

**VILLAGE OF TARRYTOWN  
BOARD OF TRUSTEES  
WORK SESSION 6:00 P.M.  
MONDAY, MAY 9, 2022  
Tarrytown Village Hall  
One Depot Plaza, Tarrytown, New York**

Members of the public may attend in person or remotely. For those members of the public interested in viewing the meeting remotely visit:  
<https://www.tarrytownny.gov/home/events/37551> for instructions on how to view via Zoom.

**Action Items**

- A. Appointment of Part-Time Court Officer
- B. Appointment of Intermediate Clerk

**Open Session**

1. Board of Trustees Concerns
2. Water Meter Contract
3. Cabaret License Village Code
4. Downtown Street Closure - Music
5. Parks Permit Village Code Change re Alcohol
6. Revised Picnic Permit Rules
7. Grant – Patriots Park Stage
8. Westchester Community Foundation – Jazz Forum Arts
9. Pool Memberships
10. Board Authorization – Purchase of Elgin Sweeper
11. Fee Schedule Review
12. IMA – Westchester County – Grant Funds (CDBG) for Downtown Streetscape Improvements

**Executive Session**

- A. Personnel Matters
- B. Non-Union Employment Compensation
- C. Discussion of Solar Array Contract Proposal





## VILLAGE OF TARRYTOWN INTEROFFICE MEMORANDUM

BUILDING • ENGINEERING • PLANNING • ZONING • ARB

**TO:** Richard Slingerland, Village Administrator  
**FROM:** Donato R. Pennella, P.E., Village Engineer  
**RE:** Water Meter Supply and Installation Project – Contract 2022-02  
**DATE:** May 6, 2022

The above referenced project was advertised in accordance with General Municipal Law 103-d on February 23, 2022 with sealed competitive bids received on March 23, 2022. Advertisements were published in the local Journal News and the New York Contract Reporter and Village of Tarrytown's website which allowed access to the digital bid documents at no cost to interested bidders. The bid documents were prepared by Village Staff based on "Best Value" format with Neptune automatic metering system using remote receivers. The two bids received attached, are summarized as follows:

### Tabulation of Cost - Bids Received

Water Meters - Supply and Installation Project Contract # 2022-02				Ferguson Waterworks (BADGER METERS)		Rio Supply Inc. (NEPTUNE METERS)		BADGER as Compared to NEPTUNE
Item	Description	Est. Qty	Unit of Measure	Unit Price	Total Price	Unit Price	Total Price	% Difference
1	Mobilization, Insurance and Bonding	1	LS	\$10,000.00	\$10,000.00	\$92,800.00	\$92,800.00	-89.22%
2	Project Manager Facility	12	Monthly	Included	Included	\$ 8,000.00	\$96,000.00	-
3	Project Manager	12	Monthly	\$1,600.00	\$19,200.00	\$9,000.00	\$108,000.00	-82.22%
4	System Software training	4	Days	\$1,200.00	\$4,800.00	\$750.00	\$3,000.00	60.00%
5	Field Training	2	Days	\$1,200.00	\$2,400.00	\$750.00	\$1,500.00	60.00%
6	Compatibility upgrade to transfer file from existing Springbrook Software	1	LS	\$6,950.00	\$6,950.00	\$5,000.00	\$5,000.00	39.00%
7	5/8" encoded meter & installation	1550	EA	\$387.47	\$600,578.50	\$479.00	\$742,450.00	-19.11%
8	3/4" encoded meter & installation	324	EA	\$425.34	\$137,810.16	\$495.00	\$160,380.00	-14.07%
9	1" encoded meter & installation	240	EA	\$489.65	\$117,516.00	\$559.00	\$134,160.00	-12.41%
10	1-1/2" encoded meter & installation	205	EA	\$1,785.16	\$365,957.80	\$1,262.00	\$258,710.00	41.45%
11	2" encoded meter & installation	68	EA	\$1,841.63	\$125,230.84	\$1,488.00	\$101,184.00	23.77%
12	3" encoded meter & installation	20	EA	\$3,435.95	\$68,719.00	\$4,568.00	\$91,360.00	-24.78%
13	4" encoded meter & installation	23	EA	\$4,495.19	\$103,389.37	\$ 6,090.00	\$140,070.00	-26.19%
14	6" encoded meter & installation	10	EA	\$6,994.98	\$69,949.80	\$9,594.00	\$95,940.00	-27.09%
15	8" encoded meter & installation	6	EA	\$8,674.46	\$52,046.76	\$15,602.00	\$93,612.00	-44.40%
16	10" encoded meter & installation	4	EA	\$13,497.16	\$53,988.64	\$ 20,381.00	\$81,524.00	-33.78%
17	8" Fire Service Meter & Installation	6	EA	\$11,283.15	\$67,698.90	\$39,921.00	\$239,526.00	-71.74%
18	10" Fire Service Meter & Installation	4	EA	\$16,105.86	\$64,423.44	\$46,427.00	\$185,708.00	-65.31%

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May 6, 2022

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19	Meter Interface Unit (MIU) – Inside	2349	EA	Included	Included	\$112.00	\$263,088.00	N/A
20	Meter Interface Unit (MIU) – Pit	10	EA	Included	Included	\$140.00	\$1,400.00	N/A
21	Pit antenna - 6' - 20'	5	EA	\$160.00	\$800.00	\$40.00	\$200.00	300%
22	Night and Weekend Installation work	200	\$ / Hr.	\$216.67	\$43,334.00	\$185.00	\$37,000.00	17.12%
23	Mobile Data Collector	3	EA	\$3,300.00	\$9,900.00	\$8,800.00	\$26,400.00	-62.50%
24	Additional cost for non-standard 5/8" to 2"	EA	\$ / Hr.	\$183.33	\$183.33	\$165.00	\$165.00	11.11%
25	Additional cost for pit set encoded meter	EA	\$ / Hr.	\$150.00	\$150.00	no charge	no charge	N/A
26	Portable Belt clip Transceiver	EA	1	N/A	N/A	\$5,600.00	\$5,600.00	N/A
27	Gateway for data collection, includes gateway, ups, antenna, cable, installation and radio sweep	1	LS	\$73,075.00	\$73,075.00	\$27,500.00	\$27,500.00	165.73 %
28	Cloud based software and data hosting, or approved equal	1	Annual	\$12,500.00	\$12,500.00	\$8,500.00	\$8,500.00	47.06%
29	Reset vertical meter to correct horizontal position	1	EA	\$350.00	\$350.00	\$450.00	\$450.00	-22.22%
30	Replace inoperable shut off valve 1/2" to 1	1	EA	\$177.78	\$177.78	\$325.00	\$325.00	-45.30%
31	Replace inoperable shut off valve 1 1/2" to 2	1	EA	\$266.67	\$266.67	\$625.00	\$625.00	-57.33%
32	Exit test to all meters removed	2349	EA	\$23.50	\$55,201.50	\$25.00	\$58,725.00	-6.00%
33	Credit for disposal of meters	2349	EA	\$8.00	\$18,792.00	\$17.00	\$39,933.00	-52.94%
34	Any additional items or services not listed for an alternate proposed system for complete functionality of centrally automated meter reading			N/A	N/A	\$27,500.00	\$55,000.00	N/A
						<b>\$2,047,472.16</b>	<b>\$3,058,204.00</b>	<b>-33.05%</b>

The bid deviation of \$1,010,731.84 from the lowest bid of \$2,047,472.16 to \$3,058,204.00 the lowest bidder is 33% lower. Since the lowest bidder has performed this type of work and is qualified, it is my recommendation that an interview as stipulated in the bid documents the Board of Trustees interview the lowest bidder and allow them to present their proposal system and confirm the bid as submitted. Upon a satisfactory interview of providing cost savings benefits to the residents of Tarrytown the final recommendation of award to Ferguson Waterworks can be made. In the interim a letter of intent to award the bid to Ferguson Waterworks will be issued to allow them to perform a propagation study and determine if their radio system requires any additional data collectors to be installed above the three specified.

c: Alissa Fasman, Deputy Clerk  
Lou Martirano, Superintendent of Public Works  
w/attachments

**Water Meters – Supply and Installation Project**

**CONTRACT # 2022-02**

Total Approximate Bid Amount in Figures, based on unit prices: \$ \$2,047,805.49

two million forty-seven thousand eight hundred five dollars and forty nine cents  
Total Approximate Bid Amount in Words, based on unit prices

Ferguson Enterprises, LLC dba Ferguson Waterworks  
(Legal Name of Bidder)

Date: 3/14/22

[Signature]  
(Authorized Signature)

Ferguson Waterworks  
200 Atlantic Ave.  
New Hyde Park, NY 11040  
(Address)

Corporate Seal ( )



Bidder acknowledges receipt of Addenda, if any, as follows:

Addendum 1

Addendum 2

[Signature]  
(Signature)

[Signature]  
(Signature)

(Signature)

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**SECRETARIAL CERTIFICATE  
OF  
AUTHORIZATION**

The undersigned Assistant Secretary of Ferguson Enterprises, LLC, a Virginia limited liability company (the "Company"), hereby certifies that: i) certain of the Company's facilities in Connecticut, Massachusetts, New Hampshire, New Jersey, New York, Road Island, and Vermont are doing business as Ferguson Waterworks, and ii) Thomas Erickson is Area Sales Manager in Connecticut, Massachusetts, New Hampshire, New Jersey, New York, Road Island, and Vermont, and iii) that the resolutions adopted by the Company's Board of Directors effective July 31, 2021, duly authorize certain of the Company's officers, including the Assistant Secretary, to designate, and I hereby do so designate Thomas Erickson as an authorized representative of the Company to act for and on behalf of the Company to prepare and submit bids and proposals to the Company's customers, to enter into contracts, agreements or other documents, and to execute such documents and undertake all such acts as may be deemed in the best interest of the Company, including the execution of bonds and in doing so, to contractually bind the Company. Unless withdrawn sooner, this certification of authorization shall be effective until July 31, 2023.

Dated: 11/30/2021

**FERGUSON ENTERPRISES, LLC**

By: 

Wesley E. Rice, Assistant Secretary

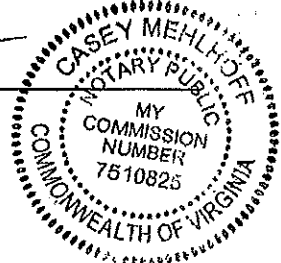
Commonwealth of Virginia

City of Newport News )

Sworn to subscribed and acknowledged before me this 30<sup>th</sup> day of November, 2021, by Wesley E. Rice, personally known to me, in his capacity as Assistant Secretary of Ferguson Enterprises, LLC, a Virginia Company, on behalf of such Company.

  
Notary - Casey Mehlhoff

My commission expires: July 31, 2022



# Water Meters – Supply and Installation Project

*Jerguson* 2  
CONTRACT # 2022-02

29.	Reset vertical meter to correct horizontal position	1	EA	\$350.00	\$ <u>\$350.00</u>
30.	Replace inoperable shut off valve ½" to 1	1	EA	\$177.78	\$ <u>\$177.78</u>
31.	Replace inoperable shut off valve 1 ½" to 2	1	EA	\$266.67	\$ <u>\$266.67</u>
32.	Exit test to all meters removed	2349	EA	\$23.50	\$ <u>\$55,201.50</u>
33.	Credit for disposal of meters **pricing for old meters will be reevaluated based on current market price**	2349	EA	\$(8.00)	\$ <u>\$(18,792)</u>
34.	Any additional items or services not listed for an alternate proposed system for complete functionality of centrally automated meter reading			N/A	\$ <u>N/A</u>
<b>Base Bid Summation:</b>				\$ <u>\$2,047,805.49</u>	

Please note that all labor costs shall be in accordance with the New York State Department of Labor Wage Rates for the Westchester County Area. It shall be the responsibility of the Contractor to obtain copies of the Wage Rate Schedule directly from the Department of Labor.

Total Amount of Bid In Figures: \$2,047,805.49

Total Amount of Bid in Words: Two Million Forty-Seven Thousand Eight Hundred Five Dollars and Forty-Nine Cents

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Water Meters – Supply and Installation Project

*J.erguson*  
CONTRACT # 2022-02

DESCRIPTION OF BID ITEMS:

1	Mobilization, Insurance, and Bonding	One time charge to cover cost of Project bonding, insurance, hiring, database conversion, travel expenses, and any other direct cost to initiate the Project. This is a Lump Sum amount the Contractor can bill at any time during the Project.
2	Project Management Facility	The Contractor monthly charge to rent or lease a local facility to accept product materials, scrap meters, serve as staging for daily installation work, and serve as call center location. This may be more than one facility; Vendors are encouraged to determine this cost prior to submitting their Proposal. This monthly charged will not be permitted longer than the nine month Project duration, at maximum.
3	Project Manager	The Village will permit a monthly charge for just the first twelve months of the Project for a local, dedicated Project Manager. This person shall have no responsibility other than the successful and timely completion of the Project.
4	Software Training	Daily charge, including any and all travel expenses, to provide training for Village personnel on operation of the AMR system software. Please advise of the maximum number of days needed; actual days may be less.
5	Field Training	Daily charge, including any and all travel expenses, to provide training for Village personnel on operation of the AMR system software. Please advise of the maximum number of days needed; actual days may be less.
6	AMR System Software	The primary AMR system software including laptop and any cost for developing an interface program with the Village meter billing system.
7 thru 18	5/8" – 10" Meter and Encoder Installation	Unit charge for supply of the specific AMR module, installation of the size and type water meter indicated, installation of the RTR, and activation to the network array. This charged does NOT include the water meter nor any added hardware or parts.
22	Night & Weekend Installation Work	Hourly rate calculated to nearest quarter to provide meter installation in homes only accessible nights & weekends.
24	Additional cost for non-standard 5/8" - 2"	The hourly rate, calculated to the nearest quarter hour, for a full equipped, single technician to provide nonstandard labor services for meter sizes 5/8" through 2". Any such charges must be approved by the Village Liaison and itemized with subject invoicing.
25	Additional cost for pit set encoded meter	The added charge for using a pit set RTR for pit set meters. The Village has some quantity of pit set locations, but this is not a significant number. The quantity listed is for comparison only.
26	Portable Belt clip Transceiver	Unit cost for portable devices used to activate the meter RF modules.



## UNIT PRICE BID SHEET

UNIT PRICES

Should additional or less work of the following categories be required, adjustment shall be made to the contract amount at the following unit price. The prices indicated herein shall apply to both ADD or DEDUCT.

The bidder agrees to do all work described in the Notice to Bidders and elsewhere in the Contract Documents for the following amounts:

Item No.	Description	Est. Qty.	Unit of Measure	Unit Price	Total Price
1.	Mobilization, Insurance and Bonding	1	LS	\$10,000.00	\$ <u>\$10,000.00</u>
2.	Project Manager Facility	12	Monthly	Included	\$ <u>Included</u>
3.	Project Manager	12	Monthly	\$1,600.00	\$ <u>\$19,200.00</u>
4.	System Software training	4	Days	\$1,200.00	\$ <u>\$4,800.00</u>
5.	Field Training	2	Days	\$1,200.00	\$ <u>\$2,400.00</u>
6.	Compatibility upgrade to transfer file from existing Springbrook Software	1	LS	\$6,950.00	\$ <u>\$6,950.00</u>
7.	5/8" encoded meter & installation	1550	EA	\$387.47	\$ <u>\$600,578.50</u>
8.	3/4" encoded meter & installation	324	EA	\$425.34	\$ <u>\$137,810.16</u>
9.	1" encoded meter & installation	240	EA	\$489.65	\$ <u>\$117,516.00</u>
10.	1-1/2" encoded meter & installation	205	EA	\$1,785.16	\$ <u>\$365,957.80</u>
11.	2" encoded meter & installation	68	EA	\$1,841.63	\$ <u>\$125,230.84</u>
12.	3" encoded meter & installation	20	EA	\$3,435.95	\$ <u>\$68,719.00</u>

**Water Meters -- Supply and Installation Project**

*J. Ferguson*  
**CONTRACT # 2022-02**

13.	4" encoded meter & installation	23	EA	\$4,495.19	\$ <u>\$103,389.37</u>
14.	6" encoded meter & installation	10	EA	\$6,994.98	\$ <u>\$69,949.80</u>
15.	8" encoded meter & installation	6	EA	\$8,674.46	\$ <u>\$52,046.76</u>
16.	10" encoded meter & installation	4	EA	\$13,497.16	\$ <u>\$53,988.64</u>
17.	8" Fire Service Meter & Installation	6	EA	\$11,283.15	\$ <u>\$67,698.90</u>
18.	10" Fire Service Meter & Installation	4	EA	\$16,105.86	\$ <u>\$64,423.44</u>
19.	Meter Interface Unit (MIU) -- Inside	2349	EA	Included	\$ <u>Included</u>
20.	Meter Interface Unit (MIU) -- Pit	10	EA	Included	\$ <u>Included</u>
21.	Pit antenna - 6' - 20'	5	EA	\$160.00	\$ <u>\$800.00</u>
22.	Night and Weekend Installation work	200	\$ / Hr.	\$216.67	\$ <u>\$43,334.00</u>
23.	Mobile Data Collector	3	EA	\$3,300.00	\$ <u>\$9,900.00</u>
24.	Additional cost for non-standard 5/8" to 2"	EA	\$ / Hr.	\$183.33	\$ <u>\$183.33</u>
25.	Additional cost for pit set encoded meter	EA	\$ / Hr.	\$150.00	\$ <u>\$150.00</u>
26.	Portable Belt clip Transceiver	EA	1	N/A	\$ <u>N/A</u>
27.	Gateway for data collection, includes gateway, ups, antenna, cable, installation and radio sweep	1	LS	\$73,075.00	\$ <u>\$73,075.00</u>
28.	Cloud based software and data hosting, or approved equal	1	Annual	\$12,500.00	\$ <u>\$12,500.00</u>

*Rio Supply, Inc.* 2

Study on your service area. This is concerning because your bid documents do not include the information you previously provided the meter manufacturer (customer addresses and high point locations for collectors), so how do we perform the Propagation Study as well to confirm coverage?? Additionally, this process is not an overnight process and takes approximately two to three weeks to perform. It is highly unreasonable to issue a specification on February 23, 2022 with a submittal date of March 16<sup>th</sup> or 23<sup>rd</sup>, because we vendors should all be extended the same courtesy that Neptune Technology Group was given, in order to confirm our coverage area. Basically, it is impossible to bid the project in that time frame because we are not privy to Neptune's information. With that said, we respectfully request either the Village issue a Sole Source bid document, or extend the submittal for this bid to April or May in order to have competitive companies be able to perform the Propagation Study.

I hope you understand these concerns, and we look forward to hearing a response to the questions listed previously.

Respectfully;

Paul Dellaripa

**Paul Dellaripa**  
**Waterworks Division - Water Meters**  
F.W. Webb Company  
[Paul.Dellaripa@FWWebb.com](mailto:Paul.Dellaripa@FWWebb.com)  
860 840 3288 Mobile

**Clarification to comments:**

1. See addendum No. 1. Bid due date is March 16, 2022. The March 23, 2022 is a label for the envelope.
2. This is not a sole source bid and alternate bids will be accepted and evaluated. Sheet C-8, indicates the award will be based on "Best Value"
  - a. Bid sheet C-4 through 6 list itemized features for the water meter replacement, if an item is not required a zero value should be inputted and similarly if an item that is not listed for complete an operational system for an alternate system a value must be added.
  - b. Alternate AMI systems as suggested will be evaluated and the contract will be awarded based on the Best Value.
  - c. Response not provided since comments are based on performance Neptune Technology.
3. Prior to the award the Village may hold interviews with vendors to determine the "Best Value" for Tarrytown residents.

UNIT PRICE BID SHEET

UNIT PRICES

Should additional or less work of the following categories be required, adjustment shall be made to the contract amount at the following unit price. The prices indicated herein shall apply to both ADD or DEDUCT.

The bidder agrees to do all work described in the Notice to Bidders and elsewhere in the Contract Documents for the following amounts:

Item No.	Description	Est. Qty.	Unit of Measure	Unit Price	Total Price
1.	Mobilization, Insurance and Bonding	1	LS	\$92,800	\$ 92,800
2.	Project Manager Facility	12	Monthly	\$8,000	\$ 96,000
3.	Project Manager	12	Monthly	\$9,000	\$ 108,000
4.	System Software training	4	Days	\$750	\$ 3,000
5.	Field Training	2	Days	\$750	\$ 1,500
6.	Compatibility upgrade to transfer file from existing Springbrook Software	1	LS	\$5,000	\$ 5,000
7.	5/8" encoded meter & installation	1550	EA	\$479	\$ 742,450
8.	3/4" encoded meter & installation	324	EA	\$495	\$ 160,380
9.	1" encoded meter & installation	240	EA	\$559	\$ 134,160
10.	1-1/2" encoded meter & installation	205	EA	\$1,262	\$ 258,710
11.	2" encoded meter & installation	68	EA	\$1,488	\$ 101,184
12.	3" encoded meter & installation	20	EA	\$4,568	\$ 91,360

**Water Meters – Supply and Installation Project****CONTRACT # 2022-02**

13.	4" encoded meter & installation	23	EA	\$6,090	\$ <u>140,070</u>
14.	6" encoded meter & installation	10	EA	\$9,594	\$ <u>95,940</u>
15.	8" encoded meter & installation	6	EA	\$15,602	\$ <u>93,612</u>
16.	10" encoded meter & installation	4	EA	\$20,381	\$ <u>81,524</u>
17.	8" Fire Service Meter & Installation	6	EA	\$39,921	\$ <u>239,526</u>
18.	10" Fire Service Meter & Installation	4	EA	\$46,427	\$ <u>185,708</u>
19.	Meter Interface Unit (MIU) – Inside	2349	EA	\$112	\$ <u>263,088</u>
20.	Meter Interface Unit (MIU) – Pit	10	EA	\$140	\$ <u>1,400</u>
21.	Pit antenna - 6' - 20'	5	EA	\$40	\$ <u>200</u>
22.	Night and Weekend Installation work	200	\$ / Hr.	\$185	\$ <u>37,000</u>
23.	Mobile Data Collector	3	EA	\$8,800	\$ <u>26,400</u>
24.	Additional cost for non-standard 5/8" to 2"	EA	\$ / Hr.	\$165	\$ <u>165</u>
25.	Additional cost for pit set encoded meter	EA	\$ / Hr.	no charge	\$ <u>0.00</u>
26.	Portable Belt clip Transceiver	EA	1	\$5,600	\$ <u>5,600</u>
27.	Gateway for data collection, includes gateway, ups, antenna, cable, installation and radio sweep	1	LS	\$27,500	\$ <u>27,500</u>
28.	Cloud based software and data hosting, or approved equal	1	Annual	\$8,500	\$ <u>8,500</u>

**Water Meters – Supply and Installation Project**

**CONTRACT # 2022-02**

29.	Reset vertical meter to correct horizontal position	1	EA	\$450	\$ 450
30.	Replace inoperable shut off valve ½" to 1	1	EA	\$325	\$ 325
31.	Replace inoperable shut off valve 1 ½" to 2	1	EA	\$625	\$ 625
32.	Exit test to all meters removed	2349	EA	\$25	\$ 58,725
33.	Credit for disposal of meters	2349	EA	(\$17)	\$ (39,933)
34.	Any additional items or services not listed for an alternate proposed system for complete functionality of centrally automated meter reading	2	Gateways - for a total of 3	\$27,500	\$ 55,000
		2	Mobile data collectors -	(\$8,800)	\$(17,600)
Base Bid Summation			only this bidged	3,058,369.00	

Please note that all labor costs shall be in accordance with the New York State Department of Labor Wage Rates for the Westchester County Area. It shall be the responsibility of the Contractor to obtain copies of the Wage Rate Schedule directly from the Department of Labor.

Total Amount of Bid In Figures: \$3,058,369

Total Amount of Bid In Words: three million, fifty eight thousand, three hundred sixty nine dollars

RIO SUPPLY, INC.

## DESCRIPTION OF BID ITEMS:

1	Mobilization, Insurance, and Bonding	One time charge to cover cost of Project bonding, insurance, hiring, database conversion, travel expnses, and any other direct cost to initiate the Project. This is a Lump Sum amount the Contractor can bill at any time during the Project.
2	Project Management Facility	The Contractor monthly charge to rent or lease a local facility to accept product materials, scrap meters, serve as staging for daily installation work, and serve as call center location. This may be more than one facility; Vendors are encouraged to determine this cost prior to submitting their Proposal. This monthly charged will not be permitted longer than the nine month Project duration, at maximum.
3	Project Manager	The Village will permit a monthly charge for just the first twelve months of the Project for a local, dedicated Project Manager. This person shall have no responsibility other than the successful and timely completion of the Project.
4	Software Training	Daily charge, including any and all travel expenses, to provide training for Village personnel on operation of the AMR system software. Please advise of the maximum number of days needed; actual days may be less.
5	Field Training	Daily charge, including any and all travel expenses, to provide training for Village personnel on operation of the AMR system software. Please advise of the maximum number of days needed; actual days may be less
6	AMR System Software	The primary AMR system software including laptop and any cost for developing an interface program with the Village meter billing system.
7 thru 18	5/8" – 10" Meter and Encoder Installation	Unit charge for supply of the specific AMR module, installation of the size and type water meter indicated, installation of the RTR, and activation to the network array. This charged does NOT include the water meter nor any added hardware or parts.
22	Night & Weekend Installation Work	Hourly rate calculated to nearest quarter to provide meter installation in homes only accessable nights & weekends.
24	Additional cost for non-standard 5/8" - 2"	The hourly rate, calculated to the nearest quarter hour, for a full equipped, single technician to provide nonstandard labor services for meter sizes 5/8" through 2". Any such charges must be approved by the Village Laision and Itemized with subject invoicing.
25	Additional cost for pit set encoded meter	The added charge for using a pit set RTR for pit set meters. The Village has some quantity of pit set locations, but this is not a significant number. The quantity listed is for comparison only
26	Portable Belt clip Transceiver	Unit cost for portable devices used to activate the meter RF modules.





A local law amending Village of Tarrytown Code Chapter 221 entitled Parks and Recreation Areas, Section 5 entitled Alcoholic beverages in parks and public areas.

**Section 1. Be it enacted** by the Board of Trustees of the Village of Tarrytown as follows.

**Section 2.** Former language revoked. Existing Parks and Recreation Areas Village Code section Chapter 221-5, entitled “Alcoholic beverages in parks and public areas” is hereby repealed in its entirety. Language repealed is as follows:

The consumption, sale or service of alcoholic beverages or the possession of any opened container containing any alcoholic beverage on any public property within the Village of Tarrytown is prohibited, except for organized activities approved in advance by the Board of Trustees. This section does not apply to the sale, service and consumption of alcoholic beverages at any licensed sidewalk cafe as set forth in Chapter 247, § 247-6B and C, of the Village Code.

**Section 3. Enacting New Article** - A new Chapter 221-5 entitled Alcoholic beverages in parks and public areas, is hereby adopted as follows:

- A. The consumption or service of alcoholic beverages or the possession of any open container containing any alcoholic beverage to persons of legal age in New York State is allowed within the Pierson Park picnic pavilion and the picnic pavilion lawn area, provided that a permit has been issued by the Tarrytown Recreation Department.
- B. The sale, service and consumption of alcoholic beverages on all public property within the Village of Tarrytown is prohibited, except for organized activities approved in advance by the Board of Trustees.
- C. This section does not apply to the sale, service and consumption of alcoholic beverages at any licensed sidewalk cafe as set forth in Chapter 247, § 247-6B and C, of the Village Code.

**Section 4. Severability.** If the provisions of any article, section, subsection, paragraph, subdivision or clause of this local law shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this local law.

**Section 5. Effective Date.** This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.





Westchester Community Foundation  
210 North Central Avenue, Suite 310  
Hartsdale, New York 10530  
Tel: (914) 948-5166 Fax: (914) 948-5197  
[www.wcf-ny.org](http://www.wcf-ny.org)

April 25, 2022

Mr. Mark Morganelli  
Executive Director  
Jazz Forum Arts  
1 Dixon Lane  
Tarrytown, NY 10591

Dear Mr. Morganelli:

It is our pleasure to inform you that the Board of Advisors of the Westchester Community Foundation has approved a one-year grant of \$5,000 to Jazz Forum Arts for support of 16 free summer concerts in 2022, per your proposal dated March 26, 2022. The source of this grant is the Arnold E. and Olga C. Feldman Fund. Expected grant results are the following:

During July and August of 2022, Jazz Forum Arts will present:

- eight free jazz concerts at Lyndhurst on Thursday evenings in July and August for at least 600 people per concert; and
- eight free jazz concerts at Pierson Park on Friday evenings in July and August for at least 400 people per concert.

This grant is to be used as stated above. Any funds not expended for that purpose must revert to The Westchester Community Foundation.

Our grant will be transmitted through the Village of Tarrytown as funds administrator for the Jazz Forum Arts. A copy of our letter to Mayor Thomas D. Butler Jr. is enclosed for your information.

The grant will be given in one payment of \$5,000 and a check will be issued shortly after we receive the **signed digital copy** of this letter and the letter to the Village of Tarrytown as funds administrator. Please keep a copy of this letter for your files. Please note that any proposed changes to the budget or project must be submitted in writing and approved by Foundation staff.

8  
Please credit the Westchester Community Foundation for our support in any publicity about this grant and send us a copy of the results. Please use the paragraph on the attached sheet as the final paragraph in your press release. We would like to add a link to your website and also ask you to include a link to ours. Also included is suggested language for your Twitter account or Facebook page.

We request that a Final Report be submitted to us by September 16, 2022. Please mark your calendar, as you will not receive any further notice. Forms can be downloaded from our website: [www.wcf-ny.org](http://www.wcf-ny.org). Please note that reports are an integral part of our monitoring and evaluation process; release of any future payment or review of any future grant request will be contingent on our receipt and satisfactory review of the information provided.

We wish you success in developing this project.

Sincerely,



Laura Rossi, Esq.  
Executive Director

Enc.

AFFIRMED AND ACCEPTED:

JAZZ FORUM ARTS

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

8



Westchester Community Foundation  
210 North Central Avenue, Suite 310  
Hartsdale, New York 10530  
Tel: (914) 948-5166 Fax: (914) 948-5197  
[www.wcf-ny.org](http://www.wcf-ny.org)

April 25, 2022

Mayor Thomas D. Butler, Jr.  
Village of Tarrytown  
One Depot Plaza  
Tarrytown, New York 10591

Dear Mr. Butler:

It is my pleasure to inform you that a grant of \$5,000 has been authorized, effective immediately, to Jazz Forum Arts in support of the free summer concert series in the village. A copy of my letter to Mark Morganelli is enclosed for your information.

It is my understanding that the Village of Tarrytown has agreed to administer the funds for Jazz Forum Arts.

You will note in my letter to Mr. Morganelli that a fiscal accounting of grant expenditures is to be submitted to us with the final report due September 16, 2022. It is understood that any funds not used for the purposes described in these letters will revert to the Westchester Community Foundation.

This grant is subject to financial audit upon our notification during or immediately following the grant period. A separate bank account is not required, but it is necessary that a separate accounting of this grant be maintained.

The grant will be given in one payment of \$5,000, and payment will be processed shortly after we received the **signed digital copy** of this letter, as well as the **signed digital copy** of the grant award letter addressed to Mr. Morganelli.

8

We appreciate your assistance in the administration of this grant.

Sincerely,



Laura Rossi  
Executive Director

AFFIRMED AND ACCEPTED:

VILLAGE OF TARRYTOWN

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

		new Schedule	new Borrowed	ban Schedule	ban Borrowed	Principal	Interest	Total
G	Patriots Park Improv	57,922	61,200			1,302.00	2,865.60	4,167.60
G	Parking Pay Stations	27,030	28,560			607.00	1,337.26	1,944.26
G	Purchase of Livescan Police Finger	31,857	33,660			716.00	1,576.11	2,292.11
G	Fixed LPR's	43,441	45,900			976.00	2,149.14	3,125.14
G	Purch of Fing mach/ serv credit	48,268	51,000			1,085.00	2,387.95	3,472.95
G	Purchase of Radios DPW Veh	24,134	25,500			542.00	1,193.95	1,735.95
G	Mack G7 Inner Village 1998	241,340	255,000			5,423.00	11,939.87	17,362.87
G	Acquisition of Vehicle	33,788	35,700			759.00	1,671.61	2,430.61
G	Acquisition of Vehicles	39,580	41,820			889.00	1,958.16	2,847.16
G	Acquisition of Sweeper Truck	222,033	234,600			4,990.00	10,984.71	15,974.71
S	Rehab & Replace Sewer Main	96,536	102,000			2,169.00	4,776.08	6,945.08
S	Engineer Sewer	19,307	20,400			434.00	955.23	1,389.23
W	Eng/Analy of N ew pump station	47,322	50,000			1,063.00	2,341.18	3,404.18
W	Water Meters	615,179	650,000			13,824.00	30,434.90	44,258.90
W	Const & Improv to Water System	196,384	207,500			4,413.00	9,715.81	14,128.81
W	construction mgmt water	37,857	40,000			851.00	1,872.91	2,723.91
W	design eng surveying soil boring	49,688	52,500			1,117.00	2,458.24	3,575.24
						72,722.00	160,108.86	232,830.86
		3,236,264	3,419,440					
		H.5710		6,675,000	7,052,810	150,000.00	330,234.17	480,234.17
		Premium		602,524.80		36,015.00	79,290.10	24.01%
		Good Faith		-141,056.00		2,603.00	5,731.31	1.74%
				7,136,468.80		111,382.00	245,212.76	74.25%
								100.00%
				6,816,056		150,000.00	330,234.17	480,234.17







10.

Long Island Sanitation Equipment Co.

1670 New Highway • Farmingdale, NY 11735

# Invoice

Date	Invoice #
4/28/2022	41924

<b>Customer</b>
VILLAGE OF TARRYTOWN MUNICIPAL BUILDING ONE DEPOT PLAZA TARRYTOWN, NY 10591

<b>Ship To</b>

P.O. No.	Serial #	Truck #	Make	Model	Ship Date	Ship Via	S.O. #
00819	np42281		ELGIN	PELICAN-99HP	4/28/2022		
Quantity	Item Code	Description			Price ...	Bin Loca...	Amount
1	PELICAN-NP42281	PELICAN 99HP - TARRYTOWN 2021 S/N NP42281 APPROX WEIGHT - 15,500 LBS MEETS ALL SPECS OF PO 00819 ATTACHED AND INCLUDES TRADE-IN OF EXISTING PELICAN MACHINE			240927.00		240,927.00

P.O. # 00819  
A8170 CAP  
*[Signature]*

<b>RETURN POLICY</b> -NO RETURNS ON SPECIAL ORDER ITEMS -NO RETURNS ON ELECTRICAL ITEMS -NO RETURNS HYDRAULIC VALVES -STOCK ITEMS ARE SUBJECT TO A 20% RESTOCK CHARGE -NO RETURNS AFTER 30 DAYS -RETURNS MUST BE IN ORIGINAL PACKAGING -NO RETURNS ON OPEN SEAL KITS				<b>Subtotal</b>	\$240,927.00
				<b>Sales Tax (0.0%)</b>	\$0.00
				<b>Total</b>	\$240,927.00
				<b>Payments/Credits</b>	\$0.00
				<b>Balance Due</b>	\$240,927.00

Federal Tax ID - 11-3528967		TERMS - PAYMENT DUE UPON RECEIPT THANK YOU FOR YOUR BUSINESS
Phone #	Fax #	
(631) 531-9292	(631) 531-9333	

# Village of Tarrytown Master Fee Schedule

Amended March 31, 2022

TYPE OF PERMIT	FEES	Date Amended	PROPOSED
Alarm User Permit	\$90 Residential - (2-year permit)	5/8/2019	
	\$180 Commercial (2-year permit)	5/8/2019	
	Renewal - \$60 Residential (2-year permit)	5/8/2019	
	Renewal - \$120 Commercial (2-year permit)	5/8/2019	
Architectural Review Board	\$100 Application + \$2.25 per \$1,000/cost	5/8/2019	
Bingo	\$50 per occasion	5/8/2019	
Birth/Death Certificates	\$10		
Blasting	\$1,000 + \$250,000 Bond & Cert. of Insurance	5/8/2019	
Boat Launching	\$50 resident seasonal annual (expires in Dec.)		
Boat Permit (Tarrytown Lakes)	\$50 resident seasonal annual (expires in Dec.) Per Boat		
Building Legalization	Building Permit Fees Double for work without a permit		
Boat Live Aboards	\$1,100 per boat		
Building Permits	\$100 Application - Residential		\$100 Application - Residential
			\$200 Application - Commercial
	\$100 + \$19 per \$1,000 (Renovation)	8/21/2017	\$20/1,000
	\$100 + \$3.10 per sq. ft. New Residential (All Gross Floor Areas)	5/8/2019	\$3.30/SF
	New Commercial \$100 + \$4.15 per sq. ft. (All Gross Floor Areas)	5/8/2019	\$4.40/SF
	\$110 Re-inspection Fee - All	5/8/2019	\$200
	Plan Revision/Amendment Fee - \$110 each submission	8/21/2017	\$200

	Construction Operations outside of permitted hours [215.6B(1)]- 25% Extra permit fee charged by Building Dept.	11/3/2009	
Electrical Permits	night construc 0- <del>\$499</del> = \$100	8/21/2017	
	\$0-\$999 = \$110	8/21/2017	\$125
	\$1,000-\$1,999 = \$125	8/21/2017	\$135
	\$2,000-\$3,999 = \$135	8/21/2017	\$150
	\$4,000-\$9,999 = \$190	8/21/2017	\$200
	\$10,000-\$50,000 = \$275+2.35% of value over \$10,000	8/21/2017	\$300 + 3% > 10K
	\$50,000 and over = \$1,790.00	8/21/2017	\$1,900
Plumbing Permit Fees	\$105 application fee (Charge for add'l fixtures over 4)	5/8/2019	\$120
	Charge for Additional Fixtures over 4 - \$10.50/fixture or appliance	5/8/2019	More than 4 Fix. \$15 Ea.
	\$50 roughing inspection	8/21/2017	\$60
Plumbing Permit Fees	\$50 testing	8/21/2017	\$60
	\$50 in-ground sewer or gas	8/21/2017	\$60
	\$50 gas test	8/21/2017	\$60
	\$50 final inspection fee	8/21/2017	\$60
	\$100 reinspection fee	8/21/2017	\$125
	Tap into sewer line \$1,000		\$1,100
Carting	\$250 per Company; \$100 per truck		
Certificate of Compliance	\$100 Residential / \$200 Commercial	5/8/2019	\$110/\$250
Certificate of Occupancy	\$100 Residential / \$200 Commercial	5/8/2019	\$110/\$250
Circus and Carnivals	Per event, \$250 + \$1 million insurance; Private	5/8/2019	
Circus and Carnivals	\$100 per event, not-for-profit, plus \$1 million insurance	5/8/2019	

Cross Control Program	\$100 Administration Fee	5/8/2019	\$150
Curb Cut - Repair/Replacement	\$15.00/lineal foot - Minimum Fee: \$150.00 - Security Deposit: \$500.00	5/8/2019	
Curb Cut - Repair/Replacement			
Dance Halls & Cabarets	\$200 per year or \$20 per day	5/8/2019	
Dog Licenses	As of 1/1/2011 - Dog Licenses are issued by Town of Greenburgh		
Village Dump	Dumping of Leaves at Village Dump - \$20 per load	4/3/2018	
Dumpsters	\$20/day + \$200 deposit; add'l \$40/day if parking space used	5/8/2019	
Electric Vehicle Charger Service	\$0.30 per kilowatt hour	4/20/2020	
Excavation or Fill	100 per job site, based on value of construction	5/8/2019	
False Alarms	1-2/year = No Charge		
	3/year - \$40	5/8/2019	
	4/year - \$100	5/8/2019	
	5/year - \$250	5/8/2019	
	6 or more/year - \$500 per occurrence		
Filming/Photo Shoot	Public Property - \$2,500 - 1st day; \$2,000 each day thereafter	4/3/2017	
Filming hours - 7 a.m. - 10 p.m.	Private Property - \$1,500 - 1st day; \$1,000 each day thereafter	4/3/2017	
Filming - Early Start Fee	\$500 filming before 7 a.m.	5/8/2019	
Filming - Late Finish Fee	\$500 filming after 10 p.m.	5/8/2019	
Not-for-profit Filming Fee	Non-for-profit - \$250 - 1st day; \$125 each day thereafter	12/21/2010	
Student Filming Fee	Student - \$100 - 1st day; \$50 each day thereafter	12/21/2010	

Reserved Parking for Filming	Reserved Parking Space - \$40 per space per day (all categories)		
Fingerprints - Non-Criminal	\$25		
Fire Hydrant Use	\$100 + \$25 turn on + \$25 turn off		\$200 flat fee
Fire Inspection Fees	(amended fees adopted 5/18/09)	5/18/2009	
Multi-Family	FEE		
1-4 Units	\$100.00		
5-10 Units	\$150.00		\$160
11-20 Units	\$225.00		\$240
21 or more	\$325.00		\$350
Commercial	\$100.00		\$125
Restaurant	\$100.00		\$125
Church	\$100.00		\$125
Store	\$100.00		
Multi-Family plus Commercial	Fee for Multi-family + \$100 for		\$125
	ea. commercial use in structure		
Other			
Private Club & Social Institution	\$100.00		\$125
without Residential Rooms			
Private Club & Social Institution	\$100 + \$10/residential room		\$125
with Residential Rooms			
Private School	\$100.00		\$125
Public School	No Fee		
Municipal Building	No Fee		
Private Residential School	\$250 + \$10/dorm		\$275
Hotel	\$250 + \$10/hotel room		\$275
Office Building	Up to 5,000 sq. ft. - \$150.00		\$175
	\$150 + \$25 for ea. Add'l 1,000 sq.ft.		

Fire Sprinkler Service	\$50 application; \$10/\$1,000 of cost of construction			
Fishing (Buttons)	Tarrytown Resident - \$10	5/8/2019		
	Tarrytown Resident over 62 and under 16 - Free			
	Sleepy Hollow Resident - \$20	5/8/2019		
	Town of Greenburgh and Town of Mt. Pleasant Residents - \$25	5/8/2019		
FOIL and Documents	\$.25/page; videos and DVD's \$20/1 DVD or Video; \$25/2 DVD or Videos of same meeting; Village Code -\$150; Certified Copy of Elec. License - \$5			Videos and DVDs: cost of storage device
Food Scrap Recycling Kit	\$20/kit	7/9/2021		\$500
Freshwater Wetlands Permit	\$150			
Games of Chance	\$50 per occasion	5/8/2019		
Garbage Collection - Add'l cart	\$3.00 per additional cart per week (Payment for	2018		
	additional carts must be made in advance for a 52 week			
	period) (Based on <sup>period</sup> Calendar Year)			
Good Conduct Letters	\$25; No charge for Government Agencies			
Green Industry Contractors	\$150 - Business Permit; \$25/truck			
Hydrants, Private (unmetered)	\$200 per year per hydrant	5/8/2019		
Hydrant Meters	\$50 permit fee. First Week or parts thereof:			
	1st Hydrant = \$100; 2nd Hydrant = \$50;			
	Each add'l hydrant = \$25			
	If parking space is used = \$15/parking space			

Laundromats	\$100 per year (On-street and all parking lots with exception of long-term parking lots and on-street meters designated for long-term parking) -\$.25 for fifteen minutes parking)			
Parking Meter Rates	(On-street long term meters on Cortlandt Street and Lower Main Street; parking lots and areas on west side of Metro North Commuter Railroad tracks, South Depot Parking Lot and parking lot north of Village Hall) - \$1.75 per hour to a maximum of \$14.00 per day	12/18/2017		
Parking Meter Rates Long Term Parking		5/8/2019		
Parking Permits	Resident Parking Permit \$450/year; \$355/Semi-Annual Rate Schedule Annual  June: \$450 July: \$435 August: \$415 September: \$400 October: \$385 November: \$370 December: \$355 January: \$340 February: \$325 March: \$300 April: \$250 May: \$150	2/3/2020	\$475/ year Semi-Annual / Schedule Annual  June: \$475 July: \$460 August: \$445 September: \$430 October: \$400 November: \$385 December: \$360 January: \$340 February: \$320 March: \$300 April: \$250 May: \$150	No Rate
Parking Permits	Non-Resident \$1,340/year; \$875/semi-annual	2/3/2020		



	Non-Resident Business \$320/year; \$260/Semi-Annual Rate Schedule Annual	2/3/2020	No Semi-Annual / Schedule Annual	Rate
Parking Permits	June: \$320 July: \$310 August: \$300 September: \$290 October: \$280 November: \$270 December: \$260 January: \$250 February: \$240 March: \$230 April: \$220 May: \$210 Resident Carpool \$450 + \$90 each add'l car; Semi-Annual \$330 + \$65 each add'l car Non-Resident Carpool \$1,340 + \$155 each add'l car; Semi- Annual \$875 + \$130 each add'l car	2/3/2020	June: \$320 July: \$300 August: \$280 September: \$260 October: \$240 November: \$220 December: \$260 January: \$230 February: \$200 March: \$170 April: \$140 May: \$110	
Parking Permits	Resident Carpool \$450 + \$90 each add'l car; Semi-Annual \$330 + \$65 each add'l car	2/3/2020		
Parking Permits	Non-Resident Carpool \$1,340 + \$155 each add'l car; Semi- Annual \$875 + \$130 each add'l car	2/3/2020		
Parking Permits	One Day Parking Permit-\$5 Resident Only		\$8	
Parking Permits	Vacation Permit \$6/day (3 day minimum; 14 day maximum)		<b>Parking Lot D Rates:</b> Non-Resident Rate: 2 Day Block-\$25 Non-Resident Rate: 1 Week Block-\$120 Resident Rate: 2 Day Block-\$10 Resident Rate: 1 Week Block-\$40	
Motorcycle Permit	Resident/Non-Resident \$150.00 year	6/21/2021	\$160	
Parking Permits	Transfer Fee - \$5.00			

Parking Permits	Downtown Resident Parking Permit - \$320/year; \$260/Semi-annual Rate Schedule: June: \$320 July: \$310 August: \$300 September: \$290 October: \$280 November: \$270 December: \$260 January: \$250 February: \$240 March: \$230 April: \$220 May: \$210	6/1/2021	<b>No Semi-Annual/ Annual Rate Schedule</b> June: \$320 July: \$300 August: \$280 September: \$260 October: \$240 November: \$220 December: \$260 January: \$230 February: \$200 March: \$170 April: \$140 May: \$110
	Resident Commercial - Section 291-49.A.A.		
	Non-Resident Commercial - Section 291-49.A.A.		
	Resident Commercial - (oversized vehicle) Section 291-49.A.B.		
	Non-Resident Commercial - (oversized) Section 291-49.A.B.		
Business Commercial Parking Permit - Cortlandt Street (metered parking spaces 4050 through 4061)	\$750 per parking space annual/ \$187.50 per space quarterly	10/4/2021	\$800: annual; \$400 semi-annual; \$200: quarterly
Business Commercial Parking Permit - Cortlandt Street (metered parking spaces 4050 through 4061)	\$375 per space semi-annual	12/3/2018	
Pawnbrokers	\$100 per year		
Peddlers & Solicitors	\$125/annual - 1 - 5 people	8/19/2019	\$250/annual 1-10 people
	\$250/annual - 6 - 10 people	8/19/2019	
	\$375/annual - 11 - 15 people	8/19/2019	\$500/ annual 10-20 people

	\$500/annual - 16 - 20 people	8/19/2019	
	\$35 / day per person for special events	8/19/2019	\$40/day
Planning Board	Site Plan = \$600 + \$30 per parking space + \$60 each dwelling	8/21/2017	\$650 + 50 + \$75
Planning Board	unit Subdivision = \$1,000 + \$1,400/lot		1K + 1.5K
Planning Board	Recreation Fee (2018) = \$10,300.00/increases annually in January by CPI of past year	2018	2021 -\$11,340
Planning Board	Escrow = \$2,500 - \$10,000 as determined by Planning Board		
	Recreation Fee in lieu of providing park or recreation land		
Police Accidents Reports	\$8.00 per report	5/8/2019	
Police Dept. FOIL	For minor FOIL requests, such as police reports, which are readily available - 25 cents per page. When a FOIL request requires significant effort - 2 hours or more - then the actual cost of the lowest paid employee who has the skill to fulfill the request as well as a fee based on the storage medium used shall be charged.	12/7/2009	
Property Searches	\$150	5/8/2019	
Recreation Programs			
Adult Basketball	Fall/Winter - \$1,400/team (inactive)	2/6/2018	
Adult Softball	Summer Men's - \$1,600/team	2/3/2020	

	Summer Coed \$1,600/team	2/3/2020	
	Fall Men's - \$1,000/team	2/3/2020	
Adult Volleyball	Adult Volleyball - \$650/team	2/6/2018	
Fitness Center	Adult (18+) - 1 Year \$340.00	3/31/2022	
	Family Plan - 1 Year \$680.00	3/31/2022	
	Senior Citizen (60+) 1 Year \$200.00	3/31/2022	
	Full Time College Student (Must provide valid college I.D. -		
	1 Year \$165.00	3/31/2022	
	Guest Fee (Must come with a Member) - \$15/day	11/21/2016	
Ice Skating	Resident 18+ \$10 season		
	17 and under \$5 season		
	Resident Senior \$5 season		
	Non-Resident \$5 per day		
Kayak-Boat Permit - Tarrytown Lakes	\$50/boat	7/17/2017	
Kayak Storage Rack	Season Rental of Kayak Storage Rack - \$170 per space	3/2/2020	180 per space
Losee Park Fields	Without Lights \$125/hour (3 hour/\$375 minimum)	2/4/2019	
	With Lights \$150/hour (3 hour/\$450 minimum)	2/4/2019	

Pierson Park Pavilion	\$300 Residents; \$600 Non-Residents (\$50 non-refundable)	3/31/2022	
Performance Pavilion	Use of Performance Pavilion for casual use - Resident Fee - \$50/hour up to a 3 hr. maximum	2018	
	Non-residents may not rent the Performance Pavilion		
Senior Center Rental, Resident	\$300 for 4 hours, plus \$50 ea. Add'l hour	5/8/2019	
Senior Center Rental, Non-Resident	\$600 for 4 hours, plus \$100 ea. Add'l hour	5/8/2019	
Swimming Pool Fees - Residents Only	Family Rate (2 Adults and no limit on number of children up to 21 years of age) - \$475.00	4/1/2022	
	Individual (21 years of age or over) - \$235.00	4/1/2022	
	Senior Citizen (60 and older) - \$115.00	4/1/2022	
	Nanny Au pair - \$235.00	4/1/2022	
	Daily Rate (age 4 and older)* - \$10/weekday; \$15/weekend	1/17/2017	
	Daily Rate (age 3 and younger) - no charge	1/17/2017	
	*Maximum number of guests (daily rate) per member - 2	1/17/2017	
	Daily Rate/fee per Resident - \$50 for pool card, plus \$10 per day per resident - Monday - Friday and \$15 per day per	4/16/2018	

	resident - Saturdays, Sundays and Holidays. No guests allowed			
	for holders of the day passes			
	Early Morning Lap Swim - Monday Thursday, 5:30 a.m. -	6/19/2017		
	8:30 a.m. and Sunday, 8:00 a.m. - 9:45 a.m. Pool			
	Members - \$60/season - Non-Pool Members - \$100/season			
Summer Day Camp	Paid By: Apr 30 Resident: \$176	4/1/2022		
Fee - Per 1-Week Session	Paid By: Apr 30 Non-Resident: \$198	4/1/2022		
	Paid By: Apr 30 Scholarship: \$130	4/1/2022		
	Paid By: May 31 Resident: \$187	4/1/2022		
	Paid By: May 31 Non-Resident: \$210	4/1/2022		
Summer Day Camp	Paid By: May 31 Scholarship: \$142	4/1/2022		
	Paid By: June 30 Resident: \$180	4/1/2022		
	Paid By: June 30 Non-Resident: \$221	4/1/2022		
	Paid By: June 30 Scholarship: \$153	4/1/2022		
Summer Tot Camp	Paid By: Apr 30 Resident: \$153	4/1/2022		
Fee - Per 1-Week Session	Paid By: Apr 30 Non-Resident: \$182	4/1/2022		
	Paid By: Apr 30 Scholarship: \$108	4/1/2022		
	Paid By: May 31 Resident: \$164	4/1/2022		
	Paid By: May 31 Non-Resident: \$193	4/1/2022		
	Paid By: May 31 Scholarship: \$119	4/1/2022		

	Paid By: June 30 Resident: \$176	4/1/2022	
	Paid By: June 30 Non-Resident: \$204	4/1/2022	
	Paid By: June 30 Scholarship: \$130	4/1/2022	
Summer Day Camp	Paid By: Apr 30 Resident: \$351	4/1/2022	
Fee - Per 2-Week Session	Paid By: Apr 30 Non-Resident: \$397	4/1/2022	
	Paid By: Apr 30 Scholarship: \$261	4/1/2022	
	Paid By: May 31 Resident: \$374	4/1/2022	
	Paid By: May 31 Non-Resident: \$419	4/1/2022	
Summer Day Camp	Paid By: May 31 Scholarship: \$284	4/1/2022	
	Paid By: June 30 Resident: \$397	4/1/2022	
	Paid By: June 30 Non-Resident: \$442	4/1/2022	
	Paid By: June 30 Scholarship: \$306	4/1/2022	
Summer Tot Camp	Paid By: Apr 30 Resident: \$306	4/1/2022	
Fee - Per 2-Week Session	Paid By: Apr 30 Non-Resident: \$363	4/1/2022	
	Paid By: Apr 30 Scholarship: \$216	4/1/2022	
	Paid By: May 31 Resident: \$329	4/1/2022	
	Paid By: May 31 Non-Resident: \$385	4/1/2022	
	Paid By: May 31 Scholarship: \$238	4/1/2022	
	Paid By: June 30 Resident: \$351	4/1/2022	
	Paid By: June 30 Non-Resident: \$408	4/1/2022	

	Paid By: June 30 Scholarship: \$261	4/1/2022	
Summer Day Camp	Paid By: Apr 30 Resident: \$1,054	4/1/2022	
Fee - 6-Week Session	Paid By: Apr 30 Non-Resident: \$1,190	4/1/2022	
	Paid By: Apr 30 Scholarship: \$782	4/1/2022	
	Paid By: May 31 Resident: \$1,122	4/1/2022	
	Paid By: May 31 Non-Resident: \$1,257	4/1/2022	
Summer Day Camp	Paid By: May 31 Scholarship: \$850	4/1/2022	
	Paid By: June 30 Resident: \$1,190	4/1/2022	
	Paid By: June 30 Non-Resident: \$1,326	4/1/2022	
	Paid By: June 30 Scholarship: \$917	4/1/2022	
Summer Tot Camp	Paid By: Apr 30 Resident: \$917	4/1/2022	
Fee - 6-Week Session	Paid By: Apr 30 Non-Resident: \$1,088	4/1/2022	
	Paid By: Apr 30 Scholarship: \$646	4/1/2022	
	Paid By: May 31 Resident: \$986	4/1/2022	
	Paid By: May 31 Non-Resident: \$1,156	4/1/2022	
	Paid By: May 31 Scholarship: \$714	4/1/2022	
	Paid By: June 30 Resident: \$1,054	4/1/2022	
	Paid By: June 30 Non-Resident: \$1,223	4/1/2022	
	Paid By: June 30 Scholarship: \$782	4/1/2022	
Scaffolding Permit			
	\$50		



Sanitary Sewer &	\$50 application fee + \$40/day for use of parking space		
Stormwater Connection	\$350 for connection for tap into manhole or catch basin		
	\$1,000 for tap into sewer line		
Shopping Carts Left on Streets	\$25		
Sidewalk Café	Café - \$100 plus \$3.70 s.f.	2/18/2020	\$4.00
Sidewalk Vending/Sandwich Board	Vending - \$270 Sandwich Boards only - \$110	2/18/2020	\$300/\$200
Sidewalk Musicians	\$10 annually (a maximum of 4 sidewalk musician permits issued per year)	10/21/2013	\$50/year
Sidewalk Closing	\$25 + \$40 per day for parking spaces + \$250 security deposit		
Sandwich Board Permits	\$105.00/year	10/21/2013	
Sidewalk Opening Permit	\$3.00/square foot - Minimum Fee: \$100.00 - Security Deposit - \$1,000.00	12/16/2013	Minimum fee: \$200
Signs	Single faced less than 25 sq. ft. - \$60	5/8/2019	\$100
	Single faced 25 sq. ft. or more - \$80	5/8/2019	\$150
	same as single	5/8/2019	
Signs	Awning Sign - \$50		\$100
	Illumination on Sign - \$25 add'l.		\$50
	Floodlighting - \$30 per floodlight	5/8/2019	
Special Use Permit (Board of Trustees)	\$600	5/8/2019	
Steep Slopes Clearance Application	\$250	5/8/2019	\$300
Street Opening Permit	\$3.50/square foot - Minimum Fee: \$150.00 - Security Deposit - \$1,000	5/8/2019	Deposit: \$3.50 per square foot with a minimum of \$1,000. Permit: \$250/street opening for non-utility applicants For utility company applicants: \$3.50/square foot - Minimum Fee: \$200.00

Taxi/Livery	Business License \$250/year		
	Taxicab Fee \$100 each car		
Taxi Fares	\$5 within Village; \$1 each add'l person to same stop	12/1/2017	
	Senior Citizens (62+) \$4 within Village; \$1 each add'l person same stop	12/1/2017	
Reproduction of Westchester County Taxi &	\$10.00	10/15/2012	\$15
Commission License	\$300 Business License	12/19/2016	
Towing Rates	Non-commercial vehicles within the Village of Tarrytown - \$125.00	12/19/2016	
	Per mile outside a 2-mile radius of the Village line - \$5.00	8/16/2010	
	Flat Bed Service - \$175.00	8/16/2010	
	Road Service - \$75.00	8/16/2010	
	Winching Rates - \$105.00	8/16/2010	
	Rollover - \$200.00	8/16/2010	
	Storage Fee Per Day \$50.00	12/19/2016	
	Pick up prior to vehicle being hooked to tow truck - \$75.00	12/19/2016	
	After hours retrieval of towed vehicle - \$65.00	12/19/2016	
	Yard Charge - \$65.00	12/19/2016	
Towing - Impounds	Non-Crime Resident - \$15.00	12/19/2016	
	Non Crime Non-Resident - \$20.00	12/19/2016	
	Crime - Resident - \$40.00	12/19/2016	
	Crime - Non-Resident - \$45.00	12/19/2016	

Tree Permit	No Charge unless matter referred to Arborist; if referred, must pay Arborist's fee	
Vacation Permits	\$6/day (14 consecutive days maximum) McKeel Parking Lot only	
Video Games	\$100 - 1st Machine; 2nd & 3rd Machine \$50 (3 Maximum)	
	Renewal: \$50 - 1st Machine; 2nd & 3rd Machine \$25/machine (3 Maximum)	
Water - Final Meter Read	\$40.	\$50
Water Main Tapping Fees	3/4" - \$350	\$400
	1" - \$400	\$500
	1 1/2" - \$500	\$600
	2" - \$600	\$750
	4" - \$1,400	\$1,500
	6" - \$1,525	\$1,600
	8" - \$1,650	\$1,800
	10" - \$2,300	\$2,500
	Inspection Fee \$75 per tap if Village does not perform tap	
Water Rates	RESIDENTIAL: Within Village \$84.29 per 1,000 cubic feet	12/1/2019
	Senior Citizens within Village - \$62.85 per 1,000 cubic feet	12/1/2019
	Outside Village Resident: \$126.43 per 1,000 cubic feet	12/1/2019
	Inside Village Commercial	
	\$86.69 per 1,000 cubic feet for first 2,000 cubic feet	12/1/2019

	\$104.04 per 1,000 cubic feet for next 5,000 cubic feet	"	
	\$124.84 per 1,000 cubic feet for next 5,000 cubic feet	"	
	\$149.81 per 1,000 cubic feet thereafter	"	
	Outside Village Non-Residential		
	\$130.03 per 1,000 cubic feet for first 2,000 cubic feet	12/1/2019	
	\$156.04 per 1,000 cubic feet for next 5,000 cubic feet	"	
	\$187.24 per 1,000 cubic feet for next 5,000 cubic feet	"	
	\$224.69 per 1,000 cubic feet thereafter		
Water Curb Stop Turn-on/Turn-off	\$50	5/8/2019	\$100
Sewer Fee	Sewer Fee: \$2.50 per 1,000 cubic feet of water consumed	6/19/2017	? not used
Zoning Board of Appeals	\$300 for residential (1 and 2 family)	8/21/2017	\$500
Average cost of advertisement \$275	\$900 for commercial	8/21/2017	\$1,000
	\$75 for renewal		
Zoning Code	Zoning Code=\$35 (includes map); map only=\$5		Remove - internet available free

**Contract Number: C-67-21-U25**

**THIS INTERMUNICIPAL AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_ 2022, by and between:

**THE COUNTY OF WESTCHESTER**, a municipal corporation organized and existing under the laws of the State of New York, having its offices in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601 (the "County")

and

**THE VILLAGE OF TARRYTOWN**, a municipal corporation organized and existing under the laws of the State of New York, having its offices at One Depot Plaza, Tarrytown, New York 10591-3199 (the "Municipality").

**W I T N E S S E T H:**

**WHEREAS**, the County, in cooperation and agreement with the Municipality, has applied for and has been awarded a grant from the United States Department of Housing and Urban Development ("HUD") under Title 1 of the Housing and Community Development Act of 1974, as amended 42 USC § 5301 et seq. (the "Act"), with the eligibility of the County for such grant based, in part, on its status as an "Urban County" as defined under 24 CFR Part 570.307 of the Community Development Block Grant ("CDBG") Regulations as may be amended from time to time.

**WHEREAS**, the County achieved its "Urban County" status as a result of entering into cooperation agreements (the "Urban County Cooperation Agreement(s)") with that number of other municipalities in Westchester County whose combined population exceeds 200,000 in number; and

**WHEREAS**, said Urban County Cooperation Agreement(s) are required because the County, under applicable law, is not authorized to exercise the full complement of powers necessary or appropriate to carry out all the requirements or achieve all the goals of the Act and CDBG Regulations.

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**WHEREAS**, pursuant to the Urban County Cooperation Agreement(s) each municipality has agreed, among other things, to exercise its powers to carry out projects/programs under the Act and CDBG Regulations (24 CFR Part 570); and

**WHEREAS**, the Municipality is one of such cooperating municipalities, and as such has executed an Urban County Cooperation Agreement with the County under the Act and CDBG Regulations and a copy of such agreement is on file with the County; and

**WHEREAS**, it is acknowledged and agreed that the municipality is obligated pursuant to the Urban County Cooperation Agreement to comply with the provisions of Title VI of the Civil Rights Act of 1964, the Fair Housing Act of 1968 and the Americans with Disabilities Act of 1990 and to do what is necessary, as determined by the County, to comply with each of the above referenced Acts, the rules and regulations thereunder, and the undertakings and assurances in the application form insofar as they relate to the activities and programs conducted by the municipality pursuant to this grant, including to affirmatively further fair housing within its own jurisdiction and not impede the County's action to comply with its fair housing certifications; and

**WHEREAS**, the Municipality has submitted a grant application to the County for performing a project or conducting a program, using CDBG funds and the County has concurred with the validity of the project or program through a grant application process; and

**WHEREAS**, in connection with the aforementioned grant, the County has received and/or will receive grant funds and desires to provide such funds to the Municipality to provide the project or program as more fully set forth in Schedule "A"; and

**WHEREAS**, the Municipality acknowledges that the County's receipt of the aforementioned grant funding is conditioned, *inter alia*, on compliance with the provisions of the Act, including the requirement that it affirmatively further fair housing ("AFFH") as set forth in 42 U.S.C. §5304(b)(2); and

**WHEREAS**, the Municipality acknowledges that the County signed a stipulation and order of settlement and dismissal in connection with United States of America ex rel. Anti-Discrimination Center of Metro New York, Inc., v. Westchester County, New York, No. 06 Civ. 2860 (DLC) (the “Settlement Agreement”) and that paragraph 25(d) thereof requires that agreements for the use of public funds and resources, including but not limited to, agreements for Community Development Block Grant (“CDBG”) funds contain certain minimum commitments by eligible municipalities; and

**WHEREAS**, the County has submitted a plan entitled the “Westchester County Fair and Affordable Housing Implementation Plan,” dated August 9, 2010 (the “IP”), outlining the County’s proposed plan to develop fair and affordable housing as required by the Settlement Agreement, which Plan may be amended from time to time;

**WHEREAS**, the Municipality desires to receive such grant funds and to provide such projects and programs upon the terms and conditions contained herein; and

**NOW, THEREFORE**, in consideration of the terms and conditions herein contained, the County and the Municipality agree as follows:

**FIRST**: (a) The Municipality shall perform a Downtown Streetscape Improvement Project in the Village of Tarrytown in accordance with the terms as contained in and as more particularly described in the Scope of Services, which is attached hereto and made a part hereof as Schedule “A” (hereinafter referred to as the “Work”). The Work includes, without limitation, services provided directly by the Municipality and by any approved contractor, subcontractor or consultant (together the “Contractor(s)").

The Municipality agrees, and shall cause any Contractor(s) to agree, that the Work shall be carried out in accordance with all Federal, State, and local laws, including, but not limited to, the Act and its implementing regulations, (24 CFR 570) and any applicable rules issued thereunder and agrees to comply with all applicable CDBG Regulations set forth in 24 CFR Part 570, including without limitation those set forth in 24 CFR 135 (the “Part 135 Regulations”).

(b) Pursuant to the Part 135 Regulations, where applicable the Municipality agrees, and shall cause all Contractor(s) to agree, to comply with the "Section 3 Clause," as maybe amended from time to time, and as set forth in Section 1 of Schedule "D," which is attached hereto and forms a part hereof. The Municipality further agrees to include said Section 3 Clause in any section 3 covered subcontract.

**SECOND:** The term of this Agreement shall commence on March 1, 2022, and shall terminate on February 28, 2023, unless terminated sooner in accordance with the terms herein. Any extension of the term must be requested by the Municipality in writing and signed off and approved by the County Commissioner of Planning or her duly authorized designee (the "Commissioner"), subject to the receipt of all applicable approvals, including without limitation, the County Board of Acquisition and Contract.

The Municipality shall report to the Commissioner on its progress at least once a month, or more frequently as the Commissioner may request, and shall immediately inform the Commissioner in writing of any cause for delay in the performance of its obligations under this Agreement.

The Municipality shall be responsible for submitting certain forms and reports as required by the Act and the County. For all projects and programs, a County payment voucher and invoice detailing the work completed shall be submitted, as directed herein, on an agreed upon incremental basis. Where applicable, the Municipality shall submit a sub-recipient report, in the format directed by the County. For construction projects, the Municipality shall submit monthly work progress reports including:

1. Certified Invoice – AIA G702 Form.
2. Progress Schedule as agreed upon by the Municipality and the Contractor(s).
3. Section 3 and Davis Bacon compliance certification forms as described in Section D.
4. Weekly interview reports and payroll records, as described in Schedule E.

The Municipality shall complete those specific Work items identified in Schedule "A" by the interim deadlines set forth therein, if any, unless an interim deadline is extended by the Commissioner in writing.



**THIRD:** For the services provided by the Municipality pursuant to Paragraph "FIRST" hereof, the Municipality shall be paid in an amount not to exceed THREE HUNDRED THOUSAND DOLLARS (\$300,000), pursuant to the approved budget set forth in Schedule "A". Except as otherwise expressly stated in this Agreement, no payment shall be made by the County to the Municipality for out-of-pocket expenses or disbursements made in connection with the services rendered or the work to be performed hereunder.

Any and all requests for payment to be made, including any request for partial payment, shall be submitted by the Municipality on properly executed payment vouchers of the County and paid only after approval by the Commissioner. All payment vouchers must be accompanied by a numbered invoice and must contain the dates that the invoiced work commenced and terminated. All invoices submitted during each calendar year shall utilize consecutive numbering and be non-repeating. In no event shall final payment be made to the Municipality prior to completion of all Work and the approval of same by the Commissioner.

The Municipality shall, at no additional charge, furnish all labor, services, materials, tools, equipment and other appliances necessary to complete the Work, unless specific additional charges are expressly permitted under this Agreement. It is recognized and understood that even if specific additional charges are expressly permitted under this Agreement, in no event shall total payment to the Municipality exceed the not-to-exceed amount set forth above.

**FOURTH:** Prior to the making of any payments hereunder, the County or HUD may audit such books and records of the Municipality as are reasonably pertinent to this Agreement to substantiate the basis for payment. The Municipality will, and will require any approved Contractor(s) to make their books and records available to the County or HUD for audit and inspection. The County will not withhold payment pursuant to this paragraph for more than thirty (30) days after payment would otherwise be due pursuant to the provisions of this Agreement, unless the County or HUD shall find cause to withhold payment in the course of such review or the Municipality and/or any approved Contractor(s) fails to cooperate with such audit.

It is recognized and understood by the Municipality that as part of the County's right to audit the Municipality and/or any approved Contractor(s) to substantiate the basis for payment, the County and/or HUD has the right to audit the performance of the terms of this Agreement by the Municipality and/or an approved Contractor(s). Towards this end, the County and/or HUD may request documentation from the Municipality and/or any approved Contractor(s) to verify performance of the terms of this Agreement, which the Municipality shall provide or cause to be provided. The County and/or HUD may also make site visits to the location(s) where the work is being performed to both review the Municipality's and/or Contractor's records and observe the performance of the Work.

In addition, the County and/or HUD shall have the right to audit the books and records of the Municipality and/or any Contractor(s) in connection herewith, and the Municipality shall, and shall require its Contractor(s) to make its books and records available to the County and/or HUD for audit and inspection at any time during the one year period following termination of this Agreement.

All of the provisions of this Section FOURTH will survive for a period of six (6) years following the later of termination of this Agreement or completion of the Work.

**FIFTH:** The parties hereto acknowledge and agree that, in accordance with paragraph 25(d) of the Settlement Agreement, the grant of funds authorized hereunder is specifically conditioned upon the Municipality's commitment to affirmatively further fair housing ("AFFH") within its borders. Municipality hereby agrees, on a going forward basis, to:

1. Ban local residency requirements and preferences and other selection preferences that do not AFFH for all housing developments approved after the date of this agreement unless such requirements or preferences receive prior approval in accordance with paragraph 25(d) of the Settlement Agreement for the Section Fifth Duration (defined below);
2. Offer the County a "Right of First Refusal" to retain and/or purchase any and all land acquired in rem to be used for housing that AFFH; and

3. Use reasonable efforts to AFFH through the Municipality's land use regulations and other affirmative measures to assist development of affordable housing, such as promotion of inclusionary zoning.

The County's audit rights, as referenced in FOURTH, above, shall extend to all documents, reports, and records which relate to the Municipality's commitment to AFFH as described herein.

All of the provisions of this Section FIFTH will survive until the expiration of the HUD grant which funds the project or program described herein (the "Section Fifth Duration").

**SIXTH:** (a) The parties acknowledge and agree that the obligations of the County hereunder are subject to the County's receipt of all appropriate grant funds as detailed in Schedule "A" which is attached hereto and made a part hereof including without limitation, grant funds from New York State, HUD, etc. If for any reason whatsoever, the full amount of grant funds anticipated to be received pursuant to the CDBG or applicable program, or any portion thereof, are not received by the County for any reason whatsoever or are reduced, denied or fail to be approved in full for payments due the Municipality, the County shall have the right to either terminate this Agreement or to renegotiate the amounts and rates as set forth herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

(b) The parties further acknowledge and agree that the obligations of the County hereunder with respect to funds, if any, not received pursuant to a grant (the "Non Grant Funds") are subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipality,

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then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

(c) The parties further acknowledge and agree that the obligations of the County under this Agreement with respect to any Non Grant Funds are subject to annual appropriations by its Board of Legislators pursuant to the Laws of Westchester County. Therefore, this Agreement shall be deemed executory only to the extent of such monies being appropriated and available. The County shall have no liability under this Agreement beyond funds appropriated and available for payment pursuant to this Agreement. The parties understand and intend that the obligation of the County hereunder shall constitute a current expense of the County and shall not in any way be construed to be a debt of the County in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by the County, nor shall anything contained in this Agreement constitute a pledge of the general tax revenues, funds or moneys of the County. The County shall pay amounts due under this Agreement exclusively from legally available funds appropriated for this purpose. The County shall retain the right, upon the occurrence of the adoption of any County budget by its Board of Legislators during the term of this Agreement or any amendments thereto, and for a reasonable period of time after such adoption(s), to conduct an analysis of the impacts of any such County budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates set forth herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

**SEVENTH:** (a) The County, upon ninety (90) days notice to the Municipality, may terminate this Agreement in whole or in part when the County deems it to be in its best interest. In such event, the Municipality shall be compensated and the County shall be liable only for payment for services already rendered under this Agreement prior to the effective date of termination at the rates specified in Schedule "A". Upon receipt of notice that the County is terminating this Agreement in its best interests, the Municipality shall stop work immediately and incur no further costs in furtherance of this Agreement without the express approval of the Commissioner, and the Municipality shall direct any approved Contractor(s) to do the same.

In the event of a dispute as to the value of the Work rendered by the Municipality prior to the date of termination, it is understood and agreed that the Commissioner shall determine the value of such Work rendered by the Municipality. The Municipality shall accept such reasonable and good faith determination as final.

(b) Except as may be set forth in this Agreement; in the event the County determines that there has been a material breach by the Municipality of any of the terms of the Agreement and such breach remains uncured for forty-eight (48) hours after service on the Municipality of written notice thereof, the County, in addition to any other right or remedy it might have, may terminate this Agreement and the County shall have the right, power and authority to complete the Work provided for in this Agreement, or contract for its completion, and any additional expense or cost of such completion shall be charged to and paid by the Municipality. Without limiting the foregoing, upon written notice to the Municipality, repeated breaches by the Municipality of duties or obligations under this Agreement shall be deemed a material breach of this Agreement, justifying termination for cause hereunder without requirement for further opportunity to cure.

**EIGHTH:** The Municipality agrees to procure and maintain insurance naming the County as additional insured, as provided and described in Schedule "B", entitled "Standard Insurance Provisions", which is attached hereto and made a part hereof. In addition to, and not in limitation of the insurance provisions contained in Schedule "B", the Municipality agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Municipality shall indemnify and hold harmless the County, its officers, elected officials, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Municipality or third parties under the direction or control of the Municipality; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto.

(c) In the event the Municipality does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Municipality shall reimburse the County's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

**NINTH:** The Municipality represents and warrants that it has not employed or retained any person, other than a bona fide full-time salaried employee working solely for the Municipality to solicit or secure this Agreement, and that it has not paid or agreed to pay any person (other than payments of fixed salary to a bona fide full-time salaried employee working solely for the Municipality) any fee, commission, percentage, gift or other consideration, contingent upon, or resulting from, the award or making of this Agreement. For the breach or violation of this provision, without limiting any other rights or remedies to which the County may be entitled, or any civil or criminal penalty to which any violator may be liable, the County shall have the right, in its discretion, to terminate this Agreement without liability, and to deduct from the contract price, or otherwise to recover, the full amount of such fee, commission, percentage, gift or consideration.

**TENTH:** (a) The Municipality agrees that neither it nor any Contractor(s), employees or any other person acting on its behalf, shall discriminate against or intimidate any employee or other individual on the basis of race, creed, religion, color, gender, age, national origin, ethnicity, alienage or citizenship status, disability, marital status, sexual orientation, familial status, genetic predisposition or carrier status during the term of or in connection with this Agreement, as those terms may be defined in Chapter 700 of the Laws of Westchester County. The Municipality acknowledges and understands that the County maintains a zero tolerance policy prohibiting all forms of harassment or discrimination against its employees by co-workers, supervisors, vendors, contractors, or others.

(b) The Municipality hereby acknowledges and agrees:

A. That in the hiring of employees for the performance of work under this contract or subcontract hereunder, no Municipality, Contractor(s), nor any person acting on behalf of such

Municipality, Contractor(s), shall by reason of race, creed, color, religion, gender, age, ethnicity, disability, sex, alienage or citizen status, national origin, marital status, sexual orientation, familial status, genetic predisposition or carrier status discriminate against any citizen of the State of New York who is qualified and available to perform the work to which the employment relates;

B. That neither the Municipality, nor any Contractor(s), nor any person on their behalf shall, in any manner, discriminate against or intimidate any employee hired for the performance of work under this Agreement on account of race, creed, color, religion, gender, age, ethnicity, disability, sex, alienage or citizen status, national origin, marital status, sexual orientation, familial status, genetic predisposition or carrier status;

C. That there may be deducted from the amount payable to the Municipality by the County, under this contract, a penalty of fifty (50) dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of the contract;

D. That the Agreement may be cancelled or terminated by the County, and all moneys due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this section of the Agreement; and

E. The aforesaid provisions of this section covering every contract for or on behalf of the County, for the manufacture, sale or distribution of materials, equipment or supplies shall be limited to operations performed within the territorial limits of the State of New York.

**ELEVENTH:** Notwithstanding the foregoing, the Municipality shall, and shall ensure that all third parties under its direction and control, (i) comply, at it's own expense, with the provisions of all applicable local, state and federal laws, rules and regulations, including, but not limited to the Federal and State Labor laws, the State Worker's Compensation Law, the State Unemployment Insurance Law, State Environmental Quality Review Act, the Federal Social Security Law, the Community Development Act, Section 3 of the Housing and Urban Development Act of 1968, the Civil Rights Act of 1964, the Fair Housing Act of 1968, the Americans with Disabilities Act, Executive Order 11246,

the Clean Air Act, the Water Pollution Control Act, and all HUD regulations and directives; and (ii) design and construct, at no expense to the County, all new and gut rehab residential buildings up to three stories to meet the standard for Energy Star Qualified New Homes ( $\leq$ [85 for South]) on the HERS Rating Scale, including that all procedures used for this rating shall comply with National Home Energy Rating System guidelines.

**TWELVETH:** The Municipality acknowledges that to the extent the County provides any deliverables hereunder, including without limitation, written reports, studies, construction and detail drawings, blueprints, computer printouts, graphs, charts, plans, and specifications, all rights, title and interest (including ownership of copyright) in the foregoing shall be retained by the County. The Municipality shall not use such deliverables other than to perform its obligations as stated in this Agreement and shall not distribute the deliverables to third parties without the County's express written consent except as may be necessary in connection herewith.

Moreover, all records or recorded data of any kind (together the "Records") compiled by the Municipality and/or any Contractor(s) in completing the Work described in this Agreement shall become and remain the property of the County. The term "Records" shall be deemed to include, but not be limited to, written reports, studies, construction and detail drawings, blueprints, computer printouts, graphs, charts, plans, specifications. The Municipality may retain copies of such Records for its own use and shall not disclose any such information without the express written consent of the Commissioner. The County shall have the right to reproduce and publish such Records, if it so desires, at no additional cost to the County.

Notwithstanding the foregoing, all deliverables, if any, created under this Agreement by the Municipality, County and/or any Contractor(s) are to be considered "works made for hire." If any of the deliverables do not qualify as "works made for hire," the Municipality hereby assigns to the County all rights, title and interest (including ownership of copyright) in such deliverables and such assignment allows the County to obtain in its name copyrights, registrations and similar protections which may be available. The Municipality agrees to assist the County, if required, in perfecting these rights. The Municipality shall provide the County with at least one original of each deliverable.



The Municipality agrees to defend, indemnify and hold harmless the County for all damages, liabilities, losses and expenses arising out of any claim that a deliverable infringes upon an intellectual property right of a third party. If such a claim is made, or appears likely to be made, the Municipality agrees to enable the County's continued use of the deliverable, or to modify or replace it. If the County determines that none of these alternatives is reasonably available, the deliverable may be returned.

Notwithstanding the foregoing the parties hereto acknowledge that they are both subject to the New York State Freedom of Information Law, as set forth in Public Officers Law, Article 6, which mandates public access to government records. The parties hereby acknowledge and agree that they shall have the right to disclose such information as is required by law and that any such disclosure will be limited to the extent that the applicable party considers proper under the law; however, such party will assert any exemptions or exclusions if applicable, if confidential information is sought pursuant to such law or regulation. If either party is directed or ordered to provide or disclose any information or otherwise required to do so by law, such party shall promptly notify the other that the information is being provided or disclosed.

**THIRTEENTH:** The Municipality shall not delegate any duties or assign any of its rights under this Agreement without the prior express written consent of the County. The Municipality shall not subcontract any part of the Work without the written consent of the County, subject to any necessary legal approvals. Any purported delegation of duties, assignment of rights or subcontracting of Work under this Agreement without the prior express written consent of the County is void. The Municipality shall ensure that all such County-approved subcontracts provide that Contractor(s) are subject to all terms and conditions set forth in this Agreement. It is recognized and understood by the Municipality that for the purposes of this Agreement, all Work performed by a County-approved Contractor(s) shall be deemed Work performed by the Municipality. The Municipality shall ensure that all subcontracts for the Work shall expressly provide that Contractor(s) are subject to all terms and conditions set forth in this Agreement. notwithstanding the foregoing, the Municipality shall remain liable to the County for the performance of all obligations under this Agreement.

**FOURTEENTH:** The Municipality acknowledges and agrees that the Municipality and its officers, employees, agents, Contractor(s) and/or consultants are independent contractors and not

employees of the County or any department, agency or unit thereof. In accordance with their status as independent contractors, the Municipality covenants and agrees that neither the Municipality nor any of its officers, employees, agents, Contractor(s) and/or consultants will hold themselves out as, or claim to be, officers or employees of the County or any department, agency or unit thereof.

**FIFTEENTH:** Failure of the County to insist, in any one or more instances, upon strict performance of any term or condition herein contained shall not be deemed a waiver or relinquishment of such term or condition, but the same shall remain in full force and effect. Acceptance by the County of any Work or the payment of any invoice or fee due hereunder with knowledge of a breach of any term or condition hereof, shall not be deemed a waiver of any such breach and no waiver by the County of any provision hereof shall be implied.

**SIXTEENTH:** All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail, postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County:

Commissioner  
Department of Planning  
Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

with a copy to:

County Attorney  
Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

To the Municipality:

Village of Tarrytown  
One Depot Plaza  
Tarrytown, NY 10591-3199  
Att: Richard Slingerland, Village Manager

**SEVENTEENTH:** This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments, agreements and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

In the event of any conflict between the terms of this Agreement and the terms of any schedule or attachment hereto, it is understood that the terms of this Agreement shall be controlling.

**EIGHTEENTH:** Nothing herein is intended or shall be construed to confer upon or give to any third party or its successors and assigns any rights, remedies or basis for reliance upon, under or by reason of this Agreement, except in the event that specific third party rights are expressly granted herein.

**NINETEENTH:** The Municipality recognizes that this Agreement does not grant the Municipality the exclusive right to perform the Work for the County and that the County may enter into similar agreements with other recipients on an "as needed" basis and the County may contact and direct any Contractor(s) and delegate any and/or all portions of the Work herein to either the Municipality and/or Contractor(s) at its sole discretion. However, all billing and payments shall be administered through the Municipality and it shall be Municipality's sole responsibility to tender payments to any Contractor(s).

**TWENTIETH:** This Agreement may be executed simultaneously in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. This Agreement shall be construed and enforced in accordance with the laws of the State of New York.

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In addition, the parties hereby agree that for any cause of action arising out of this Agreement shall be brought in the County of Westchester.

If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

**TWENTY-FIRST:** The Municipality shall use all reasonable means to avoid any conflict of interest with the County and shall immediately notify the County in the event of a conflict of interest. The Municipality shall also use all reasonable means to avoid any appearance of impropriety.

**TWENTY-SECOND:** All payments made by the County to the Municipality will be made by electronic funds transfer ("EFT") pursuant to the County's Vendor Direct program. Any Municipality or Contractor(s) doing business with Westchester County, who are not already enrolled in the Vendor Direct Program, will be required to fill out and submit an EFT Authorization Form in order to receive payment. The EFT Authorization Form and related information are annexed hereto as Schedule "C". The completed Authorization Form must be returned by the Municipality to the Commissioner prior to execution of the contract. In rare cases, a hardship waiver may be granted. For a Hardship Waiver Request Form, please contact the Westchester County Finance Department.

**TWENTY-THIRD:** The Municipality agrees to comply with, and where applicable complete, all attached the schedules to this Agreement, including without limitation the following which are attached hereto and made a part hereof: "Other Federal Requirements" (Schedule "D"); the "Federal Labor Standards Provisions" (Schedule "E"); "Certification Regarding Lobbying" (Schedule "F"); the "Certification Regarding Drug Free Workplace Requirements" (Schedule "G"); and "Certification Regarding Debarment and Suspension" (Schedule "H").

**TWENTY-FOURTH:** The recitals preceding the body of this Agreement are hereby incorporated by reference into the body of this Agreement.

**TWENTY-FIFTH:** This Agreement shall not be enforceable until it is signed by the parties and approved by the Office of the County Attorney.

**IN WITNESS WHEREOF,** The County of Westchester and the Municipality have caused this Agreement to be executed.

**THE COUNTY OF WESTCHESTER**

By: \_\_\_\_\_  
Name: Norma V. Drummond  
Title: Commissioner of Planning

**THE VILLAGE OF TARRYTOWN**

By: \_\_\_\_\_  
Name: Karen G. Brown  
Title: Mayor

Approved by the Board of Acquisition and Contract of the County of Westchester on the 3rd day of March, 2022

Approved as to form  
and manner of execution

\_\_\_\_\_  
County Attorney  
The County of Westchester

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**MUNICIPALITY'S ACKNOWLEDGMENT**

STATE OF NEW YORK        )  
  ss.:  
COUNTY OF WESTCHESTER)

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument; and, acknowledged if operating under any trade name, that the certificate required by the New York State General Business Law Section 130 has been filed as required therein.

\_\_\_\_\_  
Signature and Office of individual  
taking acknowledgment

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Notary Public

SCHEDULE "A"

SCOPE OF SERVICES BETWEEN THE COUNTY OF WESTCHESTER AND THE VILLAGE OF TARRYTOWN FOR THE REPLACEMENT OF AGING SIDEWALKS AND CURBS ON SOUTH WASHINGTON STREET, FRANKLIN STREET, WILDEY STREET, AND WOOD COURT.

A. PURPOSE

The Village of Tarrytown will use the Community Development Block Grant funds to remove the existing sidewalk and curbs and replacement with new sidewalks and curbs, and other miscellaneous work as needed.

B. SCOPE OF SERVICES/BUDGET FOR PROJECT

Item	Cost
Site Restoration	\$400,000
Site Preparation	\$400,000
<b>Total</b>	<b>\$800,000</b>

**CDBG CONTRIBUTION**

**\$300,000**

The Contractor is responsible for all costs above the CDBG contribution of \$300,000.

C. TIME OF PERFORMANCE

The contract between the County of Westchester and the Village of Tarrytown will begin on March 1, 2022, and end on February 28, 2023.

D. PAYMENT

The County of Westchester will reimburse the Municipality for expenses incurred in connection with the Project in an amount not to exceed \$300,000.

The Catalog of Federal Domestic Assistance (CFDA) Number for the Community Development Block Grant (CDBG) Program is 14.218.

Any and all requests for payment to be made, including any partial payment made in proportion to the work completed, shall be submitted on properly executed payment vouchers of the County and paid only after approval by the Commissioner of Planning of the County of Westchester or her duly authorized designee (the "Commissioner"). All



payment vouchers must be accompanied by a numbered invoice and must contain the invoice number where indicated. All invoices submitted during each calendar year shall utilize sequential numbering and be non-repeating. The Municipality, as a subrecipient must submit a "CDBG Subrecipient Report" with each voucher. The CDBG Subrecipient Report must include accomplishment data as per the scope of services.

It is understood that the Municipality will comply with the federal regulations for equal employment opportunity, labor, and Section 3 as specified in the Community Development Act. Failure to comply will result in the withholding of payment by the Westchester County Department of Planning.

It is also understood that the Department of Planning staff will visit the site during construction and will inspect the project for substantial completion.

It is also understood that the Municipality will comply with all requirements and provisions under the Americans with Disabilities Act as it may be amended from time to time, with regard to the work under this contract.

The Municipality fully understands and acknowledges its responsibility to comply with the Americans with Disabilities Act ("ADA"), the rules and regulations thereunder, and that nothing contained herein shall be construed to absolve the Municipality from these obligations.

It is further understood that all ADA work must be performed pursuant to the United States Department of Housing and Urban Development Rule 24, CFR Part 9.

The Municipality further acknowledges and agrees that if, in order to comply with the ADA, it should become necessary to perform certain work not covered in the terms of this Agreement, or if it should become necessary to modify or redo work already performed pursuant to the terms of this Agreement, then such work will be the sole responsibility of the Municipality to perform and the County will not be obligated, in any way, to further compensate the Municipality.

As of July 1, 1996, all recipients of grants in amounts of \$300,000.00 annually or more of direct federal financial assistance, including awards received indirectly from the state and which may contain a mix of federal and state funds, must provide the County of Westchester with an annual audit performed at the recipient's expense.

As a subrecipient, the Municipality, at its sole cost and expense, shall submit each year hereunder to the Commissioner no later than ninety days following the conclusion of each fiscal year of the subrecipient an audited statement of its operations in accordance with the terms of the contract. Submission of the audited statement shall not limit the County's right to inspect and audit the subrecipient records and books of account. Such statement shall comply with respective federal or state grant compliance requirements and governmental auditing standards applicable to the program and shall be prepared by a public accountant meeting the independence standards included in generally accepted

government auditing standards. The subrecipient further agrees to furnish all reports and materials necessary to permit the County to fulfill its reporting requirements to state and federal authorities. The subrecipient shall include in its Agreement with an independent auditor selected to perform the audit required hereunder a provision providing the County, state and federal authorities with access to the auditor's work papers. Unless the County, state or federal authorities shall advise the subrecipient in writing to the contrary, the subrecipient and its independent auditor shall retain all financial records and work papers for a period of three years after the expiration or termination of this Agreement.

All publicity and press releases regarding the project will include details regarding the funds provided by the Westchester County Community Development Block Grant Program.

The County of Westchester requires that bid specifications for this project include the clause:

Pursuant to Section 308.01 of the Laws of Westchester County, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE).

A business owned and controlled by women or persons of color is defined as a business enterprise including a sole proprietorship, partnership or corporation that is:

- a. At least 51% owned by one or more persons of color or women;
- b. An enterprise in which such ownership by persons of color or women is real, substantial and continuing;
- c. An enterprise authorized to do business in this state which is independently owned and operated.

In addition, any business enterprise certified as an MBE or WBE pursuant to Article 15-a of the New York State Executive Law and the implementing regulations, 9 NYCRR subtitle N part 540 et seq., or as a small disadvantaged business concern pursuant to the Small Business Act, 15 U.S.C. 631 et seq., automatically qualifies.

The Municipality must provide statistics to the Department of Planning on the participation of MBE/WBE. The records must indicate the type and amount of each prime contract, and indicate whether the business is owned by someone who is African-American, Hispanic, Asian-American, American Indian or Alaskan Native.

**SCHEDULE "B"**

**STANDARD INSURANCE PROVISIONS**  
**(Municipality)**

1. Prior to commencing work, and throughout the term of the Agreement, the Municipality shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. Municipality shall provide evidence of such insurance to the County of Westchester ("County"), either by providing a copy of policies and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

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2 The Municipality shall provide proof of the following coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

- a) Workers' Compensation and Employer's Liability. Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

- b) Commercial General Liability Insurance with a combined single limit of \$1,000,000 (c.s.1) per occurrence and a \$2,000,000 aggregate limit naming the "County of Westchester" as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:

- i. Premises - Operations.
- ii. Broad Form Contractual.
- iii. Independent Contractor and Sub-Contractor.
- iv. Products and Completed Operations.

- c) Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence and Aggregate naming the "County of Westchester" as additional insured, written on a "follow the form" basis.

NOTE: Additional insured status shall be provided by standard or other endorsement that extends coverage to the County of Westchester for both on-going and completed operations.

- d) Automobile Liability Insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$100,000 per occurrence for property damage or a combined single limit of \$1,000,000 unless otherwise indicated in the contract specifications. This insurance shall include for bodily injury and property damage the following coverages and name the "County of Westchester" as additional insured:

- (i) Owned automobiles.
- (ii) Hired automobiles.
- (iii) Non-owned automobiles.

3. All policies of the Municipality shall be endorsed to contain the following clauses:

(a) Insurers shall have no right to recovery or subrogation against the County (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

(b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

(c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Municipality.

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## SCHEDULE "C"

### Westchester County Vendor Direct Program Frequently Asked Questions

1. WHAT ARE THE BENEFITS OF THE ELECTRONIC FUNDS TRANSFER (EFT) ASSOCIATED WITH THE VENDOR DIRECT PROGRAM?

There are several advantages to having your payments automatically deposited into your designated bank account via EFT:

Payments are secure – Paper checks can be lost in the mail or stolen, but money deposited directly into your bank account is more secure.

You save time – Money deposited into your bank account is automatic. You save the time of preparing and delivering the deposit to the bank. Additionally, the funds are immediately available to you.

2. ARE MY PAYMENTS GOING TO BE PROCESSED ON THE SAME SCHEDULE AS THEY WERE BEFORE VENDOR DIRECT?

Yes.

3. HOW QUICKLY WILL A PAYMENT BE DEPOSITED INTO MY ACCOUNT?

Payments are deposited two business days after the voucher/invoice is processed. Saturdays, Sundays, and legal holidays are not considered business days.

4. HOW WILL I KNOW WHEN THE PAYMENT IS IN MY BANK ACCOUNT AND WHAT IT IS FOR?

Under the Vendor Direct program you will receive an e-mail notification two days prior to the day the payment will be credited to your designated account. The e-mail notification will come in the form of a remittance advice with the same information that currently appears on your check stub, and will contain the date that the funds will be credited to your account.

5. WHAT IF THERE IS A DISCREPANCY IN THE AMOUNT RECEIVED?

Please contact your Westchester County representative as you would have in the past if there were a discrepancy on a check received.

6. WHAT IF I DO NOT RECEIVE THE MONEY IN MY DESIGNATED BANK ACCOUNT ON THE DATE INDICATED IN THE E-MAIL?


In the unlikely event that this occurs, please contact the Westchester County Accounts Payable Department at 914-995-4708.

7. WHAT MUST I DO IF I CHANGE MY BANK OR MY ACCOUNT NUMBER?

Whenever you change any information or close your account a new Vendor Direct Payment Authorization Form must be submitted. Please contact the Westchester County Accounts Payable Department at 914-995-4708 and we will e-mail you a new form.

8. WHEN COMPLETING THE PAYMENT AUTHORIZATION FORM, WHY MUST I HAVE IT SIGNED BY A BANK OFFICIAL IF I DON'T INCLUDE A VOIDED CHECK?

This is to ensure the authenticity of the account being set up to receive your payments.

	<b>Westchester County • Department of Finance • Treasury Division</b> <b>Electronic Funds Transfer (EFT)</b> <b>Vendor Direct Payment Authorization Form</b>	Authorization is: (check one) <input type="checkbox"/> New <input type="checkbox"/> Change
<b>INSTRUCTIONS:</b> Please complete both sections of this Authorization Form and attach a voided check. See the reverse side for more information and instructions.		
<b>Mail to:</b> Westchester County, Department of Finance, Treasury Division, 148 Martine Avenue, White Plains, NY 10601 <b>Attention:</b> Vendor Direct		
<b>Section I - Vendor Information</b>		
1. Vendor Name:		
2. Taxpayer ID Number or Social Security Number:		
3. Vendor Primary Address		
4. Contact Person Name:		
Contact Person Telephone Number:		
5. Vendor E-Mail Addresses for Remittance Notification:		
6. Vendor Certification: <i>I have read and understand the Vendor Direct Payment Program and hereby authorize payments to be received by electronic funds transfer into the bank that I designate in Section II. I further understand that in the event that an erroneous electronic payment is sent, Westchester County reserves the right to reverse the electronic payment. In the event that a reversal cannot be implemented, Westchester County will utilize any other lawful means to retrieve payments to which the payee was not entitled.</i>		
_____ Authorized Signature	_____ Print Name/Title	_____ Date
<b>Section II- Financial Institution Information</b>		
7. Bank Name:		
8. Bank Address:		
9. Routing Transit Number:		
10. Account Type: (check one) <input type="checkbox"/> Checking <input type="checkbox"/> Savings		
11. Bank Account Number:		
12. Bank Account Title:		
13. Bank Contact Person Name:		
Telephone Number:		
14. FINANCIAL INSTITUTION CERTIFICATION (required <b>ONLY</b> if directing funds into a Savings Account <b>OR</b> if a voided check is not attached to this form): <i>I certify that the account number and type of account is maintained in the name of the vendor named above. As a representative of the named financial institution, I certify that this financial institution is ACH capable and agrees to receive and deposit payments to the account shown.</i>		
_____ Authorized Signature	_____ Print Name / Title	_____ Date

**Schedule "D"**

**Other Federal Requirements**

**1. (i) Compliance with Title 1 of the Housing and Community Development Act of 1974, as amended 42 USC § 5301 et seq.**

The County has applied for and has been awarded a grant from the United States Department of Housing and Urban Development ("HUD") under Title 1 of the Housing and Community Development Act of 1974, as amended 42 USC § 5301 et seq. (the "Act"). The Municipality acknowledges that the County's receipt of the aforementioned grant funding, including the CDBG Funds, is conditioned, *inter alia*, on compliance with the provisions of the Act, including the requirement that it affirmatively further fair housing ("AFFH") as set forth in 42 U.S.C. § 5304(b)(2) and its implementing regulations, 24 CFR Part 570 and any applicable rules issued thereunder (the collectively the "CDBG Regulations"), including without limitation those set forth in 24 CFR 135 (the "Part 135 Regulations"), the procurement standards set forth in 24 CFR 85 ("Part 85") and such guidance as may be issued by HUD from time to time.

The Municipality, as sub-recipient of the CDBG Funds, represents that the improvements are eligible improvements under the Act and CDBG Regulations.

The Municipality expressly agrees, and will cause any contractors or subcontractors, to agree, to comply with 24 CFR Part 85. The Municipality will cause procurement of the work to be carried out in accordance with 24 CFR 85.36.

Pursuant to 24 CFR Part 85.35, the Municipality shall not contract with, or permit any subcontract to be made, with a debarred party.

The below items are included in accordance with Section 24 CFR 570.503.

The Municipality must comply with all applicable requirements of 24 CFR Part 85.40, 85.41 and 85.42, with respect to reports, records, and retention, and will furnish, such reports as deemed necessary by the Commissioner and as required by HUD. The Municipality and the Developer will prepare, or will cause to be prepared, a final report describing the work performed, together with such supporting information and documentation in such form and at such times as the County may reasonably require.

The Municipality must comply with applicable uniform administrative requirements, as described in 24 CFR 570.502.

The provisions of this Schedule "D" shall, in accordance with 24 CFR 570.503(a), survive Closing and shall remain in effect until the later of termination of the agreement or such time as the Municipality no longer has control over the CDBG funds, including without limitation program income, if applicable.



To the extent any specific requirement of the CDBG Regulations is not set forth herein it is deemed incorporated herein by reference.

**1 (ii). "Section 3" Compliance in the Provision of Training, Employment and Business Opportunities:**

The work to be performed hereunder is on a project assisted under a program providing direct Federal financial assistance from the HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

All parties hereto will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this contract. All parties hereto certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.

The requirements of Section 3 apply to recipients of Housing and Community Development Assistance that invest in \$200,000 or more into projects/programs; involving housing construction, rehabilitation or other public construction. All contractors ( subcontractors) receiving covered funds in excess of \$100,000 to complete projects involving housing construction, rehabilitation, or other public construction are required to comply with all requirements of set forth in Section 3

The Municipality acknowledges that it is their sole responsibility to determine whether it or its sub-contractors are in compliance with all terms and conditions of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).

The recipients of these funds shall adhere to the following, and, pursuant to § 135.38, all section 3 covered contracts and subcontracts shall include the following clause (referred to as the "Section 3 Clause"):

A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties

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to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

The recipient shall provide such copies of 24 CFR Part 135 as may be necessary for the information of parties to contracts required to contain the Section 3 clause.

## **2. Flood Disaster Protection:**

This Agreement is subject to the requirements of the Flood Disaster Protection Act of 1973 (P.L. 93-234). No portion of the assistance provided under this Agreement is approved for acquisition or construction purposes as defined under Section 3(a) of said Act, for use in an area identified by the Secretary as having special flood hazards which is located in a community not then in compliance with the requirements for participation in the national flood insurance program pursuant to Section 201(d) of said Act; and the use of any assistance provided under this Agreement for such acquisition or construction in such identified areas in communities then participating in the national flood insurance program shall be subject to the mandatory purchase of flood insurance requirements of Section 102(a) of said Act.

Any contract or agreement for the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement shall contain, if such land is located in an area identified by the Secretary of HUD as having special flood hazards and in which three sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended, 24 U.S.C. 4001 et seq., provisions obligating the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with respect to financial assistance for acquisition or construction purposes under Section 102(a) of the Flood Disaster Protection Act of 1973. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

### **3. Equal Employment Opportunity:**

(a) **Minority and Woman Business Outreach Programs:** The Municipality agrees to be bound by and comply with any policies and procedures established by any controlling jurisdiction, including but not limited to the State of New York or the County, regarding any outreach programs for woman and minority owned business required by Section 281 of the National Affordable Housing Act, as amended.

(b) Activities and contracts not subject to Executive Order 11246, as amended. In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment; without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The Contractor shall incorporate the foregoing requirements of this paragraph (a) in all of its contracts for program work, except contracts governed by paragraph (b) of this section, and will require all of its contractors for such work to incorporate such requirements in all subcontracts for program work.

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(c) Contracts subject to Executive Order 11246 as amended. Such contracts shall be subject to HUD Equal Employment Opportunity regulations at 24 CFR Part 130, applicable to HUD assisted construction contracts.

The Contractor shall cause or require to be inserted in full in any nonexempt contract and subcontract for construction work, for modification thereof, as defined in said regulations, which is paid for in whole or in part with the assistance provided under this Agreement, the following equal opportunity clause:

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**During the performance of this contract, the Contractor agrees as follows:**

(1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this nondiscrimination clause.

(2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

(3) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract of understanding, a notice to be provided by the County advising the said labor union or workers' representatives of the contractor's commitment under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1963, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by HUD and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared

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ineligible for further Government contracts or federally assisted construction contract procedures authorized in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 25, 1965, so that such provisions will be binding upon each sub-contractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as HUD or the County may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontract or vendor as a result of such direction by HUD or the County, the Contractor may request the United States to enter into such litigation to protect the interest of the United States.

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The Contractor further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the Contractor so participating is a state or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The Contractor agrees that it will assist and cooperate actively with HUD and the Secretary of Labor in obtaining the compliance of contractors and sub-contractors with the equal opportunity clause and the rules, regulations, and relevant order of the Secretary of Labor; that it will furnish HUD and the Secretary of Labor such information as they might require for the supervision of such compliance; and that it will otherwise assist HUD in the discharge of its primary responsibility for securing compliance.

The Contractor further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the executive order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and sub-contractors by HUD or the Secretary of Labor pursuant to Part II, Subpart D of the executive order. In addition, the Contractor agrees that if it fails or refuses to comply with these undertakings, HUD or the County may take any or all of the following actions: Cancel, terminate or suspend in whole or in part the grant or loan guarantee or this contract; refrain from extending any further assistance to the Contractor under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from such Contractor; and refer the case to the Department of Justice for appropriate legal proceedings.

#### 4. Lead-Based Paint Hazards

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The construction or rehabilitation of residential structures with assistance provided under this Agreement is subject to the HUD Lead-Based Paint Regulations, 24 CFR Part 35, as modified by Section 570.608 of Subpart K. Any grants or loans made by the Contractor for the rehabilitation of residential structures with assistance provided under this Agreement shall be made subject to the provisions for the elimination of lead-based paint hazards under Sub-Part B of said regulations, and the Contractor shall be responsible for the inspections and certifications required under Section 35.14(f) thereof.

5. **Compliance with Air and Water Acts:**

This Agreement is subject to the requirements of the Clean Air Act, as amended, 42 USC 1857 et seq., the Federal Water Pollution Control Act, as amended, 33 USC 1251 et. seq. and the regulations of the Environmental Protection Agency with respect thereto, at 40 CFR Part 15, as amended from time to time.

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In compliance with said regulations, the Contractor shall cause or require to be inserted in full in all contracts and subcontracts with respect to any nonexempt transaction thereunder funded with assistance provided under this Agreement, the following requirements:

(1) A stipulation by the Contractor or Sub-contractor that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the List of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR 15.20.

(2) Agreement by the contractor to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 USC 1857-c-8) and Section 308 of the Federal Water Pollution Control Act, as amended (33 USC 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.

(3) A stipulation that as a condition for the award of the contract prompt notice will be given of any notification received from the Director, Office of Federal Activities, EPA, indicating that a facility utilized or to be utilized for the contract is under consideration to be listed on the EPA List of Violating Facilities.

(4) Agreement by the contractor that he will include or cause to be included the criteria and requirements in Paragraph (1) through (4) of this section in every nonexempt subcontract and requiring that the contractor will take such action as HUD and/or the County may direct as a means of enforcing such provisions.

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In no event shall any amount of the assistance provided under this Agreement be utilized with respect to a facility which has given rise to a conviction under Section 113(c)(1) of the Clean Air Act or Section 309 (c) of the Federal Water Pollution Control Act.

6. **Federal Labor Standards Provisions:**

Except with respect to the rehabilitation of residential property designed for residential use for less than eight families, the Contractor and all Contractors engaged under contracts in excess of \$2,000.00 for the construction, prosecution, completion or repair of any building or work financed in whole or in part with assistance provided under this Agreement, shall comply with HUD requirements pertaining to such contracts and the applicable requirements of the regulations of the Department of Labor under 29 CFR Parts 3, 5 and 5a, governing the payment of wages and the ratio of apprentices and trainees to journeymen: Provided, that if wage rates higher than those required under such regulations are imposed by state or local law, nothing hereunder is intended to relieve the Contractor of its obligation, if any, to require payment of the higher rates. The Contractor shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of 29 CFR 5.5 and, for such contracts in excess of \$10,000, 29 CFR 5a.3.

No award of the contracts covered under this section of the Agreement shall be made to any contractor who is at the time ineligible under the provisions of any applicable regulations of the Department of Labor to receive an award of such contract.

7. **Nondiscrimination Under Title VI of the Civil Rights Act of 1964**

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and HUD regulations with respect thereto, including the regulations under 24 CFR Part I. In the sale, lease or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, the Contractor shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination upon the basis of race, color, religion, sex, or national origin, in the sale, lease or rental, or in the use or occupancy of such land or any improvements erected or to be erected thereon, and providing that the Contractor, the United States, and the County are beneficiaries of and entitled to enforce such covenant. The Contractor in undertaking its obligation in carrying out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant and will not itself so discriminate.

8. **Obligations of Contractor with respect to Certain Third Party Relationships:**

The Contractor shall remain fully obligated under the provisions of the Agreement notwithstanding its designation of a third party or parties for the undertaking of all or any part of the program with respect to which assistance is being provided under this Agreement to the Municipality. The Contractor shall comply with all lawful requirements of the County necessary to insure that the program with respect to which assistance is being provided under this Agreement to the Contractor is carried out in accordance with the County's Assurances and Certifications to HUD, including those with respect to the assumption of environmental responsibilities of the Applicant under Section 104(h) of the Housing and Community Development Act of 1974.

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9. **Interest of Certain Federal Officials:**

No member of or Delegate to the Congress of the United States, and no Resident Commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise from the same.

10. **Interest of Members, Officers, or Employees of Contractor, Members, of Local Governing Board, or Other Public Officials:**

No Member, officer, or employee of the Contractor, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under the Agreement. The Contractor shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this section.

11. **Prohibition Against Payments of Bonus or Commission:**

The assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of obtaining HUD approval of the application for such assistance, or HUD approval of applications for additional assistance, or any other approval or concurrence of HUD required under this Agreement, Title I of the Housing and Community Development Act of 1974, or HUD regulations with respect thereto; provided, however, that reasonable fees or bona fide technical Contractor, managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as a program cost.

12. **Debarment:** The Municipality further agrees to comply with the requirements set forth in 24 CFR part 85 that assistance under this part shall not be used directly or indirectly to employ, award contracts to, or otherwise engage the services of, or fund any contractor or sub recipient during any period of debarment, suspension, or placement in ineligibility status under the provisions of 24 CFR part 24.

13. **Conflicts of Interest:** The Municipality further agrees with the conflict of interest provisions in 24 CFR 85.36 and 84.42, respectively, shall apply and that the Municipality shall fully comply with same. In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section, Part 570.611 (a)(2) shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the recipient or by its sub recipients to individuals, businesses or other private entities under eligible CDBG activities that authorize such assistance (e.g. rehabilitation, preservation, and other improvements of private properties or facilities pursuant to §570.202; or grants, loans, and other assistance to businesses, individuals, and other private entities pursuant to §§570.203, 570.204, 570.455, or 570.703(i) shall apply.



14. **Miscellaneous:** The parties represent that none of them has, nor will have any understanding, oral or written, with any other person or party relating to the misuse, misappropriation, or "kickback" of any of three federal monies paid or to be paid hereunder. The parties agree to comply with all applicable federal, state and local laws, codes, ordinances, rules, and regulations including, but not limited to, the Housing and Community Development Act of 1974 and the rules and regulations thereunder, as the same may be amended. Without limiting the generality of the foregoing, the parties will comply with 24 CFR Part 35 regarding elimination of lead based paint hazards, with 24 CFR Part 15 regarding the requirements of the Clean Air Act and Federal Water Pollution Act, and with Title VI of the Civil Rights Act of 1964 together with 24 CFR Part 570.601, 24 CFR Part 1 and Executive Order 11246, to the effect that no person in the United States shall, on the ground of race, color, national origin or sex, be excluded for participation in, denied the benefits of, or be otherwise subjected to, discrimination under any activity involving federal assistance. The Owner (but not any of the Contractors) agrees to cause to be included in any instrument of sale, lease, or conveyance of the property improved with federal assistance hereunder, a clause obligating the transferee and successors to observe the requirements of Title VI of the Civil Rights Act of 1964. Where applicable, the Municipality shall comply with the conditions prescribed by HUD for the use of CDBG funds by religious organizations

15. **Exhibit 1**

Where applicable, attached hereto and made a part hereof is Exhibit 1, which exhibit contains certain of the regulations referred to in this agreement.

16. **Subpart K – Other Program Requirements:**

The recipient agrees to comply in all respects with the program requirements set forth in Subpart K of Part 570 of the Federal Regulation (24 CFR 570.600 et seq.), including without limitation, 570.610 Uniform administrative requirements and cost principles. Additional guidance on this subject can be found in OMB circular No. A-87 "Cost Principles for State, Local and Indian Tribal Governments"; OMB Circular A-128 "Audits for State, Local and Tribal Governments" and 24 CFR Part 85 "Uniform Administrative Requirements". Further, the recipient will comply with 570.613 Eligibility restrictions for certain resident aliens as described in 24 CFR Part 49, as well as the Architectural Barriers Act and the Americans Disabilities Act as set forth in 570.614 of the CDBG Regulations.

The subrecipient must carry out construction of the Improvements in compliance with all Federal laws and regulations described in Subpart K of the regulations, except that:

(i) The subrecipient does not assume the recipient's environmental responsibilities described at 24 CFR 570.604; and

(ii) The subrecipient does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR Part 52.

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17. **Program Income:**

Prior to the disbursement of any funds pursuant to this agreement, the recipient shall execute and deliver to the county either (1) a written statement by the Public Officer of the municipality, Officer of the authorized representative of the recipient that there will be any "program income" as that term is defined pursuant to 24 CFR 530.3; or (2) a program income agreement between the County and the recipient regarding the disposition of program income prepared in the form specified pursuant to 24 CFR 504.(c).

18. **Reversion of Assets:**

The Municipality accepts all terms and provisions of 24 CFR 85.43 ("Enforcement") if the Municipality fails to comply with any term of the award, and that the award may be terminated for convenience in accordance with 24 CFR 85.44.

The recipient agrees that upon the expiration of this agreement with the County, that any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds shall be transferred to the County, for recommitment to the CDBG program. The recipient further agrees that it will ensure that any real property under the recipient's control that has been acquired or improved in whole or in part by CDBG funds in excess of \$25,000 is either:

- 1) Used to meet one of the National Objectives in s. 570.208 until five years after expiration of the agreement, or such longer period of time as determined appropriate by the County; or
- 2) Is disposed of in a manner which results in the County being reimbursed in the amount of the Fair Market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such reimbursement is not required after the period of time specified in accordance with 1) above.

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## Schedule "E"

### Federal Labor Standards Provisions

### U.S. Department of Housing and Urban Development Office of Labor Relations

#### Applicability

The Project or Program to which the construction work covered by this contract pertains is being assisted by the United States of America and the following Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance.

A. 1. (I) **Minimum Wages.** All laborers and mechanics employed or working upon the site of the work, will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible, place where it can be easily seen by the workers.

(H) (a) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefor only when the following criteria have been met:

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and

(2) The classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(b) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB control number 1215-0140.)

(c) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

(d) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(ii)(b) or (c) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part

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of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

2. Withholding. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract in the event of failure to pay any laborer or mechanic, including any apprentice, trainee or helper, employed or working on the site of the work, all or part of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for and on account of the contractor or subcontractor to the respective employees to whom they are due. The Comptroller General shall make such disbursements in the case of direct Davis-Bacon Act contracts.

3. (i) Payrolls and basic records. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section (b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section (b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been

communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1215-0140 and 1215-0017.)

(ii) (a) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i) except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at <http://www.dol.gov/osa/whd/forms/wh347instr.htm> or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee, the contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this subparagraph for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to HUD or its designee. (Approved by the Office of Management and Budget under OMB Control Number 1215-0149.)

(b) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be provided under 29 CFR 5.5 (a)(3)(ii), the appropriate information is being maintained under 29 CFR 5.5(a)(3)(i), and that such information is correct and complete;

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(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(c) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by subparagraph A.3.(II)(b).

(d) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

(III) The contractor or subcontractor shall make the records required under subparagraph A.3.(I) available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

#### 4. Apprentices and Trainees.

(I) **Apprentices.** Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who

is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(II) **Trainees.** Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by

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the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) **Equal employment opportunity.** The utilization of apprentices, trainees and journeymen under 29 CFR Part 5 shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

5. **Compliance with Copeland Act requirements.** The contractor shall comply with the requirements of 29 CFR Part 3 which are incorporated by reference in this contract.

6. **Subcontracts.** The contractor or subcontractor will insert in any subcontracts the clauses contained in subparagraphs 1 through 11 in this paragraph A and such other clauses as HUD or its designee may by appropriate instructions require, and a copy of the applicable prevailing wage decision, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this paragraph.

7. **Contract termination; debarment.** A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

8. **Compliance with Davis-Bacon and Related Act Requirements.** All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.

9. **Disputes concerning labor standards.** Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.

10. (i) **Certification of Eligibility.** By entering into this contract the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be

awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001. Additionally, U.S. Criminal Code, Section 1 01 0, Title 18, U.S.C., "Federal Housing Administration Transactions", provides in part: "Whoever, for the purpose of . . . influencing in any way the action of such Administration..... makes, utters or publishes any statement knowing the same to be false..... shall be fined not more than \$5,000 or imprisoned not more than two years, or both."

11. **Complaints, Proceedings, or Testimony by Employees.** No laborer or mechanic to whom the wage, salary, or other labor standards provisions of this Contract are applicable shall be discharged or in any other manner discriminated against by the Contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.

B. **Contract Work Hours and Safety Standards Act.** The provisions of this paragraph B are applicable where the amount of the prime contract exceeds \$100,000. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

(1) **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which the individual is employed on such work to work in excess of 40 hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

(2) **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in subparagraph (1) of this paragraph, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subparagraph (1) of this paragraph, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in subparagraph (1) of this paragraph.

(3) **Withholding for unpaid wages and liquidated damages.** HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act which is held by the same prime contractor such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (2) of this paragraph.

(4) **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs (1) through (4) of this paragraph.

C. **Health and Safety.** The provisions of this paragraph C are applicable where the amount of the prime contract exceeds \$100,000.

(1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.

(2) The Contractor shall comply with all regulations issued by the Secretary of Labor pursuant to Title 29 Part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, (Public Law 91-54, 83 Stat 96), 40 USC 3701 et seq.

(3) The contractor shall include the provisions of this paragraph in every subcontract so that such provisions will be binding on each subcontractor. The contractor shall take such action with respect to any subcontractor as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.

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**Schedule "F"**

**Certification Regarding Lobbying**

**Certification for Contracts, Grants, Loans and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief,

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- 2) If any funds other than the Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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(Name of Organization)

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(Signature of Responsible Official)

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(Date)

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(Grant Number)



Schedule "G"

Certification Regarding Drug Free Workplace Requirements

GRANTEES OTHER THAN INDIVIDUALS

This certification is required by regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), 7 CFR Part 3017, Subpart F, Section 3017.699 and 45 CFR Part 76, Subpart F. The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (Pages 21681-21691).

The grantee certifies that it will provide a drug-free workplace by:

- a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:
- b) Establishing a drug-free awareness program to inform employees about:
  - 1) The dangers of drug abuse in the workplace;
  - 2) The grantee's policy of maintaining a drug-free workplace;
  - 3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
  - 1) Abide by the terms of the statement; and
  - 2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- e) Notifying the agency within ten days of receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2) with respect to any employee who is so convicted:
  - 1) Taking appropriate personnel action against such an employee, up to and including termination; or
  - 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency;
- g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

\_\_\_\_\_  
(Organization)

\_\_\_\_\_  
(Authorized Signature)

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**Schedule "H"**

**Certification Regarding Debarment and Suspension**

1) As required by Federal Executive Order 12549, and prescribed by federal regulations, including 40 CRF Part 32, the contractor certifies that it, and its principals:

- (a) Are not presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency;
- (b) Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, including any violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a Government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) above; and
- (d) Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2) Where the Contractor is unable to certify to any of the statements in this paragraph, the Contractor shall attach an explanation to this certification.

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization