

**VILLAGE OF TARRYTOWN  
BOARD OF TRUSTEES  
WORK SESSION 6:00 P.M.  
WEDNESDAY, November 2, 2022  
Tarrytown Village Hall  
One Depot Plaza, Tarrytown, New York**

Members of the public may attend in person or remotely. For those members of the public interested in viewing the meeting remotely visit:  
<https://www.tarrytownny.gov/home/events/37626> for instructions on how to view via Zoom.

Open Session

1. Board of Trustees Concerns
2. Westchester RiverWalk Extension Environmental Review
3. Chamber of Commerce Winter Stroll - Main Street Closure (12/3/22; 5 p.m.)
4. Turkey Trot - West Main Street and a Portion of Division Street Closure (11/20/22; 8 a.m. – 10:30 a.m.)
5. Handicapped Parking Space – Sheldon Avenue
6. Discussion - Business Employee Parking on Cortlandt Street
7. Wayfinding Proposal for Downtown and Railroad Station Signs
8. PCI Engineering – Tarrytown Water Main Project Phase 8

Executive Session

- A. Appointment of Police Officer
- B. Maintenance Mechanic/Utility Position
- C. Superintendent of Public Works
- D. Discussion of Boards and Committees to prepare for the Annual Organizational Meeting.





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**Scenic Hudson, Inc.**  
One Civic Center Plaza  
Suite 200  
Poughkeepsie, NY 12601-3157  
Tel: 845 473 4440  
Fax: 845 473 2648  
info@scenichudson.org  
www.scenichudson.org

October 12, 2022

By email: [rslingerland@tarrytowngov.com](mailto:rslingerland@tarrytowngov.com)

Mayor Karen G. Brown  
And the Village Board of Trustees  
Village of Tarrytown Village Hall  
One Depot Plaza  
Tarrytown, New York 10591

Re: Westchester RiverWalk Extension Environmental Review

Hon. Mayor Brown and the Village Board of Trustees:

We write to thank the Village of Tarrytown for agreeing to serve as Lead Agency for the State Environmental Quality (SEQRA) Review of the Westchester RiverWalk Extension under the Governor Mario M. Cuomo Bridge (the "Project"). The Project will fill a gap in the existing Westchester RiverWalk and provide multiple benefits to the Village, as well as to the Region. These include increased riverfront access, connections between Tarrytown Station, parks, and nearby historic sites, and opportunities for exercise and active recreation.

As Lead Agency, the Village of Tarrytown will be responsible for reviewing the SEQRA documentation for this Project and determining whether an environmental impact statement ("EIS") is required. If an EIS is required, the Village of Tarrytown will preside over a public hearing on the EIS and ultimately issue a Findings Statement for the SEQRA process.

Scenic Hudson, Inc. ("Scenic Hudson") will act as project sponsor for the environmental review and prepare all of the SEQRA documentation for this Project, including an EIS if needed. Because there are federal approvals associated with this Project, such as an Army Corps permit, the SEQRA documentation will be prepared so as to also satisfy the National Environmental Policy Act ("NEPA") requirements for federal approvals. To do this work, Scenic Hudson will use grant funding from Westchester County and other sources. In the event that the grant funding from Westchester County and other sources is not sufficient to complete the full environmental review to satisfy both SEQRA and NEPA requirements, Scenic Hudson will be solely responsible for securing additional funding from other sources. The Village of Tarrytown will have no financial obligation for the environmental review of this project.

We are thankful for your continued proactive engagement, and look forward to working with the Village of Tarrytown as Lead Agency for this important project.

Very truly yours,

A handwritten signature in cursive script that reads "Ned Sullivan".

Ned Sullivan

cc: Richard Slingerland, Village Administrator



## Kathy Deufemia

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**From:** John Barbelet  
**Sent:** Friday, October 21, 2022 8:05 AM  
**To:** emccc Administrator  
**Cc:** Gregory Budnar  
**Subject:** RE: Parking

We will put forward your request to the Board of Trustees for the handicap parking spot. A work order will be generated to straighten the signs. Regarding the crosswalk, it is extremely rare that the Village would install a mid-block crosswalk. Historically they present safety issues and require an abundance of signage and road markings. The idea can be put before the Transportation Council.

Chief John Barbelet  
Tarrytown Police Department  
One Depot Plaza  
Tarrytown, NY 10591  
914-631-5544  
jbarbelet@tarrytowngov.com

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**From:** emccc Administrator <administrator@masciachildcare.org>  
**Sent:** Wednesday, October 19, 2022 2:56 PM  
**To:** John Barbelet <jbarbelet@tarrytowngov.com>  
**Subject:** Re: Parking

[EXTERNAL] This email is from outside the Village of Tarrytown - Please use caution when opening links and attachments!

Thanks for coming by this morning. As per our conversation we are leaving the signs, but can we ask that they be straightened out. They face out at odd angles. Something else we thought of, is can we have a crosswalk painted on the street for busses when discharging students from the otherside of the street.

Lastly, A handicap space to be created on the left side of the no parking sign. (West side facing building) A full time employee has a handicap parking permit and we would like to have a space available for their use.

Thank you for your time and help with this matter.

Joan Mazza  
Administrator  
Elizabeth Mascia Child Care Center  
(914) 631- 2126

On Tue, Oct 18, 2022 at 4:16 PM John Barbelet <jbarbelet@tarrytowngov.com> wrote:

Aren't' the signs for no parking in front of the center so the buses can unload children?

Chief John Barbelet



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TARRYTOWN POLICE DEPARTMENT  
OFFICE MEMORANDUM

DATE: October 24, 2022  
TO: Chief Barbelet  
FROM: Lt. Budnar  
SUBJECT: VC Amendment / Handicapped Parking Space Installation Request- IFO 171  
Sheldon Avenue (Elizabeth Mascia Child Care Center)

On Wednesday, October 19, 2022 the Village received an email from Ms. Joan Mazza (the Administrator of the Elizabeth Mascia Child Care Center) requesting the installation of a handicapped space in front of their premise (#171 Sheldon Avenue). The space is being requested specifically for a full time employee of the child care center who is disabled and has handicapped parking needs. Ms. Mazza was made aware that should the Village Board of Trustees grant the installation of the parking space, said space would be available for anyone with a valid handicapped parking permit, not just an employee of the child care center. Should the request be granted then the following village code amendment should be made (Language to be added is in italic print);

Section 291-92. Schedule XXVII: Handicapped Parking Spaces.

In accordance with the provisions of 291-62, the following described streets, driveways, parking lots and auto parks or parts of streets, driveways, parking lots and auto parks are hereby designated as handicapped parking spaces and are designated for use by persons with handicapped parking permits:

Name of Street, etc.	Side	Location
<i>Sheldon Avenue</i>	<i>North</i>	<i>From a point 226 feet west of Meadow Street for a distance of 20 feet in a westerly direction</i>

VILLAGE OF TARRYTOWN  
One Depot Plaza  
Tarrytown, NY 10591

**BUSINESS COMMERCIAL  
PARKING PERMIT**

**Transfer Fee -\$5.00**

Fee Schedule - See Below  
(914)631-7873 Phone  
(914)631-8770 Fax

[www.tarrytowngov.com](http://www.tarrytowngov.com)

**THIS PERMIT IS FOR BUSINESS COMMERCIAL VEHICLES THAT:**

**Owner of commercial vehicle is a merchant, store employee, office worker, business person or other person employed within the Village of Tarrytown. One permit for up to four vehicles to be used by one vehicle at a time. Should vehicle take up two spaces two permits are required.**

**COMMERCIAL BUSINESS PERMITS ARE VALID ON CORTLANDT STREET ONLY SPACES 4050 THRU 4061.**

Pursuant to the provisions of the Village Code regulating parking the undersigned, hereby makes application for the issuance of a permit to park the motor vehicle hereinafter described in parking areas designated specified in the Village Code when space therein is available.

**Completed application & copy of valid registration must be submitted to be processed or all will be returned.**

Please print: Make checks payable to: *Village of Tarrytown*

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # \_\_\_\_\_ Business Phone # \_\_\_\_\_

Vehicle #1 Plate # \_\_\_\_\_ State \_\_\_\_\_ Vehicle #2 Plate # \_\_\_\_\_ NY \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Year \_\_\_\_\_ Make \_\_\_\_\_

**E MAIL-Required** \_\_\_\_\_

Transfer Original Permit # \_\_\_\_\_

The undersigned agrees that the Village of Tarrytown will not be liable for any loss or damage to the above-described motor vehicle or its equipment while such motor vehicle is parked in any parking area in the Village. **This permit does not guarantee that a space will be available in parking areas designated. Under no circumstances, will there be a refund in either full or part.**

**Permit not valid unless hanging from rear view mirror facing out – remove permit before moving vehicle.**

The undersigned swears or affirms under penalties of perjury that he or she is the owner of the above-described motor vehicle and that the foregoing statements are true.


\_\_\_\_\_  
Signature of Applicant

**UNDER NO CIRCUMSTANCES WILL TEMPORARY OR SUBSTITUTE PERMITS BE ISSUED**

\*\*\*\*\*  
**Annual Rate \$800.00 Semi Annual (6 months) \$400.00 Quarterly (3 month) \$200.00**

\*\*\*\*\*  
**For Office Use Only:**  
Permit Expir. Date: 11/30 \_\_\_ 5/31 \_\_\_ New Permit # \_\_\_\_\_ Old Permit #: \_\_\_\_\_ (if transfer)  
Issued By/Date \_\_\_\_\_ / \_\_\_\_\_ \$ \_\_\_\_\_ Received ( ) Cash ( ) Check ( ) CC

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Village of Tarrytown  
One Depot Pl.  
Tarrytown, NY 10591  
914-631-7873

 BUSINESS PERMIT ENTITLES YOU TO PARK, WITHOUT PAYING THE METERS, IN THE FOLLOWING LOTS:

Lot #	Location
1	31 So. Broadway
2	Neperan Rd. (spaces with parking meters only)
3	So. Washington St. East Side lot
4	So. Washington St., West Side lot
5	McKeel Ave Cortlandt St. (spaces 4050 through 4061)

Permit MUST be removed from vehicle when vehicle changes ownership.



VILLAGE OF TARRYTOWN

BUSINESS PARKING PERMIT

One Depot Plaza

\*See Below for FEE SCHEDULE

TARRYTOWN, NY 10591

www.tarrytowngov.com (914) 631-7873 □ (914) 631-8770 (FAX) Transfer

Fee \$5.00

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To the Treasurer of the Village of Tarrytown:

Pursuant to the Provisions of the Village Code regulating parking the undersigned hereby makes application for the issuance of a permit to park the motor vehicle hereinafter described in parking areas designated and at times specified in the Village Code when space therein is available.

PRINT CLEARLY

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's City \_\_\_\_\_ Zip Code \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

BUSINESS PHONE # \_\_\_\_\_

VEHICLE MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ TYPE \_\_\_\_\_

COLOR \_\_\_\_\_ VEHICLE ID# \_\_\_\_\_

PLATE # \_\_\_\_\_ PLATE STATE \_\_\_\_\_

E MAIL-Required \_\_\_\_\_

TRANSFER, STATE ORIGINAL PERMIT #: \_\_\_\_\_ (Original permit MUST be returned)

TRANSFER REASON: \_\_\_\_\_ E Mail \_\_\_\_\_

The undersigned agrees that the Village of Tarrytown will not be liable for any loss or damage to the above-described motor vehicle or its equipment while such motor vehicle is parked in any parking area in the Village. This permit does not guarantee that a space will be available in parking areas designated. Under no circumstances, will there be a refund in either full or part.

The undersigned swears or affirms under penalties of perjury that he is the owner of the above-described motor vehicle, and the foregoing statements are true.

Payment: \_\_\_ Cash \_\_\_ Check \_\_\_ Credit Card

Signature of Applicant \_\_\_\_\_

Rate Schedule (Annual)

June - May

June	\$320	Dec	\$260
July	310	Jan	250
Aug	300	Feb	240
Sept	290	Mar	230
Oct.	280	Apr	220
Nov	270	May	210

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FOR OFFICE USE ONLY:

Permit Expiration Date \_\_\_\_\_ New Permit # \_\_\_\_\_ Old Permit #: \_\_\_\_\_

(If transfer)

Issued By \_\_\_\_\_ Date \_\_\_\_\_ Received \$ \_\_\_\_\_ CASH ( ) CHECK ( ) CREDIT CARD ( )



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**Kathy Deufemia**

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**From:** Alissa Fasman  
**Sent:** Wednesday, October 26, 2022 11:14 AM  
**To:** Kathy Deufemia; Richard Slingerland  
**Subject:** Wayfinding Agenda Item



Sent from my iPhone

