

VILLAGE OF TARRYTOWN
BOARD OF TRUSTEES
REGULAR MEETING 7:00 P.M.
Monday, December 19, 2022
Tarrytown Village Hall
One Depot Plaza, Tarrytown, New York

Members of the Public may attend in person or remotely. For those members of the public interested in viewing and/or participating in the meeting remotely, visit <https://www.tarrytongov.com/home/events/39786> for instructions on how to join & participate via zoom.

REGULAR MEETING: 7:00 P.M.

1. Board Miscellaneous and Liaison Reports
2. Proclamation: Ed Dalton, 60 years of Service with the Tarrytown Fire Department
3. Changes and/or Additions to the Agenda
4. Administrator's Report
5. Opportunity for the Public to address the Board only on items listed on the agenda, other than public hearing items. Speakers shall have three (3) minutes each to address the Board of Trustees
6. Resolution Authorizing Pilot Initiative Allowing a Limited number of Non-Resident Memberships to Tarrytown Fitness Center

WHEREAS the Tarrytown Fitness Center offers the community a gym with state-of-the art cardio and strength-training equipment, exercise classes and personal training opportunities; and

WHEREAS although membership rates are as low as \$29 per month for adults and \$58 per month for families, the fitness center is not being used to full capacity; and

WHEREAS the Recreation Department is seeking additional ways to increase membership beyond its efforts at improved marketing;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown authorizes a pilot program to allow up to fifty (50) non-resident memberships (single or family) to the Tarrytown Fitness Center at a rate 50% greater than the resident membership price; and

BE IT FURTHER RESOLVED that the Recreation Department will monitor the impact of the pilot program over the next 12 months and report back to the Board of Trustees in December 2023 about membership levels and use of the Fitness Center by residents and non-residents to determine if any further changes or adjustments are warranted for this program.

7. Resolution to Amend Procurement Policy

WHEREAS the purchasing levels for seeking different quotes under the Village Procurement Policy were last amended in 2013; and

WHEREAS over the last decade, costs of commonly needed goods and services have increased substantially; and

WHEREAS pursuant to General Municipal Law Section 104-b(2)(f), the procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the Board of Trustees the solicitation of alternative proposals or quotations will not be in the interest of the Village because the cost of documentation and time required to obtain various quotes could be greater than the value of the item and/or de minimis contracts are less likely to be awarded based on favoritism;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does increase the threshold to \$1,999 above which purchases require a minimum of two bids with required documentation, and does increase the threshold to \$2,999 above which purchases require a minimum of three bids with required documentation; and

BE IT FURTHER RESOLVED that the revised policy shall be distributed to all Department Heads by the Village Administrator.

8. Renewal of Multi-Municipal Recycling App: Authorization to sign Intermunicipal Agreement and act as Lead Applicant for NYS DEC Grant for “Recycling App”

WHEREAS, since 2018 the Village of Tarrytown has acted as the lead agent, and applied for and received grants from the NYS DEC for a Recycling App on behalf of a group of municipalities, with the grant proceeds shared by the partnering municipalities in order to reduce the cost of the app for each municipality by approximately fifty percent (50%); and

WHEREAS, the participating eighteen (18) municipalities this year are as follows;

- Ardsley (Village)
- Bronxville (Village)
- Cortlandt (Town)
- Dobbs Ferry (Village)
- Elmsford (Village)
- Greenburgh (Town)
- Harrison (Town)
- Hastings on Hudson (Village)
- Irvington (Village)
- Mamaroneck (Village)
- New Castle (Town)
- New Rochelle (City)
- Ossining (Town)
- Ossining (Village)
- Pelham (Village)
- Pleasantville (Village)
- Tarrytown (Village)
- Tuckahoe (Village)

AND, WHEREAS, pursuant to the provisions of the grant with the NYS DEC, the Village of Tarrytown must be the entity making payment, and the municipalities must submit their payments to the Village, the Village of Tarrytown must make the payment to the App provider, then the Village must seek reimbursement from the NYS DEC pursuant to the grant, and upon receipt of the grant reimbursement the Village of Tarrytown will disburse all funds reimbursed by the grant to the participating municipalities; all while preserving the individual rights and privileges of each municipality with the App provider.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the renewal of this agreement and directs the Village Administrator to execute a Shared Service IMA with the municipalities listed above for a multi-municipal grant to the New York State DEC for a shared “recycling app” in recognition of the need to undertake efforts designed to increase sustainability of natural resources and encourage progress toward the goal of improving efforts to recycle municipal waste, as well as implementing a shared service with the named municipalities.

9. Declaration of Surplus - Metal Detector

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby declare the following item as surplus and ready for disposal by auction:

- 2008 Rapiscan Meter 300 Metal Detector

10. Appointment of Auditors

WHEREAS the five-year contract for auditing services is up for renewal in 2023; and

WHEREAS the Treasurer's Department issued a Request for Proposals for Auditors on October 11, 2022 and received five proposals in response by the November 15, 2022 deadline; and

WHEREAS the lowest responsible bidder is PKF O'Connor Davies;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint PKF O'Connor Davies as Official Auditors for the Village of Tarrytown for a 5-year term per their proposal dated November 15, 2022.

11. Appointment of Member of Tarrytown Environmental Advisory Council (TEAC)

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Anna Kravet as member of the Tarrytown Environmental Advisory Council (TEAC) for a term to expire in December 2024.

12. Appointment of Member of the Transportation and Mobility Council

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Erica Mulherin as member of the Transportation and Mobility Council (TMC) for a term to expire in December 2024.

13. Appointment of Village Historian

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Sara Mascia of Briarcliff Manor, NY as Village Historian for a term to expire in December of 2023.

14. Approval of the Minutes of the Board of Trustees Meeting of December 3rd, 2022

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the Board of Trustees Meeting held on Monday, December 3rd, 2022 as submitted by the Village Clerk.

15. Approval of Audited Vouchers

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No. 11 of Audited Vouchers in the total amount of \$978,707.40 as presented by the Village Treasurer, to be paid in the following amounts:

General	\$ 584,406.94
Water	\$ 148,253.75
Sewer Fund	\$ 1,465.66
Capital	\$ 195,713.68
Library	\$ 34,462.71
Trust & Agency	<u>\$ 14,404.66</u>
Total	\$ 978,707.40

16. Opportunity for the Public to Address the Board on items not included on the agenda.
Speakers have three (3) minutes before yielding to the next speaker

17. Adjournment