Metal Detector

#### APPOINTMENT OF AUDITORS

On a motion made by Trustee Kim, and seconded by Trustee Rinaldi the following resolution was approved. Approved: 7-0

WHEREAS the five-year contract for auditing services is up for renewal in 2023; and

WHEREAS the Treasurer’s Department issued a Request for Proposals for Auditors on October 11, 2022 and received five proposals in response by the November 15, 2022 deadline; and

WHEREAS the lowest responsible bidder is PKF O’Connor Davies;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint PKF O’Connor Davies as Official Auditors for the Village of Tarrytown for a 5-year term per their proposal dated November 15, 2022.

#### APPOINTMENT OF MEMBER OF TARRYTOWN ENVIRONMENTAL ADVISORY COUNCIL (TEAC)

On a motion made by Trustee Rinaldi, and seconded by Trustee Kim the following resolution was approved. Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Anna Kravet as member of the Tarrytown Environmental Advisory Council (TEAC) for a term to expire in December 2024.

#### APPOINTMENT OF MEMBER OF THE TRANSPORTATION AND MOBILITY COUNCIL

On a motion made by Trustee Kim, and seconded by Trustee Phillips-Staley the following resolution was approved. Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Erica Mulherin as member of the Transportation and Mobility Council (TMC) for a term to expire in December 2024.

#### APPOINTMENT OF VILLAGE HISTORIAN

On a motion made by Deputy Mayor McGovern, and seconded by Trustee Rinaldi, the following resolution was approved. Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Sara Mascia of Briarcliff Manor, NY as Village Historian for a term to expire in December of 2023.

APPROVAL OF THE MINUTES OF THE BOARD OF TRUSTEES MEETING OF DECEMBER 3RD, 2022

On a motion made by Trustee Rinaldi, and seconded by Trustee Kim the following resolution was approved. Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the Board of Trustees Meeting held on Monday, December 3rd, 2022 as submitted by the Village Clerk.

APPROVAL OF AUDITED VOUCHERS

On a motion made by Deputy Mayor McGovern, seconded by Trustee Hoyt with Trustee Hoyt abstaining from voucher number 2023002392 the following resolution was unanimously approved. Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No. 11 of Audited Vouchers in the total amount of \$978,707.40 as presented by the Village Treasurer, to be paid in the following amounts:

General	\$ 584,406.94
Water	\$ 148,253.75
Sewer Fund	\$ 1,465.66
Capital	\$ 195,713.68
Library	\$ 34,462.71
Trust & Agency	\$ 14,404.66
Total	\$ 978,707.40

Roll Call: Trustee Hoyt; Yes, Trustee Kim; Yes, Trustee Mitchell; Yes, Trustee Rinaldi; Yes, Trustee; Phillips-Staley; Yes. Deputy Mayor McGovern; Yes, Mayor Brown; Yes.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS NOT INCLUDED ON THE AGENDA. SPEAKERS HAVE THREE (3) MINUTES BEFORE YIELDING TO THE NEXT SPEAKER

There were no public speakers.

Trustee Hoyt wished to report that the Tarrytown Police Departments Toy Drive was this past Saturday and was a great success. In addition, at the last meeting Trustee Hoyt stated he would donate \$1200.00 to the American Cancer Society as a matching donation in funds raised by the Tarrytown Police Department. He recently found out that local business owner John Stiloski also made a matching donation of \$1200.00 to the American Cancer Society in honor of no shave November.

ADJOURNMENT

Administrator Slingerland reported that there will be an Executive Session after the meeting to discuss contractual negotiations regarding the Washington Irving Boat Club.

There being no further business to come before the Board, the meeting was adjourned to Executive Session at 7:34 pm on a motion made by Deputy Mayor McGovern, and seconded by Mayor Brown with all voting aye: 7-0

Kristine Gilligan  
Village Clerk