

**VILLAGE OF TARRYTOWN
BOARD OF TRUSTEES
WORK SESSION 6:15 P.M.
WEDNESDAY, MAY 16, 2018
Tarrytown Village Hall
One Depot Plaza, Tarrytown, New York**

Open Session

Board of Trustees Concerns

1. Sustainable Westchester – “One-Stop” for Waste and Recycling
2. Discussion – License Plate Readers for Parking Enforcement
3. Discussion – Moving Taxi Spaces to Lower Lot and Establishing Those Spaces for Station Cafe
4. Proposed Amendments to Unified Code re Architectural Review Board
5. Proposed Amendments to JMC Loh Park Agreement re Landscaping
6. Extension of Contract with WXY for Comprehensive Plan
7. Losee Park Lighting Authorization
8. Request - National Gun Violence Awareness Proclamation
9. Kayak Racks – Penalty Clause
10. Discussion - Bollards

Executive Session

- A. Police Officer
- B. Day Camp Employment Appointees
- C. Parking Enforcement Officer
- D. Department Head Evaluations for Annual Raises
- E. Alternate Member Zoning Board of Appeals
- F. Appointment CDBG Representative
- G. Appeal Review



April, 2018

Dear Member Municipalities,

Sustainable Westchester (SW) is offering a new waste management and recycling program to its 42 member municipalities and Westchester County. This will be a one-stop waste and recycling website + phone app for each municipality.

Attached is our proposal for your consideration.

Benefits to residents:

(Details are listed in Appendix 1, page 10)

1. Home address specific garbage collection schedules in downloadable, printable and customizable format.
2. Easily searchable database of 500+ items and directions about where to donate, repair, recycle or dispose them.
3. Information available in different languages - English, Spanish, Chinese, French, Punjabi or Korean.
4. Easily report-a-problem, request a pick-up, or ask a recycling question.

Benefits to municipal staff:

(Details are listed in Appendix 1, page 10)

1. Fewer waste and recycling related calls, saving staff time
2. Save annual cost of designing, printing and distributing recycling flyers and garbage collection calendars
3. Make updates or changes to the collection calendars at any time, send emergency notifications about missed pick-ups and weather related service alerts
4. Sophisticated metrics about how residents are interacting with this platform, do strategic improvements or develop new recycling options based on these insightful metrics. (Sample metrics in Appendix 2, page 16)

Next steps. SW wants to gather interest from multiple municipalities in order to get the best pricing and service options.

Step 1. Municipalities to review attached proposal. I will be happy to give a detailed presentation and answer questions.

Step 2. Express intent to participate by sending a signed letter or a simple resolution of intent to participate in the program. A sample resolution is attached (see page 2) for your convenience.

Step 3. Execute final service agreement after reviewing the contract terms and conditions.

Sustainable Westchester is very pleased to present this new waste reduction and recycling program, and we hope it will result in projects that are truly beneficial to our community. We look forward to sharing it with you.

Thank you.

Regards,

Neha Dhanik

Program Manager, Waste Reduction and Recycling

Sustainable Westchester, Mt. Kisco, NY

914 242 4725 Ext 108 | neha@sustainablewestchester.org

Sample Resolution

Date: April, 2018

RESOLUTION

The board hereby expresses its intent to participate in the Waste/Recycling shared service program as proposed by Sustainable Westchester and described in the documentation submitted to the board, subject to the final review of the service agreement.

Signature

Date

Table of Contents

1. The Problem	4
2. The Solution	5
3. Shared Service Model	6
4. Support Services	7
5. Annual Fees	8
6. Measurable Return on Investment (ROI)	8
7. Decision Timeline	9
Appendix 1: Products & Services	10
COLLECTION CALENDAR	10
WASTE WIZARD aka 'RECYCLOPEDIA'	12
PLATFORM OPTIONS	13
SUSTAINABLE WESTCHESTER'S IMPLEMENTATION SERVICE	14
SUPPORT FOR PROGRAM SUCCESS	15
Appendix 2: Sample Metrics Generated by this Platform	16

A One-stop Waste and Recycling Website and Phone app, brought to you by:



1. The Problem

Westchester's total recycling rate has remained stagnant around 50% for the past decade. As a result, the county's taxpayers continue to spend \$66 Million every year in waste disposal fees alone. In addition, municipalities spend a considerable amount in collection and transportation costs, heavy-duty fleet purchases, maintenance and repair, and road wear and tear due to all the trucking. There is also a significant potential loss of revenue in millions that could have been made possible if more recyclables were recovered from the waste stream and sold in commodity or second-use markets.

Sustainable Westchester (SW) being a municipally-owned and operated non-profit, has identified a need in the community to undertake certain measures that will help improve our community's recycling rates.

SW wants to fulfill those needs as listed below:

- Streamline communications between municipality and residents
- Reduce municipal staff burden for coordinating and communicating about recycling with residents
- Reduce residents' confusion around recycling, and help them find information quickly and accurately
- Help promote recycling and waste diversion
- Bring best practices from other successful communities
- Make it cost-effective using an aggregated purchase model
- Provide ongoing recycling promotion support for municipal staff, residents, and our community

2. The Solution

To help increase recycling rates, one of the easiest and least expensive strategies is improving our public outreach and communications so it becomes easier for residents to find information, ask questions, send suggestions or report problems related to waste and recycling. Thanks to innovations in technology, the problems associated with existing modes of communications between government and residents such as, multiple phone numbers and multiple websites that are often not updated and consistent, has now become easier than ever to solve. One of the technology companies that has been thoroughly vetted by SW, and found to be the best in the sphere of waste and recycling communications, is ReCollect systems, Inc. (hereafter called 'ReCollect').

ReCollect

**DIGITAL SOLUTIONS
for WASTE MANAGEMENT**

[www.recollect.net]

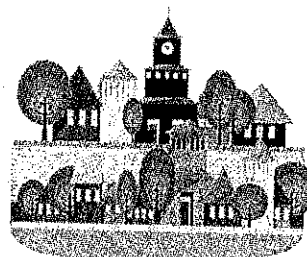
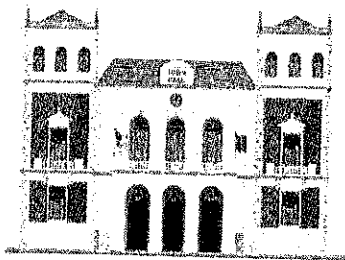
ReCollect's headquarters is located in British Columbia, Canada. They have business presence and numerous clients in the USA, including the state of CT and even a few municipalities in Westchester such as, Mamaroneck-Larchmont joint sanitation commission, Rye, and White Plains.

SW will contract with ReCollect to provide the underlying technology behind this new website.

Examples of communities that have adopted a new and improved approach to waste and recycling communications are the state of CT and NJ. Each has a statewide one-stop website. Among nearby counties, this program has been implemented in Atlantic County, NJ and Rockland County, NY. Each has a county-wide website that is centrally managed.

Sustainable Westchester proposes the following:

Sustainable Westchester will build and maintain a one-stop waste and recycling website + phone app (hereafter referred to as 'platform') for all municipalities and their residents in Westchester County. This will be a modern and coherent communication system to find all county-level, as well as municipal level information on waste and recycling.



Benefits for Westchester residents: (Details are listed in Appendix 1, page 10)

1. Get their home address specific garbage collection schedules. This calendar is downloadable, printable and customizable to show monthly, quarterly or any other preferred format.
2. Find an item in 'waste wizard,' aka 'recyclopedia,' which is an easily searchable database of 500+ common household items and respective information about where to donate, repair, recycle or dispose them.
3. Find information in the language of their choice from, English, Spanish, Chinese, French, Punjabi or Korean.
4. Easily report-a-problem, request a pick-up, or ask a recycling question through this platform, without having to call the offices. Those who prefer to call can still do so. (See Appendix 1 for more details)

Benefits for Westchester municipal staffs: (Details are listed in Appendix 1, page 10)

1. Save annual cost of designing, printing and distributing recycling flyers and garbage collection calendars
2. Handle fewer waste and recycling related calls, thus saving staff time
3. Make updates or changes to the collection calendars at any time, easily send emergency notifications about missed pick-ups and weather related service alerts
4. Get sophisticated metrics (see Appendix 2, page 16) about how residents are interacting with this platform, and do strategic improvements or develop new recycling options based on these insightful metrics.

3. Shared Service Model

Shared Aggregated Purchase

SW will aggregate purchases on behalf of all interested municipalities and contract with required third parties to execute this project. The aggregated purchase of technology and services will bring the cost down significantly compared to if individual municipalities performed these functions on their own.

Shared Administrative Controls

Assigned staff persons from participating municipalities and a SW staff will maintain administrative access to the platform.

The critical functions such as sending notifications to residents regarding change of garbage collection schedule, or responding to resident complains/comments will be handled by respective municipal staff

Non-critical functions such as creating and sending recycling messages, updating the content of the platform, performing checks and edits on the existing information, and responding to questions or comments about recycling will be handled primarily by SW staff, with inputs from municipal staff.

4. Support Services

To keep the platform relevant, effective and engaging, SW will provide the essential support services (Table 1) such as helping all the municipalities migrate to this platform, testing the platform to ensure data accuracy and visual effectiveness, marketing and promotion to drive adoption among residents, creating recycling campaigns per municipalities' requirements, regularly updating the recycling content and adding new information. Besides providing support for the platform, SW will also apply for grants on behalf of all participating municipalities.

List of SW's support functions:

1. Technology + Tech support
2. Basic Recyclopedia content showing information typically found on website or recycling brochures
3. Program administration
4. Website development + maintenance
5. Program Implementation + Troubleshooting File migration + Testing + Training etc
6. Promotion support (Promotional graphic design, Promo videos, Promo messages creation for various media channels etc)
7. Maintenance/Update support (Calendar updates, Recyclopedia updates, Recycling campaigns design & creation, Report generation, Find new recycling programs based on data, for example, mattress, C&D, bulky items, battery, hard plastics etc)
8. Detailed Recyclopedia that has information about where to donate, repair, recycle or dispose over 500 items commonly found in household or work places.
9. Grant research and application support to help municipalities and SW offset costs to build and maintain this program.

5. Annual Fees

The annual fees for municipalities who would like to join this program is estimated by SW as listed below. These fees are based on population sizes as recorded by 2010 Census.

Annual fees for one-stop website and phone app

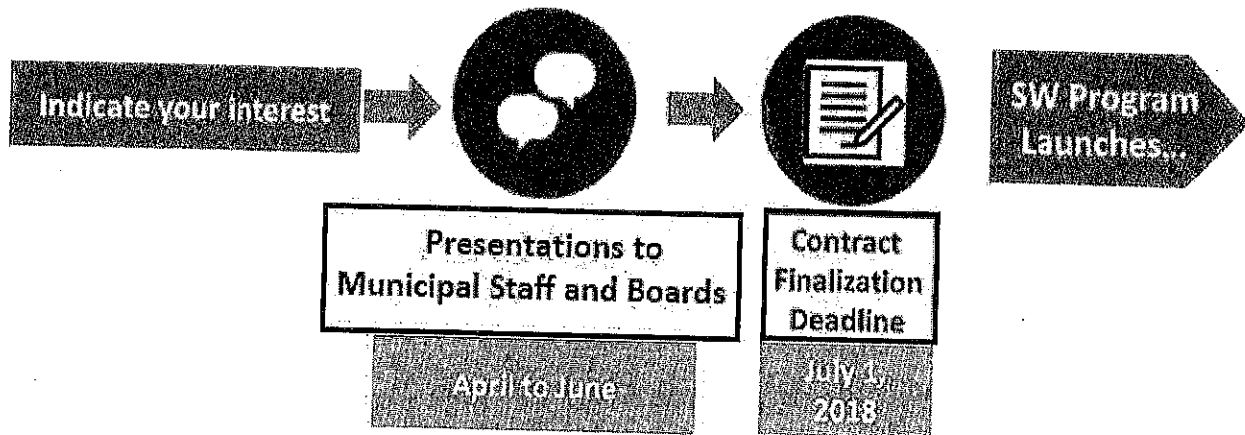
Ardsley	\$1,500	Harrison	\$5,000	New Rochelle	\$7,000	Rye	\$3,500
Bedford	\$3,500	Hastings-on-Hudson	\$2,000	North Castle	\$3,000	Rye Brook	\$2,500
Briarcliff Manor	\$2,000	Irvington	\$1,700	North Salem	\$1,500	Scarsdale	\$3,500
Bronxville	\$1,700	Larchmont	\$1,600	Ossining (Town)	\$1,600	Sleepy Hollow	\$2,500
Buchanan	\$1,500	Lewisboro	\$3,000	Ossining (Village)	\$4,500	Somers	\$3,700
Cortlandt	\$5,000	Mamaroneck (Town)	\$3,000	Peekskill	\$4,500	Tarrytown	\$2,500
Croton-on-Hudson	\$2,000	Mamaroneck (Village)	\$3,700	Pelham	\$1,700	Tuckahoe	\$1,700
Dobbs Ferry	\$2,500	Mount Kisco	\$2,500	Pelham Manor	\$1,600	White Plains	\$6,000
Eastchester	\$3,700	Mount Pleasant	\$4,500	Pleasantville	\$1,700	Yonkers	\$10,000
Elmsford	\$1,500	Mount Vernon	\$7,000	Port Chester	\$5,000	Yorktown	\$5,500
Greenburgh	\$5,500	New Castle	\$3,500	Pound Ridge	\$1,500		

6. Measurable Return on Investment (ROI)

SW will work with municipalities to measure and report the following for review at the end of contract year.

1. Reduction in the number of phone calls handled by municipal staff
2. Savings in the annual cost of printing and distributing recycling flyers, collection calendars etc.
3. Increase in outreach to non-English speaking residents
4. Increase in municipal recycling rates
5. Creation of new recycling avenues based on residents' feedback

7. Decision Timeline



We suggest that municipal boards pass an interim resolution or provide SW a signed letter indicating that they have reviewed the program details and agree to participate subject to review of final contract with Sustainable Westchester, which is to be signed by July 1st 2018.

Appendix 1: Products & Services



COLLECTION CALENDAR

Traditional collection schedules can be confusing. With this collection calendar, residents can not only view their collection schedule, but they can sign up for reminders for when they need to place their cart at the curb.

Collection Day Reminders

Reminders come in many forms: they are available via e-mail, phone call, Twitter, and phone notifications. Further, residents can choose when to receive them; if they're early risers, an hour before collection time might be most helpful. If they go to bed late, then the night before could best for them. If their collection schedule requires it, each reminder automatically shifts to account for holidays. You have full control over this.

If residents desire, they can print a PDF of their personal calendar, or attach the calendar to their personal digital calendar in Microsoft Outlook, iCal, or Google calendar.

Educational Messaging

You can add educational messaging that people will see or hear in their reminders. These messages can encourage recycling habits and proper sorting, provide seasonal tips or information about upcoming environmental events. Educational messages can be targeted to specific collection routes or to all residents.

Collection Delay Notifications

You can send out service alerts when collection is delayed. This is invaluable for weather or service-related collection delays. Service alerts help residents know what is going on so they don't have to call the city. You can even send out service alerts to specific collection routes. Just draw a shape on your ReCollect map to target specific areas!

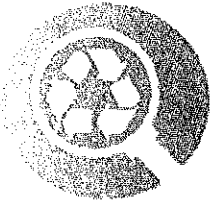
The Collection Calendar can be used on its own, or integrated with ReCollect's Waste Wizard web app and/or mobile app.

Collections Calendar Key Functionality

- Schedule look-up tool:
 - Users can search for collection schedule by address.
 - Predictive search allows for various address formats.
 - Address aliasing, so that old street names or streets with multiple names, will always point to the correct address.
 - Schedules can shift to account for holidays and can handle any level of complexity.
 - Schedules can show multiple and customizable streams such as recycling, yard waste, organics, or christmas tree collection.
 - Schedules can display non-collection events such as household hazardous waste days.
 - Schedules can be specific to the address level - allowing cities to show different collection schedules or options for residential, multi-family and/or commercial addresses.
 - Addresses searched that are in neighbouring municipalities can generate a custom message with hyperlink directing those users back to the responsible authority.
- Reminders and print calendars:
 - Residents can sign up for collection day reminders via email, Twitter, or automated phone call, or embed the schedule into their Outlook, iCal or Google Calendar.
 - Reminders shift to account for holidays, and remind residents only about what is being picked up that week, from recycling bins, to christmas trees.
 - Free printer-friendly collection calendars customized for each resident's address.
 - Custom branding on notifications: use your logo, background image, color palette to shape the look and feel and reinforce your brand.
 - Add educational content to reminders to let residents know about upcoming events, common mistakes or other informative content that can help increase recycling, lower support calls and reduce contamination.

- Report an Issue (or Need Help?)
 - Let residents report waste related problems such as missed collections, broken or missing garbage bins
 - Entirely customizable list.
 - Integrates with other solutions, allowing two way communications with residents that integrates with ticketing systems (such as Accela, CityWorks, SeeClickFix, etc.).
- Admin Dashboard
 - Activity & Reporting dashboard - get detailed stats about how your residents are using ReCollect.
 - Easily update the collection schedule anytime with drag & drop interface.
 - Add new streams or events.
 - Add educational content to garbage day reminders at any time - let residents know about upcoming events, common mistakes, or other important information.
 - Send service interruption messages - reduce complaints and call volumes by letting residents know immediately about service interruptions due to weather or other problems.
 - Monthly activity report emailed to staff, or check the live dashboards anytime.
- Accessibility
 - Exceeds WCAG 2.0 Level AA and Section 508 compliance - ReCollect meets all regulatory and legal accessibility compliance requirements for users with disabilities.
 - ReCollect works for all your residents, including those without computers or smartphones, those who have only landlines.
 - Support multiple languages - deploy the Collection Calendar web app in Spanish, Chinese, Punjabi, Korean and French.
- Customer Engagement
 - Targeted education and campaign messaging - create your own or select from dozens of seasonal and topical templates that add content to existing reminders. Additionally, two sample campaigns are provided each month. No need to deluge residents -- let their weekly reminder serve as a newsletter.
 - Segment custom messages by geography/neighborhoods - each collection route can receive distinct custom messages.
 - Emergency messaging - immediately notify residents of failed pickups due to weather, mechanical breakdown etc.

WASTE WIZARD aka 'RECYCLOPEDIA'



Where do your residents go for recycling information? They need accurate, accessible information. The Waste Wizard gives residents clear information about what to put where. It also gives you great search engine optimization to help your residents find their local recycling guidelines using only a simple Internet search.

A Fast, Smart Search for Items

As the resident begins to type in a material, the Waste Wizard predicts the entry and offers residents helpful item suggestions and synonyms. ReCollect has a list of thousands of items to help you get started. You can add, modify, and delete items and their instructions any time. You can also create "aliases" for materials that have more than one name (e.g. soda and pop).

Guide Residents to Depots

If an item is electronic waste, hazardous waste, or requires a depot for any reason, you can highlight local depots in the item's instructions. The depots are offered in a list and on a map with estimated driving times so residents can easily choose one and find their way.

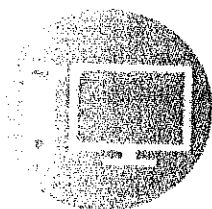
Learn About Local Recycling Challenges

Do you know the top ten most queried items are in your area? You might be surprised! With the Waste Wizard, you'll be able to see analytics about what materials most perplex residents. This can help to focus and prioritize your promotion and education efforts. The Waste Wizard can be used on its own, or integrated with ReCollect's Collection Calendar web app and/or mobile app.

Waste Wizard Key Functionality

- Enable residents to easily search for how to dispose of hundreds of different materials
- Admin Dashboard - city administrators can, at any time:
 - Access Activity & Reporting dashboard - get detailed stats about:
 - usage
 - most searched for items
 - items searched for that are not in the wizard (so they can be added)
 - Update the wizard, including:
 - Adding or editing items, setting their stream (trash, recycling, depot, bulk collection, etc.)
 - Set special instructions for each item.
 - Include depots, landfills and drop off locations, customize content to include map and location results, hours of opening.
 - Add "synonyms" to items so that local variations in terminology, along with common spelling mistakes and typos will give the correct result.
 - Download a Monthly activity report, or have it automatically emailed to staff.
- Enable residents to view a schedule of community waste events, such as hazardous waste collection days. They can also sign up to receive reminders about these events via email, Twitter, Text Message, or automated phone call.
- Accessibility
 - Exceeds WCAG 2.0 Level AA and Section 508 compliance- ReCollect meets all regulatory and legal accessibility compliance requirements for users with disabilities.
 - ReCollect works for all your residents, including those without computers or smartphones, those who have only landlines.
 - Support for multiple languages including Spanish, Chinese, Punjabi, Korean and French.

PLATFORM OPTIONS

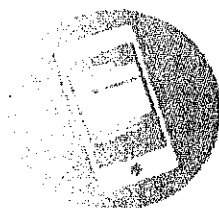


Web App

Simple integration into your pre-existing website. We work with you to match your organization's style and brand.

Key Functionality

- Embed the calendar, waste wizard and report an issue (need help?) tools on multiple web pages and websites, including your Facebook page, hauler's website, neighborhood/community websites, etc.
- Responsive design — web app adapts mobile web browsers giving users the best experience for their screen size.
- White labeled: Web app uses your color palette and fonts to match the look and feel of your website.



Mobile App

ReCollect is the only native app for waste management — meaning it has the responsiveness and sleek experience your residents expect. Your mobile app can be downloaded for free from the iTunes App Store and Android Play Store. Because ReCollect is a “white label” service, your residents will be using a mobile app that you’ve named and branded.

Key Functionality

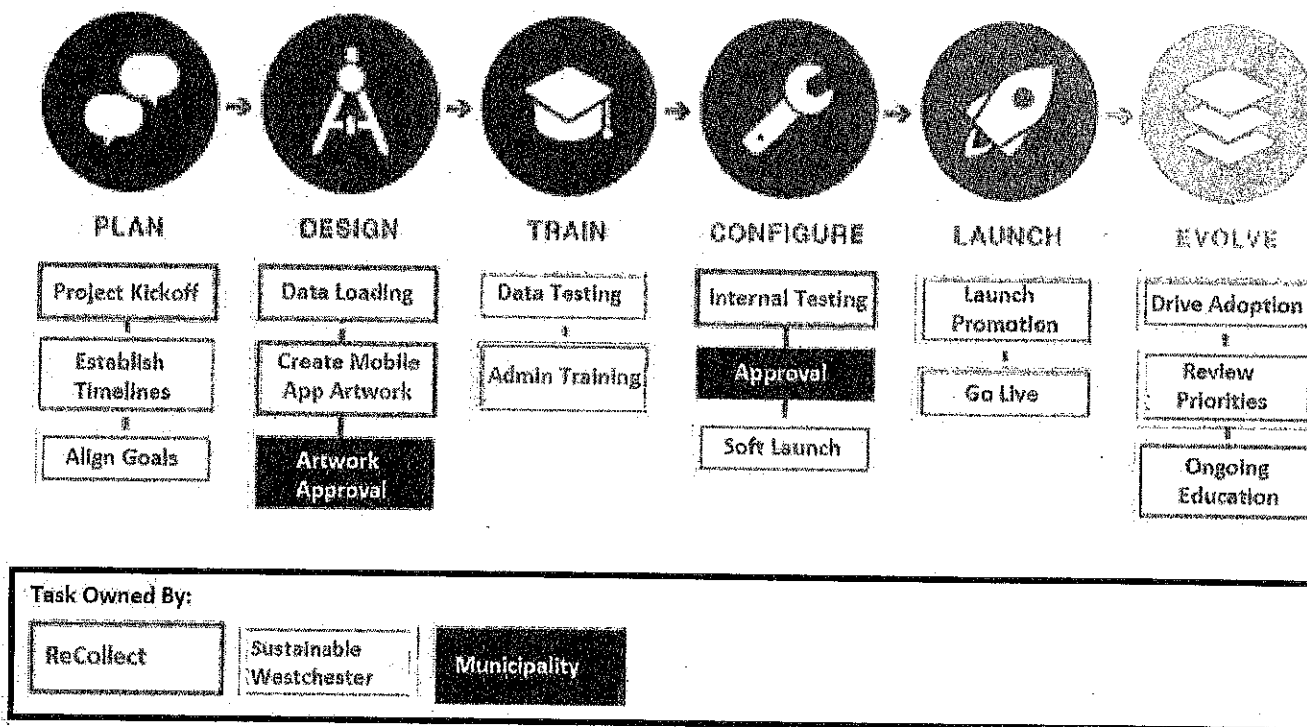
- Free mobile apps with the calendar, waste wizard and report-a-problem tools available to residents in iTunes App Store and Android Play Store.
- Native iPhone and native Android apps, meaning they look sharp and are intuitive to users.
- White-Labeled : Custom branding on mobile apps allows you to use your logo, background image, color palette, and messaging to shape the look and feel, and reinforce your brand.

SUSTAINABLE WESTCHESTER'S IMPLEMENTATION SERVICE

Sustainable Westchester (SW) will support all participating municipalities through ReCollect's implementation methodology to quickly and efficiently deploy the new and improved waste and recycling communications platform. SW and ReCollect team will begin with project kickoff and go through to product launch. This service includes SW's Program Manager to lead the deployment and data testing that will help migrate municipal data files and all recycling content to the ReCollect system.

SW will conduct meetings with ReCollect on behalf of all participating municipalities, which will be open for interested municipal staffs to join. Municipalities are encouraged to stay as involved in the implementation process as possible, and provide feedback and/or approval of the content and graphics.

Municipalities will need to provide all waste and recycling related data files in the requested format in a timely fashion, which will determine the speed and accuracy of implementation.



SUPPORT FOR PROGRAM SUCCESS

ReCollect's Technical Support

ReCollect will provide ongoing technical support 12 hours a day (10 am to 10pm EST), five days a week directly to residents as well as to SW and its member municipalities. ReCollect also provides 24/7 uptime and performance monitoring and ongoing development to keep improving their products and services.

- Dedicated Customer Success representative assigned to SW's shared municipal service account available to answer questions, offer support and share best practices
- Webinars, printed materials and video training will be made available through ReCollect's resource pages
- 24/7 uptime and performance monitoring
- 12/7 email support
- Ensure ongoing compatibility for all popular browsers, devices and platforms
- Instant access to new features, patches and fixes as they are developed

Sustainable Westchester's Program Support

Sustainable Westchester team will advise and support all municipalities for product launch and promotion. We will ensure that the mobile app and web tool are successfully launched and adopted by residents, using established best practices. SW staff will monitor the usage of this platform, and will have regular check-ins with municipal staff.

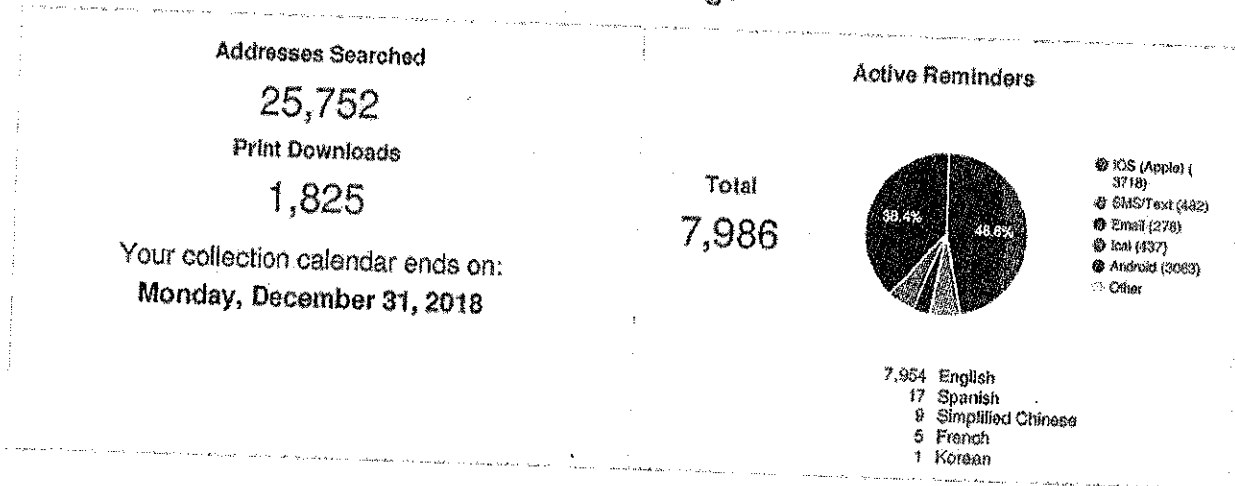
We will hold webinars to share key updates.

Appendix 2: Sample Metrics Generated by this Platform

Monthly Report - March 2018

Collection Calendar Widget

All Time Usage



Support Requests

All Time Support Requests

Total Support Requests Received By ReCollect	Support Requests Resolved By ReCollect	Support Requests Forwarded
725	281	444

March 2018 Support Requests

Total Support Requests Received By ReCollect	Support Requests Resolved By ReCollect	Support Requests Forwarded
23	10	13

Waste Wizard

All Time Usage

Materials Searched

68,248

Top 10 Materials Searched	Top 10 Suggested Materials	Top 10 Waste Streams Found	Top 10 Depots Clicked
Mattress 1,853	Box spring 2	Garbage 23,114	Far West Recycling (Hillsboro) 617
Styrofoam blocks 1,552	PLASTIC GROCERY BAGS 2	Mixed recycling collection 9,284	Tualatin Valley Waste Recovery/Hillsboro Landfill 605
Plastic "clamshell" containers 1,190	glass coffee pot 1	Drop-off hazardous waste facilities 8,357	Simply Marvelous Recycling 454
Cardboard 1,168	firewood 1	Bulky waste collection 6,331	Woodco 436
Batteries (alkaline, household) 1,117	Milk cartons 1	Municipal Waste Disposal Facility 4,690	Habitat for Humanity ReStore (Beaverton) 350
Paint 1,075	Plastic bags 1	Backyard composting 4,237	Metro Central Hazardous Waste Facility 347
Christmas tree (natural) 983	Cabinetry 1	Reuse 4,180	S&H Landscape Products & Supply (Hillsboro) 331
Plastic bags (stretchy) 980	stone 1	Curbside yard debris service 4,084	Agilyx - Polystyrene drop-off center 301
Wood (untreated) 922	concrete 1	Drop-off options for yard debris 3,690	Metro Central Transfer Station 273
Yard & garden trimmings 902	remove wallpaper 1	Dry Waste Disposal Facilities 3,536	Pride Recycling Depot 267



Metro-North Railroad

October 3, 2012

Mr. Michael S. Blau
Village Administrator
Village of Tarrytown
One Depot Plaza
Tarrytown, New York 10591

Re: Tarrytown Station Improvements and Amendment of January 1, 1978 Lease ("1978 Lease") For Village-Operated Commuter Parking Lot ("South Parking Lot")

Dear Mr. Blau:

I am pleased that you and Metro-North representatives had a productive meeting on September 14, 2012. This letter sets forth the agreements reached at the September 14th meeting, and serves to amend the 1978 Lease on a short-term basis pending negotiations on a new modern lease. A copy of the aerial map noting the areas discussed below is attached for your convenience.

New Taxi Area

- In order to allow the taxis to relocate back to the Station area from the Village Hall parking lot, Metro-North will create at least four (4) parallel parking spaces to the north of the Station building for taxi use only and include all necessary signage, at an approximate cost of \$20,000.00 ("New Taxi Area"). The Village will cooperate as needed in the creation of the New Taxi Area. This work is anticipated to be completed by the end of 2012.
- The Village will designate the first four (4) on-street parking spaces immediately north of the intersection of Main Street and Depot Plaza for queuing of additional taxis. This will be completed by the time the New Taxi Area work is completed.
- As stated in the 1978 Lease, the Village will continue to maintain the New Taxi Area, and will continue to be responsible for managing the taxi operations within the Village.
- Metro-North and the Village will contact Bee-Line Bus to try to have the bus stop re-located away from the New Taxi Area. If Bee-Line Bus agrees to re-locate, Metro-North will create additional parallel parking spaces for taxi use only. If unsuccessful, the Village will add an additional two on-street spaces for queuing of taxis.

Depot Plaza Improvements

- Metro-North and the Village have agreed on a conceptual plan to improve the traffic circulation at Depot Plaza, and enhance safe and free-flowing traffic for pedestrians, motorists and bicyclists ("Depot Plaza Improvements"). A copy of the conceptual plan for the Depot Plaza Improvements is attached.
- Metro-North will pay for the design of the Depot Plaza Improvements, in conformity with the conceptual plan.
- Metro-North and the Village will cooperate in seeking additional funds needed for construction of the Depot Plaza Improvements. The Village has already applied for a New York State economic development grant, which if received will be used towards the construction funding.
- The Village will maintain the Depot Plaza Improvements.

Bus Area

- Metro-North will prepare, seal coat and restripe the bus drop off area south of the Station building, and will use best efforts to complete this work by the end of October 2012. If Bee-Line Bus agrees to relocate its stop to this Bus Area, Metro-North will erect a bus shelter.

Parking For Station Building Tenant

- The Metropolitan Transportation Authority ("MTA") is actively seeking a tenant for the Station building. When the MTA secures a tenant, the tenant may require the use of some of the existing parking spaces in the South Parking Lot.
- The Village agrees that it will allow the tenant in the Station Building to use spaces in the South Parking Lot without charge.
- Metro-North will keep the Village apprised on the status of the leasing efforts and the need for tenant parking in the South Parking Lot.

Metro-North Employee Parking Area

- If Metro-North decides to proceed with improvements to its Employee Parking Area, depicted on the attached aerial map, including paving, striping, drainage improvements and lights, the Village agrees to cooperate and will allow Metro-North to tie into an existing Village-owned 48" drainage pipe at no charge to Metro-North, which will be memorialized in an agreement.

3

Station Landscaping

- The Village agrees to maintain the landscaping areas around the Station building, including the area north of the Station building as part of an existing permit agreement.

Abandoned Tunnel

- In recent years the Village has expressed an interest in reopening an abandoned pedestrian tunnel across Metro-North's right of way in order to improve waterfront access. Such future use, if so desired by the Village, will require an agreement between Metro-North and the Village that pertains to the Village being responsible for design and construction of improvements necessary to reopen the tunnel and for the future maintenance of this structure.

Yankees Parking Analysis

- The Village is conducting an analysis in connection with its practice of charging a parking fee on weekends and holidays for Yankees game days at Village-owned parking facilities. The Village will share the results of this analysis with Metro-North promptly upon completion.
- The Village and Metro-North will discuss the results of this analysis and address the issue of the Village charging for parking on Yankees game days in conjunction with negotiations on a new long-term lease for the South Parking Lot and prior to the beginning of the 2013 baseball season.

South Parking Lot Lease

Effective immediately, the 1978 Lease is hereby amended as follows:

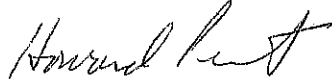
- The term is month-to-month, and either party may terminate upon providing thirty (30) days prior written notice.
- If terminated by either party, the South Parking Lot will be returned to Metro-North in good condition, normal wear and tear excepted. Metro-North can then use the Lot for any use, including commuter parking.
- Consistent with Metro-North's systemwide parking policy, free Weekend and Holiday parking is in effect for the South Parking Lot with no exceptions.
- Village will continue to maintain the leased areas in good and safe condition.

3
Mr. Michael Blau
October 3, 2012
Page 4 of 4


- Village will allow a 16 hour parking limit and charge an hourly rate of at least seventy-five cents, with 50% of the gross revenue continuing to be shared with Metro-North. Any rate changes would be subject to Metro-North's prior written approval.
- Up to and including November 5, 2012, the Village may allow commuters with Village parking permits to park in the South Parking Lot.
- The Village will remove the existing parking poles prior to November 5, 2012, and Metro-North will install a centralized pay station prior to returning the Lot to meter use.
- Unless otherwise stated, all other terms and conditions in the 1978 Lease remain in effect.

Please indicate your acceptance of this agreement and the amendment to the 1978 Lease by signing and dating below.

Very truly yours,

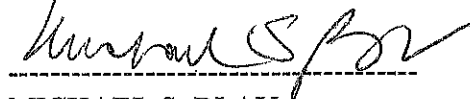


Howard Permut
President

APPROVED
AS TO FORM 

AGREED AND ACCEPTED TO:

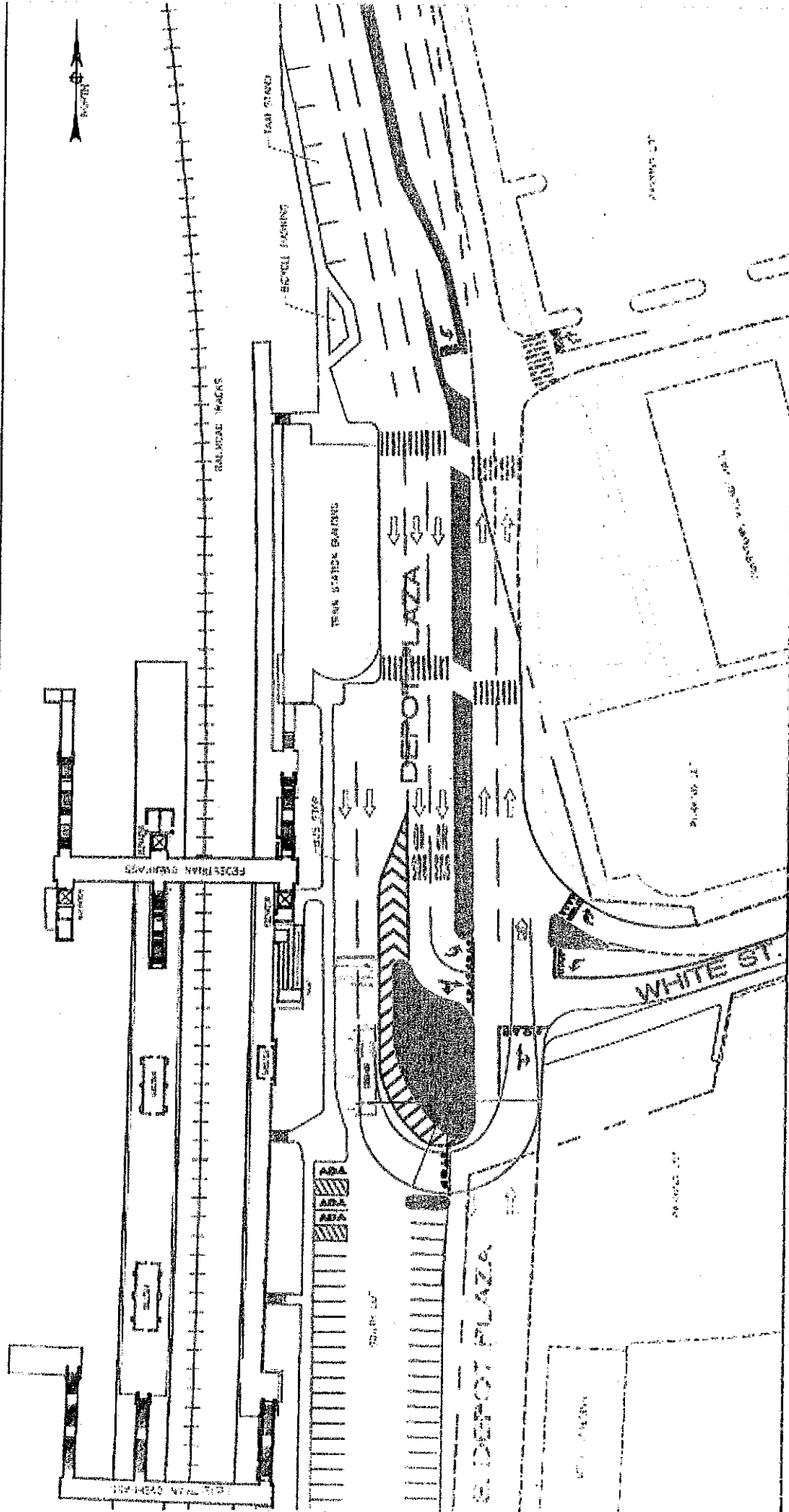
VILLAGE OF TARRYTOWN



MICHAEL S. BLAU
Village Administrator
DATE: 10/3/12

Enclosures

PROPOSED TARRYTOWN TRAFFIC IMPROVEMENT PLAN



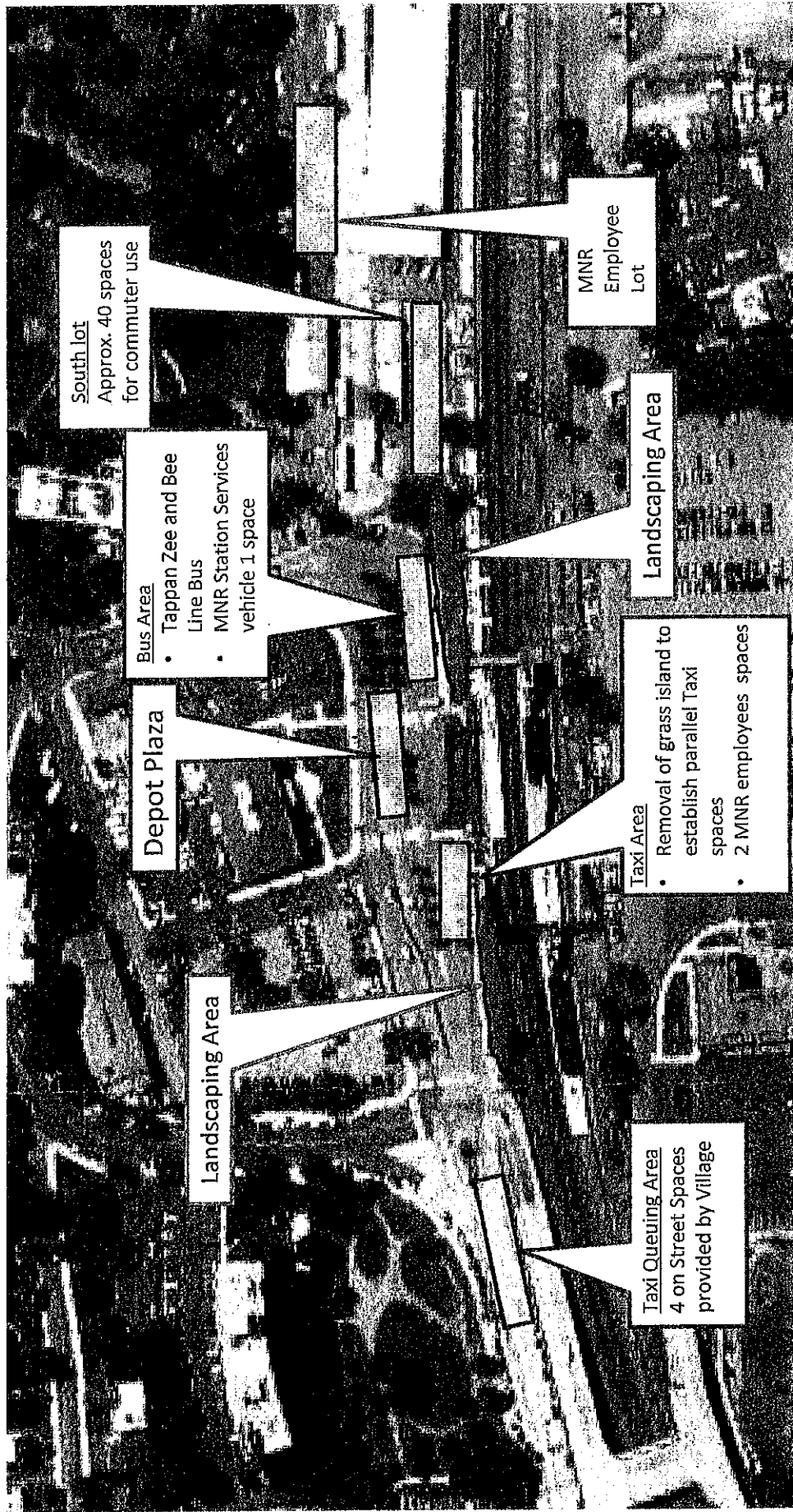
CREATED ON: 5/16/2011 REVISED ON: 2/16/2011
 SCALE: 1" = 30' (AT 11x17)

NOTE: HATCHED AREA DENOTES PROPERTY NOT OWNED BY RAILROAD ENTITIES.

REVISED CONCEPTUAL DRAFT
 NOT FOR CONSTRUCTION

3

Tarrytown Station



4

Kathy Deufemia

From: Dan Pennella
Sent: Thursday, May 10, 2018 9:47 AM
To: Jane Greenwood
Cc: smignogna@sequelstudio.com; vkopelman@aol.com; sbryan4678@aol.com; bpmllc2010@gmail.com; patriciapinckney@gmail.com; moniquetarrytown@gmail.com; Carla Sapienza; Richard Slingerland; Drew Fixell (external); Feliciano Valvano; Kathy Deufemia
Subject: RE: Amendment to Chapter 9-4 Architectural Review Board
Attachments: DP_Redline Draft ARB LL.docx; Draft ARB LL 5-10-18.docx

Jane:

I would like to thank you, Steve and Monique for meeting with us on Monday to discuss the amendments to Chapter 9-4/ARB code. I believe this will be beneficial to the residents of Tarrytown and allow for minor improvements to our community with the delay in obtaining board approval. I have attached a redline version with edits based on our discussion and a final draft for review and approval by the BOT.

Thank you again for your help.

Dan

From: Jane Greenwood [mailto:jane@kostowgreenwood.com]
Sent: Tuesday, May 01, 2018 10:05 AM
To: Dan Pennella
Cc: smignogna@sequelstudio.com; vkopelman@aol.com; sbryan4678@aol.com; bpmllc2010@gmail.com; patriciapinckney@gmail.com; moniquetarrytown@gmail.com; Carla Sapienza
Subject: Re: Amendment to Chapter 9-4 Architectural Review Board

Dan,

We are able to meet on Monday (5.7) or Tuesday (5.8) morning. The earlier the better for us, say 8:30? This Friday morning is our third choice.

Best,
Jane

Jane Greenwood, AIA LEED AP
Principal

Kostow Greenwood Architects LLP
594 Broadway, Suite 300
New York, NY 10012
(office) 212-334-0116
(direct) 646-808-0631
www.kostowgreenwood.com

On Apr 30, 2018, at 9:28 AM, Dan Pennella <DPennella@tarrytowngov.com> wrote:

Local Law Number __ of 2018

A local law to amend Chapter 9 of the Code of the Village of Tarrytown entitled Architectural Review Board to address the referral requirements of applicants for building permits to the Architectural Review Board

Be it enacted by the **Board of Trustees** of the **Village of Tarrytown** as follows:

Section A: Purpose.

The Village wishes to limit the Building Inspector's requirement to refer building permit applications to the Architectural Review Board to only applications for new building construction, additions to existing buildings that increase building footprint by 25% or more, applications requiring Planning Board approval, applications for signage or awnings, and ~~certain~~ certain applications involving property within the Restricted Retail RR Zone or commercial buildings outside the RR Zone. The Village finds that its current mandatory building permit application referral to the Architectural Review Board is too burdensome on landowners. The referral creates too many restrictions and impediments on design throughout the Village and the Village intends to limit that mandatory referral to only certain building permit applications, including those that have that may an impact to the character of the downtown area and historic district.

Section B: Amend Chapter 9 Section 4(A) "Referral of Applicants for building permits", which shall read as follows:

Except where an application for a certificate of appropriateness must be submitted to the Architectural Review Board pursuant to the Landmark and Historic District Act (Chapter 191, Historic Districts and Landmarks), every application for a building permit **involving any of the following shall be referred by the Building Inspector to the Architectural Review Board:**

- (1) Applications for all new building construction or additions whereby the existing building footprint increases by 25% or more;
- (2) Applications requiring Planning Board approval;
- (3) Applications for signage or awnings; or
- (4) Applications for a property within the Restricted Retail RR Zone or commercial properties outside the RR Zone involving:
 - (a) Construction, reconstruction or alteration of any building or structure that affects the portion of the exterior appearance of the building or other structure ~~and that is~~ visible from any public street, except applications involving only fences, retaining walls, steps, and /or sidewalks;

4

(b) ~~The proposed plans include~~ Construction, reconstruction or alteration of any deck or uncovered porch that affects the exterior appearance of the building or other structure, is visible from any public street and exceeds 25 square feet; ~~(such size calculation shall includeing any steps); or~~

(c) ~~The proposed plans include~~ Construction, reconstruction or alteration of existing/new windows or security grills that affect the exterior appearance of the building or other structure and are visible from any public street; ~~or~~

(d) ~~The proposed plans include construction, reconstruction or alteration of any fence or wall exceeding three feet in height or 20 feet in length that is visible from any public street.~~

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~~(e) Excluding fences, retaining walls, steps and sidewalks.~~

Section C: Supersession of other laws.

All laws, ordinances, rules and regulations of the Village are modified and superseded by this article with respect to their application to parking and enforcement.

Section D: Severability

If the provisions of any article, section, subsection, paragraph, subdivision or clause of this local law shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this local law.

Section E: Effective Date

This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Local Law Number __ of 2018

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- (2) Applications requiring Planning Board approval;
- (3) Applications for signage or awnings; or
- (4) Applications for a property within the Restricted Retail RR Zone or commercial properties outside the RR Zone involving:
 - (a) Construction, reconstruction or alteration of any building or structure that affects the **portion of the** exterior appearance of the building or other structure that is visible from any public street, except applications involving only fences, retaining walls, steps, and /or sidewalks;

(b) Construction, reconstruction or alteration of any deck or uncovered porch that affects the exterior appearance of the building or other structure, is visible from any public street and exceeds 25 square feet (such size calculation shall include any steps); or

(c) Construction, reconstruction or alteration of existing/new windows or security grills that affect the exterior appearance of the building or other structure and are visible from any public street.

Section C: Supersession of other laws.

All laws, ordinances, rules and regulations of the Village are modified and superseded by this article with respect to their application to parking and enforcement.

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Section E: Effective Date

This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

5

Kathy Deufemia

From: Richard Slingerland
Sent: Monday, May 07, 2018 10:52 AM
To: Juan Yepes
Cc: Dan Pennella; Robert Aiello, PE; Lucille V. Munz, ASLA; Kathy Deufemia
Subject: RE: Tarrytown Drainage Improvement - Lucille Munz

Juan:

Thank you for sending us this communication.

We'll need an amendment to the contract, which the Board of Trustees will have to approve.

This is on the May 16 Work Session and May 21 Board of Trustees Meeting.

Rich

Richard Slingerland
Village Administrator
Village of Tarrytown
One Depot Plaza
Tarrytown, New York 10591
914-631-1785
fax: 914-909-1208
e-mail: rslingerland@tarrytowngov.com

From: Juan Yepes <JYepes@jmcpllc.com>
Sent: Monday, May 7, 2018 10:44 AM
To: Richard Slingerland <rslingerland@tarrytowngov.com>
Cc: Dan Pennella <DPennella@tarrytowngov.com>; Robert Aiello, PE <RAiello@jmcpllc.com>; Lucille V. Munz, ASLA <LMunz@jmcpllc.com>
Subject: Tarrytown Drainage Improvement - Lucille Munz

Dear Mr. Slingerland:

During the design process for the LOH Drainage Improvement Project; the Town's Landscape Architectural Consultant, Lucille Munz was providing Landscape Architectural Design services for the project. JMC incorporated all the recommendations per Ms. Munz into the project. It was anticipated that Ms. Munz would provide on-going design services for the installation portion of the project regarding boulder placement and planting placement through a separate agreement/contract with the Town. As it now stands, Ms. Munz is and employee of JMC as a Senior Landscape Architect and has been providing the above noted services through our company. As this work was not part of our original scope of services we are respectfully requesting a change order with regard to additional services to cover the cost of this service.

We anticipate Ms. Munz spending approximately 65 - 70 hours for this work at an hourly rate of \$175/hr. for a total request of \$12,000

If you have questions or require additional information please contact our office at (914) 273-5225.

AGREEMENT FOR PROFESSIONAL SERVICES

This is an Agreement for professional services dated as of March 21, 2017, by and between the Village of Tarrytown, One Depot Plaza, Tarrytown, New York 10591 (the "Village") and WXY Architecture and Urban Design, 224 Centre Street, 5th Floor, New York, New York, 10013 (the "Consultant").

Article 1. Scope of Work

Consultant agrees to perform all services set forth in and in accordance with the Consultant's proposal dated February 22, 2017, portions of which is annexed to and made a part of this Agreement as Exhibit A (the "Services"). Village has agreed to what is included in the proposal as "Approach E" and Consultant shall provide all services in their proposal noted as Approach E.

Article 2. Performance of Services

In performing the Services, Consultant shall assign qualified personnel and perform said Services in accordance with the professional standards and with the skill, diligence and quality control/quality assurance measures expected of a recognized professional consulting firm performing services of a similar nature. Consultant shall at all times comply with all applicable laws, ordinances, statutes, rules and regulations.

Article 3. Time of Performance of Services

Consultant shall complete the work included in Exhibit A within a one (1) year period from the date of commencement of work. Consultant and Village shall agree upon the date that the work shall commence, but the date shall not extend beyond April 30, 2018. The project schedule submitted by Consultant is annexed to and made a part of this Agreement and is included in Exhibit A.

Article 4. Consultant's Representations

Consultant represents that it is fully experienced and properly qualified to perform the Services as provided under this Agreement and that it is properly permitted, equipped, organized and financed to perform such Services. Consultant understands that it may become necessary to submit to government agencies or to a court of law part or all of the data, analyses or conclusions developed pursuant to the performance of these Services.

Article 5. Compensation and Payment

For satisfactory performance of the Services, the Village agrees to compensate Consultant in accordance with Exhibit A. Payments shall be made by the Village within thirty (30) days of receipt of an invoice. Should there be a question or dispute regarding the invoice submitted, the Village shall make payment within thirty (30) days after receipt of acceptable answers to the questions posed or after resolution of the dispute.

6

Article 6. Independent Contractor

In performing the Services and incurring expenses under this Agreement, Consultant shall operate as, and have the status of, an independent contractor and shall not act as agent or employee or be an agent or employee of the Village. As an independent contractor, Consultant shall be solely responsible for determining the means and methods of performing the Services and shall have complete charge and responsibility for Consultant's personnel engaged in the performance of the Services.

Article 7. Ownership of Documents

Notwithstanding any other provision herein to the contrary, all documentation, reports, data etc., including all copies thereof, prepared or compiled by or on behalf of Consultant in connection with its performance of the Services, are the exclusive property of the Village regardless of whether it is delivered to the Village. Copies of such documentation shall be delivered to the Village at the expiration or termination of this Agreement. The Village hereby agrees to indemnify and hold the Consultant harmless as a result of any misuse of any of the said documentation by the Village.

Article 8. Insurance

Consultant shall maintain, or cause to be maintained, in full force and effect during the term of this Agreement, at its expense, Workers' Compensation Insurance, public liability insurance covering personal injury and property damage, and other insurance with minimum coverages as listed below. Such policies are to be in the broad form available on usual commercial terms and shall be written by insurers of recognized financial standing satisfactory to the Village who have been fully informed as to the nature of the Services to be performed. Except for Workers' Compensation and professional liability, the Village shall be named as an additional insured on all such policies with the understanding that any obligations imposed upon the insured (including, without limitation, the liability to pay premiums) shall be the sole obligations of Consultant and not those of the Village. Notwithstanding anything to the contrary in this Agreement, Consultant irrevocably waives all claims against the Village for all losses, damages, claims or expenses resulting from risks commercially insurable under the insurance described in this Article 8. The provisions of insurance by Consultant shall not in any way limit Consultant's liability under this Agreement.

<u>Type of Coverage</u>	<u>Limits of Coverage</u>
Workers' Compensation	Statutory
Employer's Liability or similar insurance	\$1,000,000 each occurrence
Automobile Liability	\$1,000,000 aggregate
Bodily Injury	\$1,000,000 each occurrence

Property Damage	\$1,000,000 each occurrence
Comprehensive General Liability, including broad form contractual liability, bodily injury, and property damage	\$1,000,000 aggregate \$1,000,000 each occurrence

Consultant shall deliver simultaneously with the execution of this Agreement, certificates of insurance evidencing Consultant's compliance with these requirements.

Each policy of insurance shall contain clauses to the effect that (i) such insurance (except professional liability) shall be primary without right of contribution of any other insurance carried by or on behalf of the Village with respect to its interests, (ii) it shall not be cancelled, including without limitation, for non-payment of premium, or materially changed or not renewed without ten (10) days prior written notice to the Village, and the Village shall have the option to pay any necessary premiums and charge the cost back to Consultant.

Article 9. Indemnification

Consultant agrees to indemnify and hold harmless the Village, and its officials, employees, agents, reviewing boards and members of such boards, against claims, losses, damages, liabilities, costs or expenses (including reasonable attorney's fees and costs of litigation and/or settlement, whether incurred as a result of a claim by a third party or an indemnitee hereunder) arising out of (i) the performance of the Services by or on behalf of Consultant pursuant to this Agreement and (ii) the Services themselves if negligently prepared.

Article 10. Responsibility to Correct Deficiencies

It shall be Consultant's responsibility to correct, in a timely fashion and at Consultant's sole expense, any deficiencies in its Services provided such deficiencies are reported to Consultant prior to one hundred and twenty (120) days after completion of the Services.

Article 11. Survival of Obligation

Consultant's obligations, and those of Consultant's employees, agents, successors and assignees assumed pursuant to Article 6 (Ownership of Documents), Article 8 (Indemnification), and Article 9 (Responsibility to Correct Deficiencies) shall survive not only completion of Services, and expiration or termination of this Agreement; but also final payment under this Agreement.

Article 12. Waiver and Severability

The failure of either party to enforce, at any time, the provisions of this Agreement does not constitute a waiver of such provisions in any way or waive the right of either party at any time to avail itself of such remedies as it may have for any breach or breaches of such provisions. None of

6

the conditions of this Agreement shall be considered waived by either party unless such waiver is explicitly given in writing by the waiving party. No such waiver shall be a waiver of any past or future default, breach or modification of any of the terms or conditions of this Agreement unless expressly stipulated in such waiver.

The invalidity of one provision, or invalid application thereof, of this Agreement shall not affect the validity of any other provision or any other application of any provision of the Agreement.

Article 13. Miscellaneous

A. All notices hereunder shall be deemed to be duly given if in writing, signed by the party or the representative of the party giving the notice, and sent to the other party at the addresses set forth herein by certified mail, return receipt requested, or by Federal Express or similar overnight courier or by facsimile transmittal with confirmation by regular first class mail.

B. This Agreement was negotiated between parties of equal bargaining power and is not to be construed against either party by virtue of such party's attorney having drafted it.

C. The Consultant or any of its subcontractors are hereby prohibited from engaging in discriminatory hiring practices, or assuming any engagements during the term of this Agreement which might be in conflict with the Consultant's responsibilities under this Agreement.

Article 14. Entire Agreement

The rights and obligations of the parties, and their respective agents, successors and assigns, hereunder shall be subject to and governed by this Agreement, including Exhibit A, which supersedes any other understandings or writings between the parties. No changes, amendments or modifications of any of the terms and conditions of this Agreement shall be valid unless reduced to writing and signed by the party to be bound.

Any discrepancies between this Agreement form of 13 Articles and Exhibit A, whether or not specifically identified herein, shall be resolved in favor of this Agreement form.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Signatures included on following page.

6

Village of Tarrytown

By:



Michael S. Blau, Village Administrator

WXY Architecture and Urban Design

By:



A principal

Name and Position with Consultant

Project Understanding

RECENT STUDIES

2007 Comprehensive Plan Recommendations: a balanced mix of land uses; preserve existing neighborhood character; encourage affordable housing for seniors and working families; respect environmentally sensitive areas and natural resources; increase and upgrade open space and community facilities; and enhance the transportation network, including public transit, vehicular circulation, and parking.

2014 Station Area Strategic Plan Recommendations: improve circulation around the station through key projects; accommodate new intermodal connections; adopt appropriate zoning and urban design guidelines; create a green infrastructure plan; and undertake streetscape improvements.

2016 Tarrytown Economic Development Study (TEDS) Recommendations: stimulate sustainable development; preserve and enhance local business; improve access and circulation; promote tourism; promote an inclusive Tarrytown.

2016 Tarrytown, Connected Recommendations: integrate area capital improvement and green infrastructure with a development approach for key Village-owned parcels in the study area, in order to make it a "people place."

OVERVIEW

The Village of Tarrytown possesses numerous assets: a thriving downtown, vibrant cultural amenities and historical sites, regional connectivity, and burgeoning interest in the redevelopment of its former industrial waterfront and station-area parcels with transit-oriented uses. These strengths are due in part to Tarrytown's advantageous geography and natural environment, but have been cultivated through considered growth and planning, including Pierson Park, the Hudson Harbor development, and the Village's recent stewardship of a series of strategic efforts to identify projects and opportunities for economic development in the waterfront / station area and throughout its area. Tarrytown today is poised to shape the forces of development to promote beneficial and sustainable uses for the waterfront / station area, in keeping with the Village's clearly-articulated values. The Comprehensive Plan update and Village Zoning Code amendments represent an opportunity to leverage the last decade's investments in a mixed-use waterfront and Metro-North station area improvements and build on the considerable planning efforts – to provide direction for Village-wide development patterns and projects in the coming years and decades.

The WXY team approach seeks to integrate the substantive analyses, findings, and principles developed through prior planning efforts into the current phase of work, to produce documents for the Village that advance the strategic thinking, stakeholder engagement, and policy recommendations in a way that efficiently applies project funding to address the present planning needs. Key recommendations from these studies are outlined on the left.

In light of the range of scope considerations, we have addressed our project approach to its three components, with an understanding that these tasks may be combined or distributed to best serve the needs of the Village at this junction. The tasks consist of the following:

- > Update the Comprehensive Plan, limited to the waterfront / station area
- > Update the Comprehensive Plan, for the entire Village
- > Develop zoning guidelines the waterfront / station area

COMPREHENSIVE PLAN UPDATE FOR THE WATERFRONT / STATION AREA

Building on the framework of alternative development scenarios outlined in Tarrytown, Connected, the WXY team will undertake further analysis and engage local stakeholders to determine a preferred development concept for the Village. The analysis will necessarily revisit the proposed development concepts for each of the waterfront and station area sites in order to study and further articulate a beneficial balance of uses and densities, as well as the potential for these development sites to complement not only each other but also the Village's goals as expressed in the 2007 Comprehensive Plan. To accomplish this, the team will work with the Village of Tarrytown and its stakeholders to consider how the waterfront and train station sites can support and integrate with other established planning goals, for example ameliorating station area traffic congestion, utilizing sustainable practices and green infrastructure, clarifying pedestrian circulation through new wayfinding, or providing for intermodal connections and shared streets. The WXY team process will also explore and propose strategies for urban design (e.g. scale of parcels and blocks, building massings, circulation planning and streetscape

SUSTAINING PLACES: BEST PRACTICES FOR COMPREHENSIVE PLANS

Principles:

1. Livable Built Environment
2. Harmony with Nature
3. Resilient Economy
4. Interwoven Equity
5. Healthy Community
6. Responsible Regionalism

Processes:

7. Authentic Participation
8. Accountable
Implementation

Attributes:

9. Consistent Content
10. Coordinated
Characteristics

design, creation of view corridors, etc.), goals and guidelines for equitable development, funding strategies, and the preservation of natural resources and open space.

The work of the Comprehensive Plan update for the waterfront / station area must progress in close collaboration with Village staff, Planning Board co-chairs, and project stakeholders. WXY and our team members have developed numerous plans through public visioning and stakeholder engagement processes; it is our belief that our most successful projects are borne out of an iterative process in which team members, Village and County staff, and members of the public function as partners. This philosophy is also echoed in the American Planning Association's best practices document for integrating sustainability into comprehensive plans, *Sustaining Places* (refer to figure on left). For the waterfront / station area Comprehensive Plan update, WXY will hold two public workshops. The first would consist of a project introduction and scenario-planning activity, in which stakeholders will engage in discussions around priorities and goals for the study area and test out alternative development concepts using physical and/or virtual data-driven models. The GIS data-driven virtual models support stakeholder learning and negotiations through their capacity to provide real-time feedback on the benefits, impacts, and tradeoffs associated with a given scenario. The second workshop would be a report-back for the team to present the refined waterfront / station area concept for discussion and feedback. Based on the team's analysis, client feedback, and findings from the public workshops, the consultant team will update the 2007 Comprehensive Plan to reflect policies, recommendations, and implementation and funding strategies for the study area.

COMPREHENSIVE PLAN UPDATE FOR THE ENTIRE VILLAGE

POSSIBLE COMPREHENSIVE PLAN UPDATE OUTLINE

1. Vision and goals
2. Changes in Tarrytown since the 2007 Plan & policy implications
3. Recommendations, actions, responsible parties, and funding strategies
4. Background information: narratives, tables & maps
 - Socio-economic characteristics
 - Land use & zoning
 - Housing
 - Community facilities & services
 - Open space
 - Natural & environmental features
 - Community character & historic resources
 - Transportation
 - Utilities & infrastructure

If the Board of Trustees were to approve the larger endeavor of an entire Comprehensive Plan Update for the Village of Tarrytown, the WXY team is prepared to undertake the complete scope of work. While the Village is not compelled to update the plan for another decade, there are potential benefits and efficiencies that come from integrating the waterfront / station area updates into a new planning document. Among these, a total update would enable the Village to revisit and potentially revise its 2007 planning principles as desired or needed – for example, incorporating the more nuanced economic development goals from TEDS to look beyond tourism, or introducing sustainability principles and a discussion of climate projections and adaptation policies – as well as affording the Village the chance to undertake additional area studies. Two additional area studies might include Downtown (Main Street / Broadway) and Routes 9 and 119; both would pursue a similar framework / scenario planning and impact analysis process to that of the completed waterfront / station area study. A Village-wide plan could delve into questions of changing demographics and social needs. Not least, the Village-wide update would encourage and advance the development of cohesive policies, bringing current data and discussions to bear on a planning agenda for the coming decade(s).

In ways other than its breadth of potential area studies and policy updates, the Plan Update for the entire Village would follow a similar process to that of the waterfront / station area update described above. The team would undertake initial scoping to define study areas and topics of investigation in partnership with Village Staff, with subsequent phases of work consisting of Village-wide identification of community goals and policies based on analysis, area studies, and stakeholder workshops. The Plan itself could take on a new format as a document, one which puts Tarrytown's vision and planning agenda in the foreground and sets in motion a system for tracking projects and creating accountability (refer to outline on right).

Whether the Trustees choose to pursue a selective or total Comprehensive Plan update, the WXY team is committed to an approach that looks

6

broadly and holistically at existing conditions, planning projections, and fully integrates the Village and its residents' and stakeholders' goals.

FORM-BASED CODE FOR THE WATERFRONT / STATION AREA

Form-based zoning produces predictable development by using building form, rather than traditional separation of uses, as the primary organizing principle for the code. Consequently, form-based codes work best in communities or on developments where there is a high degree of certainty and consensus on the type of development desired in an area. While they can be applied at large scales, form-based codes are often designed to implement a development plan, or site specific plans that have been the result of community planning and design processes. Form-based codes have the power to strictly determine building form and design principles determined during those planning processes so that what is actually developed reflects the result of those plans.

As suggested in the RFP, a form-based code informed by and responsive to a community-driven comprehensive plan is likely the most appropriate zoning strategy for the area around the Metro-North Station. The goal would be to codify the results of the process and outline as a guide the type of development the community wants and expects. As suggested in *Tarrytown, Connected*, it may be desirable to develop a draft code, which may be provided to developers in advance of any proposal, but defer its adoption in final form until after a developer is selected for each site in the study area. In this way, the code can be amended for elements of a developer's plan that are consistent with the principles of the plan, but were not considered during the planning and design process.

While form-based codes are prescriptive, they can still be written to provide options. For example, they can be developed with incentives for developer to provide design, public realm, or other community improvement that are desirable, but which cannot be required as-of-right. Further, while a form-based code is likely the right tool for this process, it is possible that a regulating manual or other similar tools could be used depending on the outcome of the comprehensive planning process. Our team recognizes that a form-based code will likely be the right approach, but will not preclude a custom designed approach if it is consistent with the outcome of the comprehensive planning process.

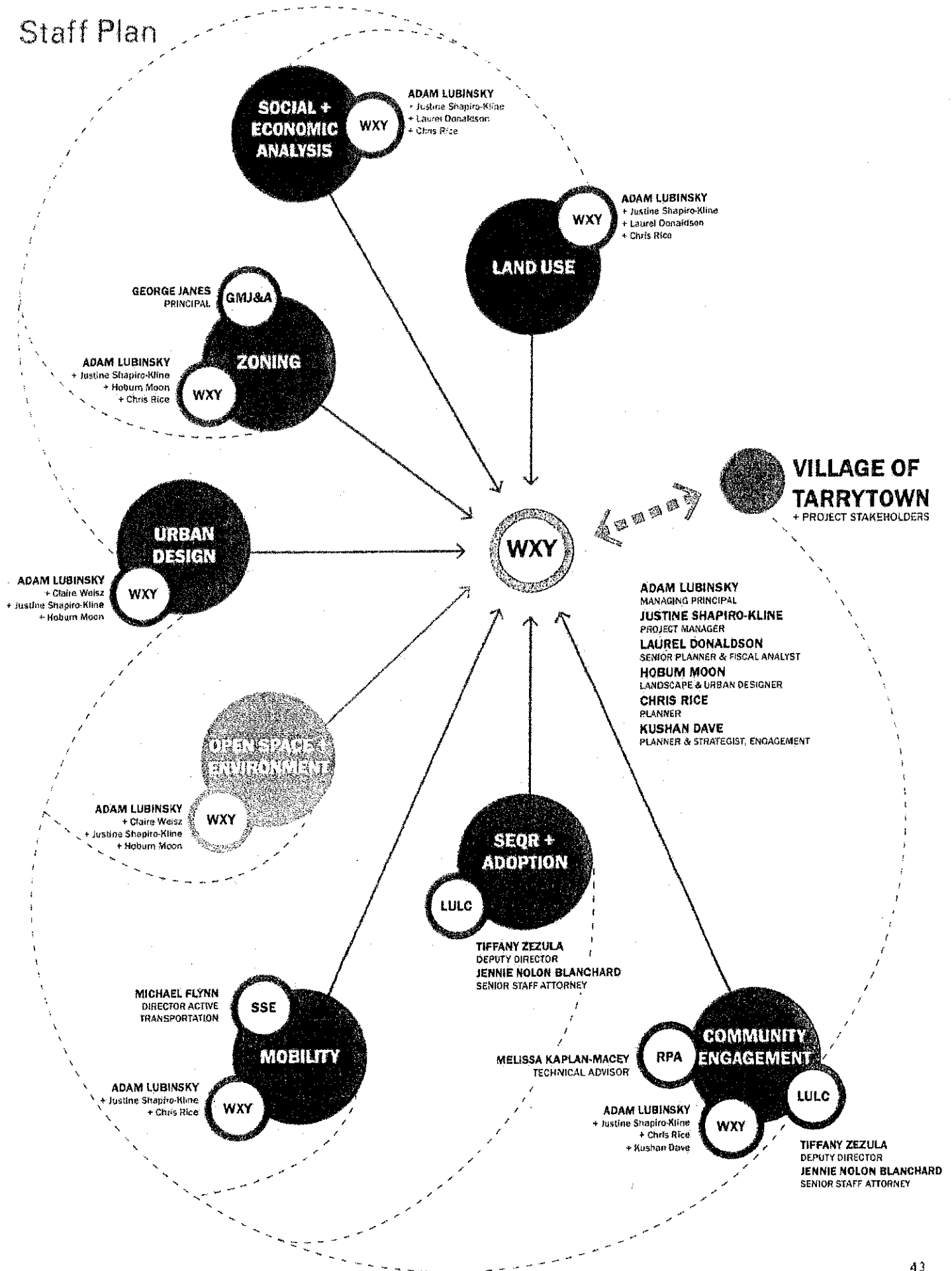
PLAN ADOPTION

WXY's team members from the Land Use Law Center at Pace University bring a depth of experience with shepherding both Comprehensive Plan Updates and Zoning resolutions through the State Environmental Quality Review and Adoption process. Under state environmental laws (SEQRA), comprehensive plan documents typically require environmental assessment but the level of detail in the assessment can vary widely depending on the outcomes of the planning process, the nature of proposed changes, future development and infrastructure projects, and the desires of the affected community. The Center will provide the technical production of a full environmental assessment for the Comprehensive Plan update. The project team expects that the Comprehensive Plan will be policy oriented and therefore an EAF assessment rather than full EIS would be sufficient.

The Center will also provide the town with a detailed technical memorandum that explicates all of the various options for performing an environmental review on the zoning recommendations for the station area. The memo will include the pros and cons of each option, identify the administrative costs based upon actual estimates from environmental consulting firms, and specify the range of production times anticipated for each approach.

6

Staff Plan



Project Schedule

SCOPE ALTERNATIVES

In the following sections of this proposal, we have outlined the schedules, tasks and fees associated with the overall scope of work outlined in the RFP. The approaches below describe five ways of grouping tasks and/or limiting the project tasks; all of the approaches can be described as a subset of the overall approach on the next page.

In order to advance the Village's goals for the waterfront / station area in a way that capitalizes on recent planning work and uses project funding efficiently, our recommendation is to pursue Approach E, a Village-wide Comprehensive Plan Update in conjunction with draft zoning guidelines.

APPROACH A

Waterfront / Station Area Comprehensive Plan Update, including SEQR & adoption
9 months

APPROACH B

Form-based Zoning for Station Area, draft zoning used as basis for developer RFPs
4 months

APPROACH C

Village-wide Comprehensive Plan Update, including SEQR & adoption
12 months

APPROACH D

Comprehensive Plan Update for Station Area only, including SEQR & adoption
Form-based Zoning for Station Area, draft zoning used as basis for developer RFPs
10 months

APPROACH E (RECOMMENDED)

Village-wide Comprehensive Plan Update, including SEQR & adoption
Form-based Zoning for Station Area, draft zoning used as basis for developer RFPs
12 months

COMPREHENSIVE PLAN UPDATE & DRAFT ZONING - COMPLETE TASK LIST

TASK 1. PROJECT MANAGEMENT

- 1.1 Coordination and Management
- 1.2 Project Kick-off
 - Agree project goals, scope & roles
 - Draft project schedule and work plan
- 1.3 Client Meetings / Calls

Deliverables:

- Project kick-off meeting
- Work plan, with key milestones
- Weekly check-in calls

Existing Conditions Analyses:

- Socio-economic characteristics
- Land use & zoning
- Housing
- Community facilities & services
- Open space
- Natural features & environment
- Community character & historic resources
- Transportation & infrastructure

TASK 2. FRAME

- 2.1 Analyze Existing Plans / Conditions →
- 2.2 Strengths/Weaknesses/Opportunities/Threats (SWOT) Analysis
- 2.3 Precedents and Case Studies
- 2.4 Legal and Gap-Analysis Research
- 2.5 Outreach Strategy Development →
- 2.6 Stakeholder Meetings

Deliverables:

- Existing conditions analysis presentation
- SWOT analysis presentation
- 8 – 10 stakeholder interviews, with notes
- Project website

Outreach Strategy Components:

- Identification of stakeholders
- Engagement strategy & schedule
- Visual identity development

Considerations for Area Studies:

- Neighborhoods & housing
- Open space & environment
- Mobility
- Economic development
- Equity
- Sustainability
- Historic preservation

TASK 3. SHAPE

- 3.1 Options Development for Area Studies →
- 3.2 Draft Zoning Concepts
- 3.3 Workshop #1 →

Deliverables:

- Concept alternatives for Area Studies
- Draft Zoning concepts
- Workshop #1 materials and facilitation

Workshop 1 Topics:

- Existing conditions findings
- Draft goals & priorities
- Scenario planning for area studies

TASK 4. SYNTHESIZE

- 4.1 Draft Recommendations
- 4.2 Workshop #2 →
- 4.3 Draft Comprehensive Plan Update
- 4.4 Form-Based Code Guidelines
- 4.5 SEQR – Technical Memo Only
- 4.6 SEQR & Adoption
- 4.7 Final Comprehensive Plan Update

Deliverables:

- Draft & Final Comprehensive Plan Update
- Workshop #2 materials and facilitation
- Form-Based Code guidelines

Workshop 2 Topics:

- Analysis & presentation of input from engagement process
- Refine scenario planning recommendations for area studies

TASK 5. ORCHESTRATE

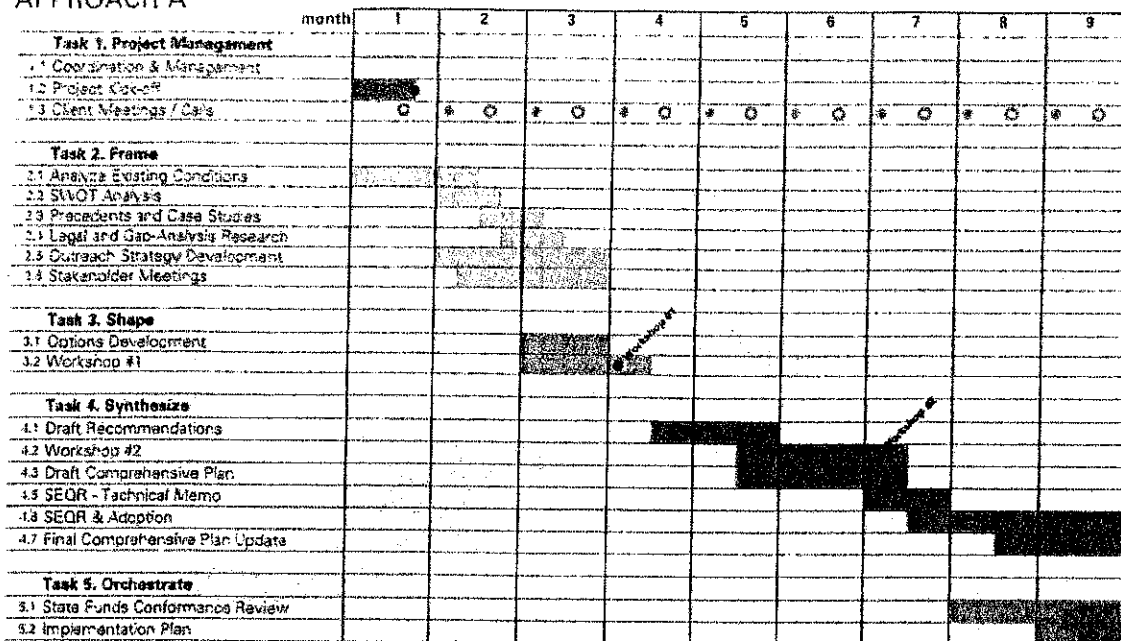
- 5.1 State Funds Conformance Review
- 5.2 Implementation Strategy

Deliverables:

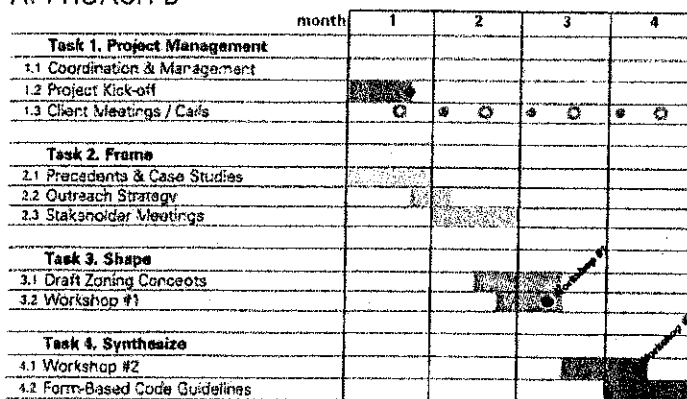
- Implementation strategy

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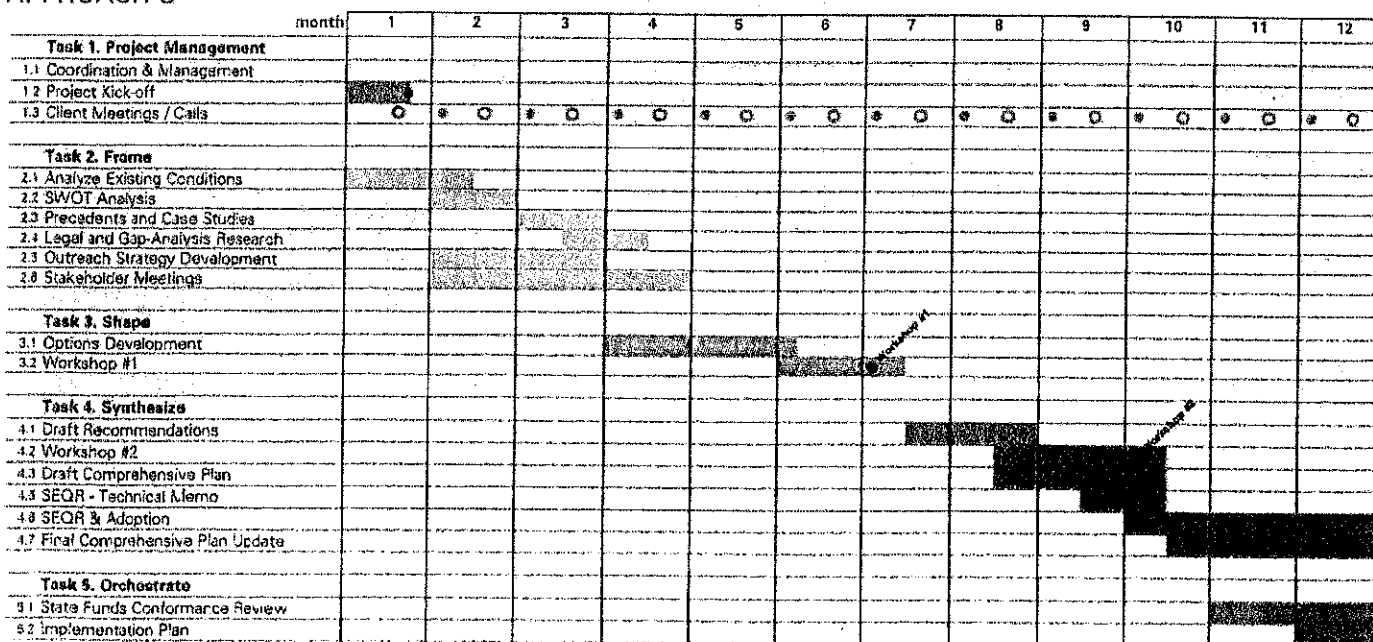
APPROACH A



APPROACH B

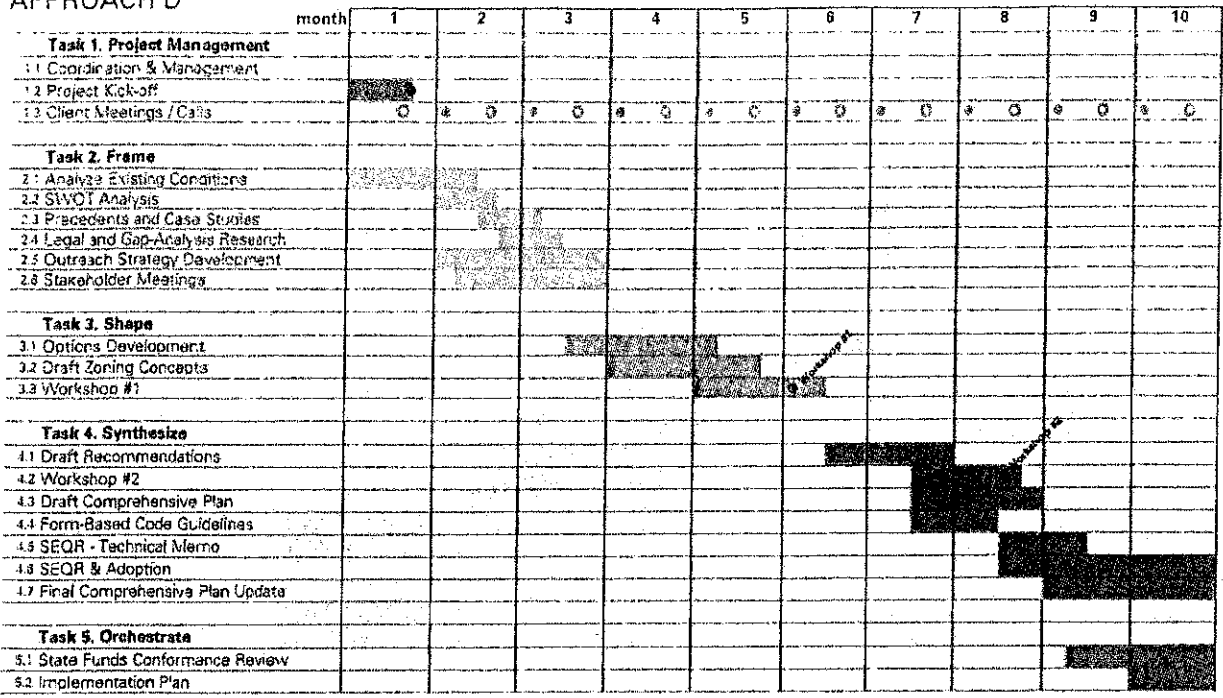


APPROACH C

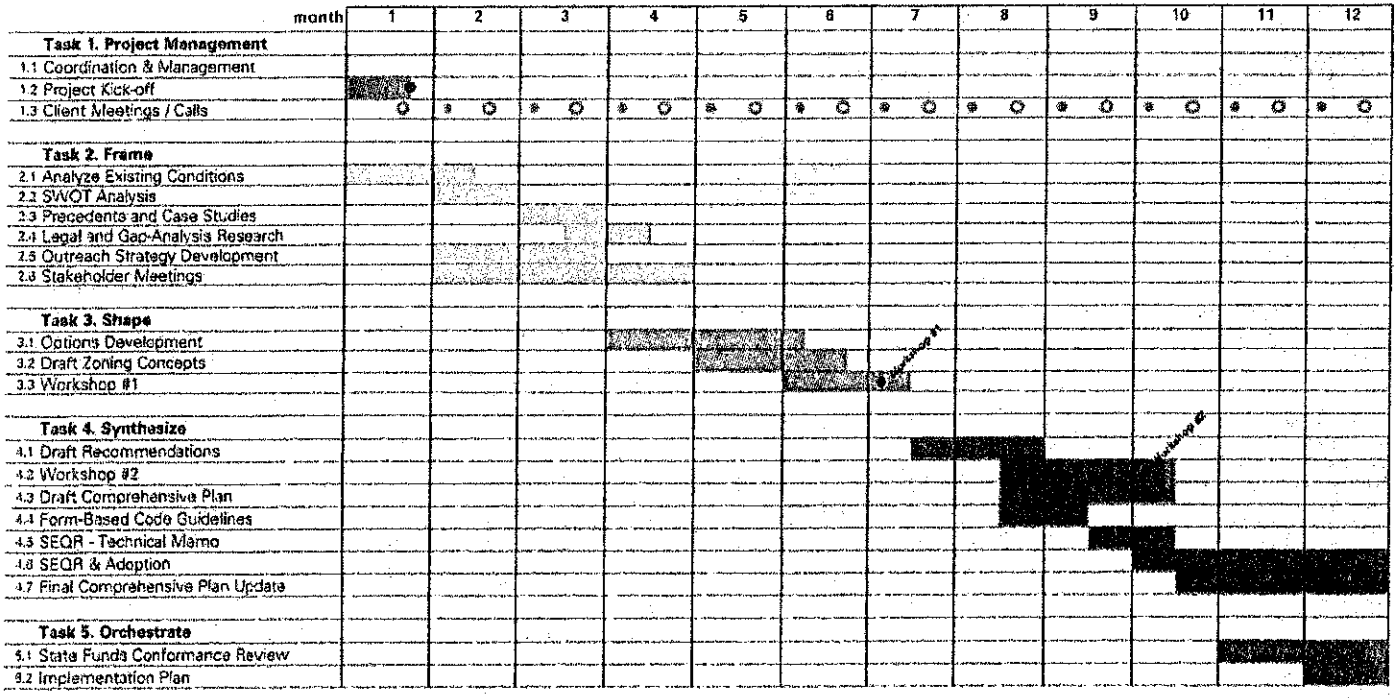


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APPROACH D



APPROACH E



6

Cost Proposal

The budget is set out over the periods described above and is dependent on a number of assumptions around the number of meetings, roles, length of project, and tasks. Services beyond the agreed upon scope at project initiation must be separately discussed and agreed upon between WXY and the Village. Each fee proposal includes the cost of printing materials for public workshops and travel to Tarrytown, and excludes the provision of venue booking, translation services, childcare, or food at stakeholder and public workshops.

APPROACH A Waterfront / Station Area Comprehensive Plan Update, including SEQR & adoption

	Task Total	WXY	GMJ&A	LULC	RPA	SSE
Task 1. Project Management						
1.1 Coordination & Management	2,500	2,500				
1.2 Project Kick-off	2,000	2,000				
1.3 Client Meetings / Calls	3,000	1,500		1,500		
Task 2. Frame						
2.1 Analyze Existing Conditions	5,500	4,000			1,500	
2.2 SWOT Analysis	3,500	3,000			500	
2.3 Precedents and Case Studies	2,500	2,000			500	
2.4 Legal and Gap-Analysis Research	3,000			3,000		
2.5 Outreach Strategy	5,000	5,000				
2.6 Stakeholder Meetings	4,500	2,000		2,500		
Task 3. Shape						
3.1 Options Development	6,500	5,000			1,500	
3.2 Workshop #1	10,500	6,000		4,000	500	
Task 4. Synthesize						
4.1 Draft Recommendations	8,000	6,000				2,000
4.2 Workshop #2	9,000	4,500		4,000	500	
4.3 Draft Comprehensive Plan	8,500	8,000			500	
4.5 SEQR - Technical Memo	3,000			3,000		
4.6 State Environmental Quality Review	18,000			18,000		
4.7 Final Comprehensive Plan Update	6,500	6,000			500	
Task 5. Orchestrate						
5.1 State Funds Conformance Review	2,500			2,500		
5.2 Implementation Plan	3,000	2,500			500	
TOTAL	\$ 107,000	\$ 60,000	\$ -	\$ 38,500	\$ 6,500	\$ 2,000

APPROACH B Form-based Zoning for Station Area, draft zoning used as basis for developer RFPs

	Task Total	WXY	GMJ&A	LULC	RPA	SSE
Task 1. Project Management						
1.1 Coordination & Management	1,000	1,000				
1.2 Project Kick-off	2,000	2,000				
1.3 Client Meetings / Calls	2,000	1,000		1,000		
Task 2. Frame						
2.1 Analyze Existing Conditions	3,000	2,000			1,000	
2.3 Precedents and Case Studies	3,000	2,000			1,000	
2.5 Outreach Strategy	3,500	3,500				
2.6 Stakeholder Meetings	3,000	1,000		2,000		
Task 3. Shape						
3.2 Draft Zoning Concepts	12,500	7,000	5,000	500		
3.3 Workshop #1	7,500	4,000		3,000	500	
Task 4. Synthesize						
4.1 Draft Recommendations	6,000	6,000				
4.2 Workshop #2	7,000	4,000		2,500	500	
4.4 Form-Based Code Guidelines	10,000	6,000	5,000			
TOTAL	\$ 60,500	\$ 38,500	\$ 10,000	\$ 9,000	\$ 3,000	\$ -

6.

APPROACH C
Village-wide
Comprehensive Plan
Update, including
SEQR & adoption

	Task Total	WXY	GMJ&A	LULC	RPA	SSE
Task 1. Project Management						
1.1 Coordination & Management	2,500	2,500				
1.2 Project Kick-off	2,000	2,000				
1.3 Client Meetings / Calls	5,000	2,000		3,000		
Task 2. Frame						
2.1 Analyze Existing Conditions	12,000	9,000			3,000	
2.2 SWOT Analysis	5,000	4,000			1,000	
2.3 Precedents and Case Studies	4,500	3,500			1,000	
2.4 Legal and Gap-Analysis Research	4,000			4,000		
2.5 Outreach Strategy Development	5,000	5,000				
2.6 Stakeholder Meetings	6,000	2,000		4,000		
Task 3. Shape						
3.1 Options Development	10,500	8,000			2,500	
3.2 Workshop #1	13,500	8,000		5,000	500	
Task 4. Synthesize						
4.1 Draft Recommendations	9,000	6,000				3,000
4.2 Workshop #2	11,500	6,000		5,000	500	
4.3 Draft Comprehensive Plan	12,500	12,000			500	
4.4 SEQR - Technical Memo	4,500			4,500		
4.5 State Environmental Quality Review	25,000			25,000		
4.6 Final Comprehensive Plan Update	10,500	10,000			500	
Task 5. Orchestrate						
5.1 State Funds Conformance Review	3,500			3,500		
5.2 Implementation Plan	4,000	3,500			500	
TOTAL	\$ 150,500	\$ 83,500	\$ -	\$ 54,000	\$ 10,000	\$ 3,000

APPROACH D
Comprehensive Plan
Update for Station Area
only, including SEQR &
adoption; Form-based
Zoning for Station Area,
draft zoning used as
basis for developer RFPs

	Task Total	WXY	GMJ&A	LULC	RPA	SSE
Task 1. Project Management						
1.1 Coordination & Management	2,500	2,500				
1.2 Project Kick-off	2,000	2,000				
1.3 Client Meetings / Calls	4,000	2,000		2,000		
Task 2. Frame						
2.1 Analyze Existing Conditions	6,000	4,000			2,000	
2.2 SWOT Analysis	3,500	3,000			500	
2.3 Precedents and Case Studies	3,500	3,000			500	
2.4 Legal and Gap-Analysis Research	3,000			3,000		
2.5 Outreach Strategy Development	5,000	5,000				
2.6 Stakeholder Meetings	5,000	2,000		3,000		
Task 3. Shape						
3.1 Options Development	6,500	5,000			1,500	
3.2 Draft Zoning Concepts	13,000	7,000	6,000	1,000		
3.3 Workshop #1	11,500	7,000		4,000	500	
Task 4. Synthesize						
4.1 Draft Recommendations	8,000	6,000				2,000
4.2 Workshop #2	9,500	5,000		4,000	500	
4.3 Draft Comprehensive Plan	8,500	8,000			500	
4.4 Form-Based Code Guidelines	10,000	5,000	5,000			
4.5 SEQR - Technical Memo	3,000			3,000		
4.6 State Environmental Quality Review	18,000			18,000		
4.7 Final Comprehensive Plan Update	6,500	6,000			500	
Task 5. Orchestrate						
5.1 State Funds Conformance Review	2,500			2,500		
5.2 Implementation Plan	4,000	3,500			500	
TOTAL	\$ 135,500	\$ 76,000	\$ 10,000	\$ 40,500	\$ 7,000	\$ 2,000

Cost Proposal

APPROACH E

Village-wide
Comprehensive Plan
Update, including SEQR
& adoption; Form-based
Zoning for Station Area,
draft zoning used as
basis for developer RFPs

	Task Total	WXY	GMJ&A	LULC	RPA	SSE
Task 1. Project Management						
1.1 Coordination & Management	3,000	3,000				
1.2 Project Kick-off	2,000	2,000				
1.3 Client Meetings / Calls	5,000	2,000		3,000		
Task 2. Frame						
2.1 Analyze Existing Conditions	13,000	10,000			3,000	
2.2 SWOT Analysis	5,000	4,000			1,000	
2.3 Precadants and Case Studies	4,500	3,500			1,000	
2.4 Legal and Gap-Analysis Research	4,000			4,000		
2.5 Outreach Strategy Development	5,000	5,000				
2.6 Stakeholder Meetings	6,000	2,000		4,000		
Task 3. Shape						
3.1 Options Development	10,500	8,000			2,500	
3.2 Draft Zoning Concepts	13,000	7,000	5,000	1,000		
3.3 Workshop #1	13,500	8,000		5,000	500	
Task 4. Synthesize						
4.1 Draft Recommendations	9,000	6,000				3,000
4.2 Workshop #2	11,500	6,000		5,000	500	
4.3 Draft Comprehensive Plan	12,500	12,000			500	
4.4 Form-Based Code Guidelines	10,000	5,000	5,000			
4.5 SEQR - Technical Memo	4,500			4,500		
4.6 State Environmental Quality Review	25,000			25,000		
4.7 Final Comprehensive Plan Update	10,500	10,000			500	
Task 5. Orchestrate						
5.1 State Funds Conformance Review	3,500			3,500		
5.2 Implementation Plan	4,000	3,500			500	
TOTAL	\$ 175,000	\$ 97,000	\$ 10,000	\$ 55,000	\$ 10,000	\$ 3,000

TEAM HOURLY RATES

The rates listed here
reflect WXY's 2017
government hourly rates.

WXY	NAME	TITLE	RATE
	Claire Weisz	Principal In Charge	\$225
	Adam Lubinsky	Managing Principal	\$200
	Justine Shapiro-Kline	Project Manager	\$105
	Laurel Donaldson	Senior Planner	\$105
	Hobum Moon	Designer	\$95
	Chris Rice	Planner	\$95
	Kushan Dave	Planner	\$80
GMJ&A			
	George Janes	Principal	\$130
Land Use Law Center			
	Jessica Bacher	Executive Director	\$110.69
	Tiffany Zezula	Deputy Director	\$110.69
	Jennie Bolon	Senior Staff Attorney	\$86.09
	Ann Marie McCoy	Director of Administration	\$66.68
	Pace Law Students		\$30.61
RPA			
	Melissa Kaplan-Macey	Director, Connecticut	\$140
Sam Schwartz			
	Michael Flynn	Director of Active Transportation	\$150

TIME FOR PERFORMANCE

The work on the above-described scope is expected to be completed within a total period of one (1) year from an authorization to work after the execution of the project contract. This schedule is contingent on timely review from Village staff, the Board of Trustees, Steering Committee, Working Groups, and other entities involved in review over the course of the project.

Timing assumed for project task completion is as follows:

Task 1: Project Management

Ongoing

Task 2: Frame

April – July 2017

Task 3: Shape

July – October 2017

Task 4: Synthesize

October 2017 – March 2018

Task 5: Orchestrate

February – March 2018

6

BASIS OF COMPENSATION

Village of Tarrytown will pay for all authorized and properly performed services as listed in the scope of services detailed in Exhibit A. Payments will be based on monthly billings using percentage of deliverables completed. Final payment will be made only after complete performance of this Agreement and final acceptance of Consultant's services by the Village.

Bills will be paid by the Village within thirty (30) days of the Village's receipt of invoices.

Fee Schedule (Summary based on Exhibit A, Cost Proposal – Approach E)

	WXY	GMJ&A	LULC	RPA	SSE	TASK TOTAL
Task 1	7,000		3,000			10,000
Task 2	24,500		8,000	5,000		37,500
Task 3	23,000	5,000	6,000	3,000		37,000
Task 4	39,000	5,000	34,500	1,500	3,000	83,000
Task 5	3,500		3,500	500		7,500
TOTAL	\$97,000	\$10,000	\$55,000	\$10,000	\$3,000	\$175,000

8

Kathy Deufemia

From: Richard Slingerland
Sent: Friday, May 04, 2018 3:35 PM
To: Kathy Deufemia
Subject: FW: Request for Town Proclamation of June 1 as National Gun Violence Awareness Day

For the May 16th Work Session.

Richard Slingerland
Village Administrator
Village of Tarrytown
One Depot Plaza
Tarrytown, New York 10591
914-631-1785
fax: 914-909-1208
e-mail: rslingerland@tarrytowngov.com

From: Laurie Smith <lauriesmith245@gmail.com>
Sent: Friday, May 4, 2018 3:23 PM
To: Richard Slingerland <rslingerland@tarrytowngov.com>
Cc: Drew Fixell <dfixell@tarrytowngov.com>; Tom Butler <tbutler@tarrytowngov.com>; Doug Zollo <dzollo@tarrytowngov.com>; Becky McGovern <bmcgovern@tarrytowngov.com>; Mary McGee <mmcgee@tarrytowngov.com>; Karen Brown <kbrown@tarrytowngov.com>; Robert Hoyt <rhoyt@tarrytowngov.com>
Subject: Fwd: Request for Town Proclamation of June 1 as National Gun Violence Awareness Day

Dear Mr. Slingerland,

A neighbor just told me that perhaps this request should have been directed to you. I apologize to the Mayor, Deputy Mayor and Trustees for not knowing this sooner.

My name is Laurie Smith from Moms Demand Action for Gun Sense in America—Westchester. As you will see when you read the email below and the corresponding attachments, June 1 is National Gun Violence Awareness Day. We respectfully request that you please issue a Proclamation of June 1 as National Gun Violence Awareness Day for the Village of Tarrytown and that you will read the proclamation at your next Board meeting on May 21st.

We have other efforts in the works such as lighting up buildings and tabling to spread awareness for "Wear Orange". A full outline is in the email below.

Please let me know if you have any questions!

Thanks so much for your time.

All my best,
Laurie Smith
Moms Demand Action Wear Orange/National Gun Violence Awareness Day Campaign Member

----- Forwarded message -----

8

From: Laurie Smith <lauriesmith245@gmail.com>
Date: Thu, May 3, 2018, 7:40 AM
Subject: Fwd: Request for Town Proclamation of June 1 as National Gun Violence Awareness Day
To: <dfixell@tarrytowngov.com>, <tbutler@tarrytowngov.com>, <rhoyt@tarrytowngov.com>, <mmcgee@tarrytowngov.com>, <kbrown@tarrytowngov.com>, <dzollo@tarrytowngov.com>, <bmcgovern@tarrytowngov.com>

Good morning,

Hoping you are all enjoying this beautiful weather!

I'm popping in to check on the status of this request. As we engage more municipalities (Yonkers is now on board!), we need to ensure we have enough volunteers to table and attend any proclamation readings and lightings.

I'd love to hear your feedback at your earliest convenience. If it is easier to answer your questions in person, I am available tomorrow, Friday May 4.

Thank you,
Laurie Smith

----- Forwarded message -----

From: Laurie Smith <lauriesmith245@gmail.com>
Date: Fri, Apr 27, 2018, 3:30 PM
Subject: Request for Town Proclamation of June 1 as National Gun Violence Awareness Day
To: <dfixell@tarrytowngov.com>, <tbutler@tarrytowngov.com>, <kbrown@tarrytowngov.com>, <rhoyt@tarrytowngov.com>, <mmcgee@tarrytowngov.com>, <bmcgovern@tarrytowngov.com>, <dzollo@tarrytowngov.com>

Dear Mayor Fixell, Deputy Mayor Butler, and Board of Trustees:

My name is Laurie Smith from Moms Demand Action for Gun Sense in America–Westchester and I am hoping you will be able to help us in our efforts leading up to June 1, which will be this year's National Gun Violence Awareness Day (see below). Many of our members are Tarrytown residents and feel very strongly, as I know you do, about this escalating problem.

Moms Demand Action envisions a country where children, families and communities are safe from gun violence. Our nonpartisan movement is working in each US state, and we are educating, motivating and mobilizing action to create stronger gun laws and policies to decrease escalating gun violence and save lives.

We respectfully request that you please issue a Proclamation of June 1 as National Gun Violence Awareness Day. If you will read the proclamation at your next Board meeting on May 21st we will have some of our local Moms in attendance to show our support. A draft copy of the proclamation is attached.

In addition to the Proclamation, we are also hoping to have a table at the Tarrytown train station for the week leading up to National Gun Violence Awareness Day. We would distribute orange ribbons and general literature about Wear Orange for an hour or two to morning commuters. We of course would not be on Metro North property and are hopeful this is something you can approve and advise a spot you think would be ideal. Perhaps at the bottom of the stairs on the Village Hall side where the Girls Scouts sell cookies?

8

All over the US on June 1, there will be large numbers of buildings across the nation lit up orange to show unity and these will be too visible to ignore. Last year on National Gun Violence Awareness Day, Greenburgh Town Hall was lit up orange and list of municipalities and landmarks can be found here:

<https://wearorange.org/supporters/#landmarks>. Our hope is that this can spread throughout the River Towns this year so that we might light up the night with orange lights to exhibit the profound reaches of gun violence and the huge impact we can have if people take sensible gun sense measures. Can you tell me whom I might contact at Town Hall to arrange for this lighting to happen? Do you have any other suggestions for how our town can participate with visible indications of Wear Orange whether through lighting or ribbons?

We thank you for your assistance and for your concern for people affected by this public safety problem. I look forward to following up with you soon.

All my best,

Laurie Smith

Moms Demand Action Wear Orange/National Gun Violence Awareness Day Campaign Member

The **Wear Orange** campaign is now a nationwide movement. Last year hundreds of thousands of Americans joined in. More than 150 cities declared June 2nd National Gun Violence Awareness day, more than 200 public events took place, skylines turned orange from coast to coast, and from local school districts, prominent buildings to major corporations, America turned orange

Wear Orange was inspired by friends of Hadiya Pendleton, a 15-year-old Chicago HS student killed by gunfire, who honored her by wearing orange — that hunters wear in the woods to protect themselves and others. On June 2, 2015, what would have been Hadiya's 18th birthday, more than 200 organizations and influencers asked people nationwide to join them by wearing orange to honor her life, the lives of the more than 92 Americans killed by gun violence each day, and the hundreds more who are injured every day.

TARRYTOWN POLICE DEPARTMENT
OFFICE MEMORANDUM

DATE: April 19, 2018
FROM: Lt. Budnar
TO: Chief Barbelet
CC: Lt. Daly

SUBJECT: Village Code Change: Addition Of Kayak Rack

Currently the Village code reads as follows:

§ 221-3. Swimming, wading and boating. [Added 8-17-2015 by L.L. No. 5-20151]

- A. No person shall swim or wade in any body of water or waterway in or adjacent to a designated park or open space.
- B. No person shall bring or operate any boat, canoe, kayak or other watercraft or any floatation device upon any body of water or waterway in or adjacent to a designated park or open space unless the Village directly authorizes such use and establishes a location for the launching and use of such boat, canoe, kayak or other watercraft or any floatation device.
- C. Residents, upon obtaining an annual Village permit, may utilize nonmotorized boats, canoes and kayaks in the Lower Tarrytown Lake. Permits may be obtained from the Recreation Department or the Treasurer's Office during normal business hours.
- D. Annual permits issued by the Village must be visibly displayed and permanently affixed to the right side of the watercraft's bow.
- E. Boating is permitted from April 1 through December 31 between 1/2 hour before sunrise and 1/2 hour after sunset.
- F. All persons utilizing the Tarrytown Lake for boating purposes must adhere to the policy adopted by the Village Board of Trustees on July 17, 2017, regarding the resident-only use of nonmotorized boats,

9
canoes and kayaks in the Tarrytown Lakes. Said policy is maintained on file in the Village Clerk's office.

The proposal for the addition to the code would read as follows (in yellow highlighted bold underlined print):

- * G. Any person wishing to utilize a Village Kayak rack must first obtain a permit from the Village of Tarrytown. This permit must be displayed on the kayak at all times it is placed onto the rack. Violators of this section of the code are subject to a fine not to exceed \$100.00 and the possible impound of their vessel.

The purpose of this addition to the Village Code is to permit individuals to secure and temporarily store their kayaks while not in use.