

VILLAGE OF TARRYTOWN
BOARD OF TRUSTEES
REGULAR MEETING 7:00 P.M.
Monday, May 20, 2024
Tarrytown Village Hall
One Depot Plaza, Tarrytown, New York

Members of the Public may attend in person or remotely. For those members of the public interested in viewing and/or participating in the meeting remotely, visit <https://www.tarrytowngov.com/home/events/46331> for instructions on how to join & participate via zoom.

REGULAR MEETING: 7:00 P.M.

Pledge of Allegiance

1. Board Miscellaneous and Liaison Reports
2. Changes and/or Additions to the Agenda
3. Administrator's Report
4. Resolution of Recognition – National Public Works Week

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the Village of Tarrytown, Westchester County, New York, and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of our public works professionals, who are laborers, motor equipment operators, water specialists, mechanics, and managers, who are responsible for rebuilding, improving, and protecting our transportation infrastructure, water supply, and solid waste systems, and providing other essential services such as snow and ice control, sanitation, and stormwater management; and,

WHEREAS, it is in the public interest for the citizens and civic leaders in Tarrytown to maintain an understanding of the importance of public works in our community; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown does hereby designate the week May 19–25, 2024, as National Public Works Week and urges all citizens to join with representatives of the American Public Works Association and government agencies to pay tribute to our public works employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

5. Resolution of Recognition - National Police Week

WHEREAS, in 1962 President Kennedy proclaimed May 15 as National Police Officers Memorial Day and the calendar week of that day as National Police Week. Established by a bi-partisan resolution of Congress, National Police Week pays recognition to law enforcement officers who serve our community every day and asks us to remember those law enforcement officers who lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, there are more than 800,000 law enforcement officers serving cities, towns and villages across the United States, including the dedicated members of the Tarrytown Police Department; and

WHEREAS, the fine men and women of the Tarrytown Police Department serve everyone in our community to keep us, our families, our homes, and our property safe and protected from those who would do us harm; and

WHEREAS, in honor and recognition of their fine service to our community, we want to take this time to honor them and thank them for their service for the safety and protection of our community.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby observe and recognize National Police Week in the Village of Tarrytown for the week of May 10 through May 16, 2024, and adopt this recognition in support of our police officers and police supervisors and publicly thank them for performing their duties in a fine manner and level of service for the people of the Village of Tarrytown.

6. Appointment and Swearing in Ceremony of Police Officer- Nicholas Galgano

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Nicholas Galgano to the position of Police Officer, Step 2 in the Village of Tarrytown Police Department at an annual salary of \$117,621.00 effective Wednesday, May 22, 2024. This appointment is subject to the provisions of Civil Service and the Village's contract with the PBA, including a probationary period of not less than twelve weeks and not more than fifty-two weeks as mandated by Civil Service Rules and Regulations.

7. Opportunity for the Public to address the Board only on items listed on the agenda, other than public hearing items. Speakers shall have three (3) minutes each to address the Board of Trustees

8. Village of Tarrytown Resolution in Support of the NYS Department of Transportation Emergency Project Timeline at McKeel Ave and Route 9.

WHEREAS, the Broadway/Route 9 and McKeel Avenue intersection is believed by many in our community to be one of the most dangerous intersections in our villages for pedestrians and bikes and presents a heightened risk for pedestrians who are the most vulnerable members of our community, including the elderly, the disabled and young children; and

WHEREAS, streets should be configured to make the safe thing to do the easiest thing to do; and

WHEREAS, the New York State Department of Transportation (DOT) controls the design of Route 9 and any changes to the route; and

WHEREAS, in recognizing the danger of the intersection, the NYS DOT has proposed an “emergency project timeline” to upgrade the intersection with curb extensions (also known as bumpouts/bulbouts); and

WHEREAS, curb extensions will provide better visibility for pedestrians, create shorter crossing distances for pedestrians, and prevent cars from passing on the right, curb extensions may be insufficient to make this intersection completely safe; and

WHEREAS, the “emergency project timeline” is a starting point not an end point for the redesign of this intersection, and a more complete solution to making the intersection safer should be developed and implemented through the NYS DOT’s Route 9 Complete Streets Preliminary Engineering project and subsequent steps in that process (<https://www.dot.ny.gov/route9completestreets>).

NOW, THEREFORE, BE IT RESOLVED, that Board of Trustees of the Village of Tarrytown supports the NYS DOT’s proposals for an emergency project timeline at the McKeel-Route 9 intersection, and strongly encourages the NYS DOT to consider additional components within the emergency project, including but not limited to a median refuge that could be implemented using sturdy, safe and appropriate materials.

9. Resolution Authorizing Tarrytown’s portion of the Multi-Village Road Milling and Paving Contract Award for 2024

WHEREAS, on May 1, 2024, the Village of Irvington received four (4) bids for the 2024 Road Milling and Paving shared services, multiple municipality paving project and are summarized below for the proposed work in the Village of Tarrytown:

Company Name	Based out of:	Total Bid amount (6 Villages)
Montesano Bros., Inc.	New Rochelle, NY	\$1,991,977.90
ELQ Industries, Inc.	New Rochelle, NY	\$2,110,504.50
Petrillo Contracting Inc.	Mt. Vernon NY	\$2,110,504.50
Waters Paving	Bridgeport CT	Bid Withdrawn

WHEREAS, in accordance with the contract, each partner municipality will separately authorize the Contract and be responsible for payment of services performed within their respective municipality and the quantities of work required directly to the contractor; and

WHEREAS, the paving and milling is planned to take place on Browning Lane, Front Street, Embree Street, High Street, Lincoln Ave, Walnut Street and Woodlawn Street for a total estimated contract amount of \$391,400 and \$40,000 in road preservation work, plus an additional estimated amount totaling \$330,000 for the road restoration milling and repaving for the Martling Avenue Phase 7B water main project based on unit prices included in the bids.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown does hereby authorize the award of the contract, for the work to be performed in the Village of Tarrytown, for the 2024 Milling and Paving Contract to Montesano Bros., Inc. of New Rochelle, NY, for a total estimated contract amount of \$391,400 and \$40,000 in restoration work payable from the CHIPS funding and General Fund Capital Funds, plus an additional amount estimated at approximately \$330,000 for the road restoration milling and paving along Martling Avenue for the Phase 7B water main project, which are payable from the Water Fund Capital Funds for this project, in accordance with their unit prices contained in their bid of May 1, 2024, bringing the total estimated paving costs to approximately \$761,400; and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes and directs the Village Administrator to execute an agreement for this project with Montesano Bros. Inc., and authorizes the Village Engineer, Superintendent of Public Works and the Village Administrator to take the necessary and appropriate actions to proceed with this contractual work.

10. IMA with the Village of Irvington for Building Inspection and Plan Review Services

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby authorizes an Inter Municipal Agreement (IMA) between the Village of Tarrytown and the Village of Irvington for Tarrytown to utilize building inspection and plan review services, and reimburse the Village of Irvington for these services on an as-needed basis, for the costs billed by the Village of Irvington; and

BE IT FURTHER REESOLVED that the Board of Trustees authorizes and directs the Village Administrator to execute an IMA agreement for these services with the Village of Irvington.

11. Engineering Services and CM for Phase 7B White Plains Road

WHEREAS, as the Village of Tarrytown has been moving forward with the Phase 7 B Water System improvement project, and is now ready to proceed with this work along White Plains Road / Route 119, which is a road that is owned, operated and maintained by the NYS Department of Transportation (NYS DOT); and

WHEREAS, based on the requirements of the NYS DOT, the Village of Tarrytown Public Water Supply must have a Construction Manager (CM) on site to monitor this work, and also a professional engineer available to monitor this project; and

WHEREAS, the Village Engineer contacted at least two engineering companies to request quotes for these services, and received one from Woodard and Curran, and received a communication from AI Engineering that they would not be submitting a proposal.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby authorize the Village to enter into an agreement with Woodard and Curran Engineers for these services, at a total cost not to exceed one hundred and sixty five thousand dollars (\$165,000) for Construction Phase Administrative Services and Field Services and Construction Oversight, with intermittent support and/or substitution for these services by the Village Engineer's Office; and

BE IT FURTHER REESOLVED that the Board of Trustees authorizes and directs the Village Administrator to execute an IMA agreement for these services with Woodard & Curran Engineering, PA PC.

12. Resolution recognizing May as Mental Health Awareness Month

WHEREAS, sharing the concerns of governments and organizations across the United States, and recognizing May as Mental Health Awareness Month, the Village of Tarrytown Board of Trustees finds that now is an appropriate time for everyone to join together to confront the stigma, convey compassion and support for those individuals who struggle with mental health issues, and for their families and support groups; and

WHEREAS, the Board of Trustees of the Village of Tarrytown ask that we all draw attention to the history of the treatment of mental health issues, and realize how we have learned and grown over time to better understand the challenges and difficulties presented through the many different manifestations of mental illness; and

WHEREAS, learning from the past, we realize that we must all do our part in spreading hope, reducing stigma, and sending a clear message that it is okay to ask for help, whether as an individual who is experiencing mental illness, or people who have someone in their family who deals with these issues.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby recognizes May as Mental Health Awareness month, and asks other local, county, state and federal governments and not-for-profit organizations to share our support for individuals and families who deal daily with mental health related illnesses and disorders, and asks them for their consideration and commitment to work together on a bipartisan basis to support and fund programs that will make mental health services more accessible and affordable across America and to address these issues together with the goal of mitigating the mental health crisis in America; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Tarrytown hereby directs the Village Clerk to convey a certified copy of this resolution to Greenburgh Town Supervisor Paul Feiner and the Greenburgh Town Council, County Executive George Latimer and County Legislator Jewel Williams Johnson, Governor Kathy Hochul and State Senate Majority Leader Andrea Stewart Cousins and Assemblywoman Mary Jane Shimsky, and President Joe Biden, Senators Chuck Schumer and Kristen Gillibrand, and Congressmen Jamaal Bowman and Mike Lawler.

13. Donation of Services-Wilson Park

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby authorize the Village to enter into a letter agreement with Mr. Lee Balter of Wilson Park Drive for additional landscaping services to be performed to improve Wilson Park which are beyond the normally scheduled maintenance for this park, for which Mr. Balter will reimburse the Village of Tarrytown and authorizes the Village Administrator to execute an agreement with Mr. Balter for these services.

14. Non-Union Employees Salary Increases

Resolution authorizing Salary Increases for Non-Union Employees

BE IT RESOLVED that the Board of Trustees does hereby grant percentage salary increases for Fiscal Year 2024 - 2025 to the nonunion fulltime staff as department heads and supervisors at three and a half percent (3.5%) in recognition of the additional hours of work performed outside of the normal hours of business without additional compensation, and percentage hourly increases to the part-time staff at three percent (3%). Such salary increases for Fiscal Year 2024 - 2025 shall be effective June 1, 2024, for the following titles, with two exceptions as noted (Building Inspector increased earlier):

Supervisory Increases at 3.5%:

- Acting Village Justice
- Court Clerk
- Deputy Village Treasurer
- General Foreman
- Superintendent of Public Works
- Superintendent of Recreation
- Village Administrator
- Village Clerk
- Village Engineer
- Village Justice
- Village Treasurer

Assistant Village Administrator/Deputy Village Clerk; salary adjustment by fifteen thousand dollars (\$15,000) from \$103,000 to \$118,000

Assistant Building Inspector increase by 3%

Part Time employees	Percentage or exact amount
Court Attendants in Justice Court	3%
Fitness Center Desk Employees	\$16 per hour
Intermediate Clerks in the Court	3%
PT Parking Enforcement Officer	3%
School Crossing Guard	\$16 per hour
Secretary to the Village Admin.	3%
Senior Van Bus Drivers	3%

15. Pool Employee Appointments

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby authorizes the appointment of the following employees, as 2024 Summer seasonal employees to work at the Tarrytown Pool, with the pool season to take place in accordance with the rules and regulations of the County and State Health Departments and any applicable CDC regulations.

<u>Name</u>	<u>Position</u>	<u>Proposed Salary</u>
Zekus, Lindsay	Deck Supervisor	\$17.00
Bass, Sam	Lifeguard	\$16.00
Block, Libby	Lifeguard	\$16.00
Castellano, Cori	Lifeguard	\$16.00
Jacoby, Matthew	Lifeguard	\$16.00
Johnson, Danielle	Lifeguard	\$16.00
Labovitz, Mia	Lifeguard	\$16.00
Labovitz, Sophie	Lifeguard	\$16.00
McLaughlin, Kate	Lifeguard	\$16.00
Mendez, Ava	Lifeguard	\$16.00
Nyrady, Daniel	Lifeguard	\$16.00
Ozoria, Jimy	Lifeguard	\$16.00
Papadopoulos, Ian	Lifeguard	\$16.00
Pena, Jasmine	Lifeguard/Gate Guard	\$16.00
Rosario, Jason	Lifeguard	\$16.00
Rosario, Joseph	Lifeguard	\$16.00
Variano, Michael	Lifeguard	\$16.00
Zhu, Ruiyan	Lifeguard	\$16.00
Colon, Amani	Gate Guard	\$15.00
Klami, Scott	Gate Guard	\$15.00
McGuire, Brianna	Gate Guard	\$15.00
McGuire, Cassie	Gate Guard	\$15.00
Mendez, Maya	Gate Guard	\$15.00
Platt, Marissa	Gate Guard	\$15.00

16. Resolution authorizing the Village to join the OMNIA Shared Procurement Group

WHEREAS, based on the provisions of the New York State General Municipal Law regarding procurement of goods and services by local governments, the Village of Tarrytown may participate in various shared procurement groups, which saves time and money by utilizing specifications for services and allowing the Village to utilize and/or piggyback on contracts that have been bid or let by other governments, and the Village of Tarrytown has identified the

OMNIA Shared Procurement Group as an additional Shared Procurement Group it would like to join.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown authorizes the Village of Tarrytown to join the national OMNIA Shared Procurement Group for targeted and listed goods and services, and authorizes the Village Administrator to sign the Master Agreement with OMNIA so that the Village may join and benefit from the shared cost and time savings for these services.

17. Agreement with TRANE for Village Hall Building Management System using the OMNIA Shared Procurement Group pricing

WHEREAS, when Village Hall located at 1 Depot Plaza was built over 15 years ago a Building Management System (BMS) was installed to regulate the heating and air conditioning units throughout the building, and

WHEREAS, over the 15-year plus year period the building maintenance system has deteriorated due to daily use and the general age of the equipment causing uneven and erratic temperatures throughout the building, and at this time the current BMS has been evaluated and has been determined to be outdated and beyond its useful life; and

WHEREAS, replacement parts for the outdated system are either nonexistent or are limited or impossible to obtain.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the purchase of a TRANE Front End Building Management System Upgrade for a cost not to exceed sixty thousand dollars (\$60,000), using the pricing and cost savings available through the OMNIA Shared Procurement Group; and;

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Tarrytown authorizes the Village Administrator to execute an agreement for this project with TRANE U.S. Inc., with the understanding that if any further work or services are required to upgrade and/or replace the current network that was installed for this system at the time of construction of Village Hall, that further Board authorization will be required for the additional expenditure.

18. Agreement with Westchester County Youth Bureau for Tarrytown/Sleepy Hollow Summer Camp

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute a renewal agreement between

Westchester County and the Village of Tarrytown to provide funding for the 2024 Tarrytown/Sleepy Hollow Summer Day Camp program.

19. Authorization to Purchase a 2024 Leach Model 2RIII Sanitation Truck

WHEREAS, the Village of Tarrytown included in the Capital Budget 5-Year Plan for FY 2023-2024 for the Department of Public Works to purchase a new Sanitation truck to be utilized by the Department of Public Works to pick up refuse throughout the village.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby authorizes the purchase of a 2024 32 cubic yard Leach Sanitation Truck with a Kenworth Chassis from Sanitation Equipment Corp. in Totowa NJ for a total price of \$384,902.80; and

BE IT FURTHER RESOLVED that the Village Administrator is authorized to execute the necessary documents to effect this purchase, and the Village anticipates that the funds for the purchase will either be from the capital fund in current funds, capital fund fund-balance or through the future issuance of debt.

20. Declaration of Surplus

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby declare the following item as surplus:

2014 Ford Explorer with 88,000 miles and the engine is in poor engine. The last four numbers of the vin number are 9033

BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes the Village Administrator and Treasurer's Office to take the necessary and appropriate actions to dispose of these items by auction.

21. Appointment of Assistant Building Inspector

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown does hereby authorize the PROVISIONAL appointment of Scott Dougherty of Mahopac, NY, as an Assistant Building Inspector for the Village of Tarrytown at his prior annual salary of \$66,950.00 with an appointment date of May 20th, 2024 subject to the applicable rules and regulations of Civil Service including a probationary period of no less than twelve weeks and no more than 52 weeks.

22. Appointment of a Summer Seasonal Laborer for the Parks Department

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby authorizes the appointment of Keith Sullivan as a summer seasonal laborer for the Parks Department, at an hourly rate of \$18.50 per hour with a 40-hour work week in the Parks Department effective May 28th, 2024, to replace a summer seasonal employee who was injured and incapacitated off the job and who will be unable to work this summer.

23. Approval of Minutes of the May 6th, 2024 Board of Trustees Meeting

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the minutes of the Board of Trustees Meeting held on Monday, May 6th, 2024 as submitted by the Village Clerk

24. Approval of the Action Item Minutes of the May 15th, 2024 Work Session.

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the Action Item minutes of the Board of Trustees Work Session held on Wednesday, May 15th, 2024, as submitted by the Village Clerk and the Village Administrator.

25. Approval of Audited Vouchers

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No.22 of Audited Vouchers in the total amount of \$ 1,613,783.09 as presented by the Village Treasurer, to be paid in the following amounts:

General	\$	475,405.08
Water	\$	108,698.74
Sewer Fund	\$	1,314.06
Capital	\$	960,032.80
Library	\$	48,958.01
Trust & Agency	\$	19,374.40
CM (Special Fund)	\$	0.00
Total:	\$	1,613,783.09

26. Opportunity for the Public to Address the Board on items not included on the agenda.
Speakers have three (3) minutes before yielding to the next speaker.

27. Adjournment