

VILLAGE OF TARRYTOWN  
BOARD OF TRUSTEES  
REGULAR MEETING 7:00 P.M.  
Monday, March 20, 2023  
Tarrytown Village Hall  
One Depot Plaza, Tarrytown, New York

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Members of the Public may attend in person or remotely. For those members of the public interested in viewing and/or participating in the meeting remotely, visit <https://www.tarrytowngov.com/home/events/42231> for instructions on how to join & participate via zoom.

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REGULAR MEETING: 7:00 P.M.

1. Board Miscellaneous and Liaison Reports
2. Changes and/or Additions to the Agenda
3. Administrator's Report
4. Public Hearing on the Village of Tarrytown's Tentative Budget for Fiscal Year 2023-2024

The Public Hearing is to be opened this evening and continued through to the next meeting of the Board of Trustees on April 3, 2023, with the adoption of the Budget scheduled to take place on April 17, 2023. The Village Administrator will make the annual Budget Presentation tonight and then the Budget Hearing will be opened up for public comment.

5. Opportunity for the Public to address the Board only on items listed on the agenda, other than public hearing items. Speakers shall have three (3) minutes each to address the Board of Trustees
6. Agreement with Westchester County Youth Bureau for Tarrytown/Sleepy Hollow Summer Camp

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute a renewal agreement between Westchester County and the Village of Tarrytown to provide funding for the 2023 Tarrytown/Sleepy Hollow Summer Day Camp program.

7. Agreement with Westchester County-Enhanced 911 Services

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute a renewal agreement between Westchester County and the Village of Tarrytown for the continuation of the Enhanced 911 Service agreement for a new five (5) year term; and

BE IT FURTHER RESOLVED that pursuant to the agreement, the term shall commence on October 1, 2022, and expire on September 30, 2027, unless further extended by mutual agreement of the parties.

8. Bid Award for Cleaning Services of Various Village Buildings

WHEREAS, the Village of Tarrytown current Cleaning Contract is due to expire on March 31<sup>st</sup>, 2023; and

WHEREAS, the Village published a legal advertisement regarding the Cleaning Bid on December 30<sup>th</sup>, 2022; and

WHEREAS, on January 9th, 2023, the Village of Tarrytown held a walk-through at Tarrytown Village Hall, Police Stations, Recreation Center, Senior Center and the Public Works Facility to explain the scope of work to the interested companies; and

WHEREAS, fourteen (14) sealed bids were opened on Wednesday, January 25th, 2023 at Tarrytown Village Hall, One Depot Plaza, Tarrytown, at 11:00 a.m. E.S.T. for the cleaning of various Village buildings including the Village Hall, the Police Department, the old Police Department headquarters, the Senior Center, the Recreation Building and the Public Works Facility; and

WHEREAS, the bid specification is a two-year contract, with a provision to allow an additional one-year renewal at the municipality option, which allows the Village to renew the contract with the cleaning contractor awarded the bid for a third year, subject to a set bid amount included in the bid; and

WHEREAS, the fourteen (14) sealed bids are listed below; and

Company Name	Year 1	Year 2	Third Year Option	Total W/O Windows	Total with Windows
CG Spotless Cleaning	\$189,787.60	\$189,787.60	\$189,787.60	\$569,362.80	\$603,922.80
NSI Clean	\$94,640.00	\$94,640.00	\$94,640.00	\$283,920.00	\$298,920.00
AAA Facility Solutions	\$91,104.00	\$95,659.20	\$100,442.16	\$287,205.36	\$287,205.36 + \$5.00 per window
Clean Royal Services	\$167,370.00	\$179,770.00	\$192,170.00	\$539,310.00	No Bid on windows
ELMCO Cleaning Services	1,096,052.39	1,162,037.86	1,232,071.12	3,490,161.37	3,661,461.37
Tulson Enterprise Corp	\$454,948.00	\$477,695.40	\$501,580.17	1,434,223.57	1,453,291.57
Island Wide Inc.	\$84,569.16	\$87,106.23	\$89,719.42	\$261,394.81	\$261,199.81
Rising Star Infratech	\$655,000.00	\$685,000.00	\$715,000.00	2,055,000.00	2,190,000.00
Krystal Klean LLC	\$489,248.00	\$548,864.00	\$602,870.00	1,640,982.00	1,828,389.00

Green One Q Corp	\$15,324.00	\$16,091.00	\$16,895.00	\$48,310.00	\$93,310.00
Crown United Cleaning	\$87,997.00	\$89,933.00	\$90,933.00	\$268,863.00	\$271,962.00
Cleaning Services Hudson Valley	\$91,784.00	\$96,373.00	\$101,191.00	\$289,348.00	\$295,948.00
ANC Facility	\$124,416.00	\$131,328.00	\$138,240.00	\$393,984.00	\$417,984.00
Y.E.S Enterprises	\$63,000.00	\$64,000.00	\$65,000.00	\$192,000.00	\$192,000.00

WHEREAS, on February 11, 2023, the Village accepted the bid withdrawal by Green One Q Corp, due to their misunderstanding of how the bid prices were structured; and

WHEREAS, it is the recommendation of the staff, that the bid be awarded to the lowest responsible bidder, Y.E.S. Enterprises Inc., per their bid of \$63,000.00 for the first, \$64,000.00 second year, and \$65,000.00 for the Municipal Option third year, which includes windows at no additional cost.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby award the bid for the cleaning of various Village buildings to Y.E.S. Enterprises Inc. of Croton-on-Hudson, New York, per their bid of \$63,000.00 for the first, \$64,000.00 second year, and \$65,000.00 for the Municipal Option third year, including windows for no additional cost.

BE IT FURTHER RESOLVED that the Village Administrator is hereby authorized and directed to execute a contract with Y.E.S. Enterprises Inc., per their bid of \$63,000.00 for the first and \$64,000.00 for the second year; and

BE IT FURTHER RESOLVED that the Village Administrator may extend the cleaning contract for a third year at the end of the second year of the contract, per the bid amount of \$65,000.00, should the contractor perform in a manner acceptable to the Village and pursuant to the requirements of the bid specification.

- Scheduling a Special Meeting of the Board of Trustees for Monday, April 10, 2023, to authorize the appointment of officers to the Tarrytown Fire Department.

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby schedule a Special Meeting of the Board of Trustees to be held on Monday, April 10, 2023, at 12:30 p.m., to appoint the new chiefs and officers of the Tarrytown Fire Department.

- Authorization for contract with PKF O'Connor Davies for a Cyber Risk Audit

WHEREAS the Village of Tarrytown recently entered into a five-year contract for auditing services with PKF O'Connor Davies; and

WHEREAS, since the Village of Tarrytown and most other municipalities are under constant attack by hackers and parties with intent to misdirect or steal money from businesses and municipalities through electronic means; and

WHEREAS, in order to retain cyber loss insurance through our insurance brokers Brown and Brown, the Village must strengthen our protections on our networks and data, to prevent any losses of data or funds from the Village, and if such losses might occur to insure such losses through available carriers at reasonable premiums.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the Village Administrator to execute an agreement with PKF O'Connor Davies as the Village's Official Auditors to perform a cyber risk audit for the Village of Tarrytown strengthen our protections on our networks and data, at an amount not to exceed seventeen thousand five hundred dollars.

11. Resolution in Opposition to the Discharge of Contaminated Water in the Hudson River

WHEREAS, the company decommissioning the Indian Point nuclear power plant has announced its intention to release water from onsite radioactive fuel waste pools into the Hudson River; and

WHEREAS, to date there has been no specific reporting of the radionuclide contents of this water which is heavily contaminated from the storage of the nuclear fuel waste; and

WHEREAS, pre-release filtration to remove these isotopes has been presented as a solution to reduce the content of these carcinogenic contaminants to a level "as low as reasonably achievable;" and

WHEREAS, the National Academy of Sciences has indicated that there is no verifiable safe level of these isotopes when they are ingested or inhaled; and

WHEREAS, such pre-release treatment would not remove tritium, also carcinogenic, from the water; and

WHEREAS, any contaminants in the Hudson present the risk of entering the food chain; and

WHEREAS, there are community members who depend on fish from the river as a food source; and

WHEREAS, in addition, there are seven communities upriver who source their drinking water from the Hudson; and

WHEREAS, since the River is an estuary that flows from south to north as well as from north to south, this fact must be considered; and

WHEREAS, the river also serves as a source of recreational activities and represents an economic resource that will be endangered by this reckless action; now therefore be it

RESOLVED, that the Board of Trustees of the Village of Tarrytown strongly opposes the plan to release over a million gallons of contaminated water from the Indian Point Nuclear Power Plant site into the Hudson River.

12.A Resolution Authorizing an application to and, if awarded, Acceptance of a Downtown Improvement Grant Pilot Program From Westchester County, New York And Confirming The Municipality's Commitment To Cooperate With The Program.

WHEREAS the County of Westchester, NY through the office of the County Executive operates economic development programs that provide funding and technical support for economic development programs to benefit small business throughout the County, and

WHEREAS the County of Westchester, NY is currently offering a program known as the "Downtown Improvement Grant" (DIG) pilot program, to provide up to one year of economic revitalization assistance to four municipalities with commercial corridors within the County at no cost to those municipalities, and

WHEREAS that pilot program shall provide a comprehensive market analysis of the municipality based upon syndicated data on current market conditions; in-depth interviews of stakeholders, merchants and commercial property owners; custom consumer surveys to identify economic growth opportunities; a strategic plan with detailed action steps to help grow consumer foot-traffic, retain existing businesses, recruit targeted-new businesses, and market the municipality; and finally provide implementation assistance with one-on-one in-person and phone/email support and training to enable ongoing maintenance of the program.

WHEREAS such a program would be beneficial and important to the economic health of our municipality as it will provide our municipality with the data and techniques to allow us to better proactively manage our local economy, enhance the quality of our business mix, minimize business vacancies, and obtain a more vibrant commercial district that will inure to the benefit of our residents, our visitors, and to the greater good of Westchester County.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby declare our interest to apply and compete to become one of the four municipalities to be selected for this program, and confirm our commitment, if selected, to actively participate in and cooperate fully with the Downtown Improvement Grant (DIG) pilot program.

13. Approval of 2022 Ambulance Company Service Records List for LOSAP

WHEREAS the Village of Tarrytown Volunteer Ambulance Corps participates in the Length of Service Award Program (LOSAP) whereby ambulance corps volunteers earn credit points for their service toward a post-retirement pension; and

WHEREAS the Board of Trustees must review and approve of the credit points list annually.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the 2022 Ambulance Company Service Records List as outlined in the LOSAP Coordinator's documentation for the 2022 Service Awards Program which shall be affixed to the official minutes of this meeting as part of the official record.

14. Authorizing a change in policy for the Fitness Center for monthly payments

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize a change to the policy for the Tarrytown Fitness Center, enacting the new

provision that membership may be paid on either a monthly basis or annual basis, with no requirement for a commitment to a one year membership.

15. Appointment of Planning Board Chair

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby reappoint Joan Raiselis as Chairwoman of the Planning Board for a one-year term of December, 2022, through December, 2023.

16. Appointment of member of the Zoning Board of Appeals to fill the unexpired portion of a term

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Barbara Kudla to fill the unexpired portion of the term of term of Victoria Weisel, who has resigned, as a full member of the Zoning Board of Appeals for a term that will expire in December of 2027.

17. Appointment of a member of the Housing Affordability Task Force

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown does hereby appoint Paul Rhode to the advisory Housing Affordability Task Force, for a term that expires in December, 2023.

18. Appointment of the Day Camp Director, summer seasonal employee

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby authorizes the appointment of Tania Sanchez of New Rochelle, NY, to the summer seasonal hourly position of Day Camp Director in the Recreation Department, from March through the end of August, 2023, at an hourly wage of \$35.00 per hour effective Tuesday, March 21, 2023.

19. Appointment of a Seasonal Laborer for the Parks Department

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby authorizes the appointment of David Rivera as 40-hour per week Seasonal Laborer in the Parks Department to perform garbage collection and landscaping maintenance along the RiverWalk and other parks in the Village, as well as other related duties, from May through August, at an hourly wage of \$18.00 per hour effective Monday, May 1, 2023.

20. Fire Department Hope Hose Fundraiser

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the Hope Hose Fire Company to hold its Hot Dog Barbecue Fundraiser as part of the annual Duck Derby and YMCA Healthy Kids Day in Patriot's Park on April 29, 2023, and requests that pursuant to this authorization the company submit a report of its expenses and revenues along with receipts related to this fundraiser.

21. Fire Department Membership Changes

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the following Fire Department membership changes recommended at the February 21<sup>st</sup>, 2023 Board of Fire Wardens meeting.

Mutual Aid Membership: Richard William Gallo Jr. has been elected as a Mutual Aid Member of Riverside Hose Co.

22. Approval of the Minutes of the Board of Trustees Meeting of March 6th, 2023

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the minutes of the Board of Trustees Meeting held on Monday March 6<sup>th</sup>, 2023 as submitted by the Village Clerk.

23. Approval of Audited Vouchers

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No.17 of Audited Vouchers in the total amount of \$662,039.21 as presented by the Village Treasurer, to be paid in the following amounts:

General	\$ 540,923.02
Water	\$ 44,557.95
Sewer Fund	\$ 1,345.06
Capital	\$ 41,035.97
Library	\$ 27,534.12
Trust & Agency	\$ <u>310.00</u>
Total	\$ 662,039.21

24. Opportunity for the Public to Address the Board on items not included on the agenda.  
Speakers have three (3) minutes before yielding to the next speaker

25. Adjournment